

# WESTMINSTER CITY COUNCIL

## STATEMENT OF DECISION

### SUBJECT: PRIVATE SECTOR HOUSING ENFORCEMENT POLICY

Notice is hereby given that , Cabinet Member for Communities and Regeneration, has made the following executive decision on the above mentioned subject for the reasons set out below.

(  
Updated policy on Private Sector Housing and Letting Agent standards, requirements and compliance  
)

### Summary of Decision

#### Recommendations

- (i) That the Cabinet Member for Communities and Regeneration approves the Private Housing and Lettings Policy 2021 and the accompanying Civil Penalties Matrix (Appendix A)
- (ii) That delegated authority is given to the Director of Public Protection and Licensing to approve minor modifications and updates to the policy, such as changes to legislation, in collaboration with the Cabinet Member for Communities and Regeneration.
- (iii) That delegated authority to carry out enforcement and issue penalty notices is given to an officer authorised by the Executive Director of Environment and City Management.
- (iv) That these recommendations, if approved, will be implemented from **4<sup>st</sup> November 2021**

#### Reason for Decision

The Council requires approval to publish a refreshed and expanded Private Housing and Lettings Enforcement Policy, following the introduction of the Council's additional licensing scheme for HMOs, the national expectation for localised policies that outlines the level of penalty fines related to non-compliance, as well as broader changes to legislation relating to Private Housing Enforcement.

### Reasons for Decision

**Stuart Love, Chief Executive,  
Westminster City Hall,**

**64 Victoria Street  
LONDON SW1E 6QP**

**Publication Date:** 27 October 2021

**Implementation Date:**

**Reference:**