



MINUTES

CITY OF WESTMINSTER

GENERAL PURPOSES COMMITTEE – WEDNESDAY 3 JULY 2013

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **General Purposes Committee** held at 5.45pm on Wednesday 3 July 2013 at City Hall, 64 Victoria Street, London, SW1E 6QP

Members Present: Councillors Melvyn Caplan (Chairman), Heather Acton, David Boothroyd, Tony Devenish and Tim Mitchell

1. MEMBERSHIP

- 1.1 It was noted that Councillor Acton was replacing Councillor Adams. Apologies for absence had been received from Councillor Moss.

2. DECLARATION OF INTERESTS

- 2.1 There were no declarations of interest.

3. MINUTES (27.2.13)

Resolved: That the minutes of the meeting held on 27 February 2013 be signed by the Chairman as a true and correct record of the proceedings.

4. CONSTITUTIONAL REPORT: REVIEW OF STANDING ORDERS (see report of the Head of Legal and Democratic Services)

Resolved:

That the Council be recommended to approve the changes to Standing Orders as set out in paragraph 3 of the report.

5. APPOINTMENT OF CHIEF AND DEPUTY CHIEF OFFICERS (see report of the Head of Legal and Democratic Services)

- 5.1 Councillor David Boothroyd commented that the report should give a limit on the period of office of interim appointments. As such, he felt that the report proposed to greater flexibility and could lead to lengthy interim appointments.

Resolved:

That the City Council be recommended to approve the amended Standing Order 51 (7) as set out in paragraph 3 of the report.

Councillor David Boothroyd asked that his formal dissent be recorded.

6. REVIEW OF ARRANGEMENTS FOR NOTIFICATION OF MEMBER-LEVEL EXECUTIVE DECISIONS (see report of the Head of Legal and Democratic Services)

- 6.1 The Committee noted that further work was required on the recording of Officer Executive Decisions. The Head of Legal and Democratic Services advised that he would be issuing further guidance on this requirement to officers shortly. The Committee asked that the recording of officer decisions be the subject of a further report.

Resolved:

1. That the actions taken to respond to the Regulations be noted; and
2. That the implementation of the requirements regarding the advance public notification of all Member-level executive decisions be noted and endorsed.
3. That a further report be submitted setting out progress made on the recording of Officer Executive Decisions.

7. CLOSE OF MEETING

The meeting ended at 6.00pm

CHAIRMAN _____

DATE _____ \ _____