



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 15th July, 2020**

Time: **6.30 pm**

Venue: **This will be a virtual meeting.**

Members: **Councillors:**

Ian Rowley (Chairman)
David Boothroyd
Danny Chalkley
Richard Elcho



Following government advice to the public, to avoid all but essential travel and to practice social distancing during the Coronavirus pandemic this will be a remote meeting and members of the public and press are welcome to follow the meeting and listen to the discussion.

This meeting will be live streamed and recorded using Microsoft Teams.

To access the recording after the meeting please revisit the link.



If you require any further information, please contact the Committee Officer, Artemis Kassi, Senior Committee and Governance Officer.

**Tel: 07817054991 Email: akassi@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

To appoint a Deputy Chairman for the meeting.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the Minutes of the previous meetings held on 5 February 2020 and 18 June 2020.

(Pages 5 - 18)

4. YEAR END PERFORMANCE REPORT

To review the City Council's performance at the end of the 2019/20 financial year.

(Pages 19 - 106)

5. PERIOD 2 FINANCE REPORT

To review and consider the report of the Executive Director of Finance and Resources.

(Pages 107 - 122)

6. 2019/20 SCHOOL BALANCES OUTTURN POSITION REPORT

To receive an update on the level of school balances at the end of the 2019/20 financial year.

(Pages 123 - 128)

7. ANNUAL REPORT ON INTERNAL AUDIT AND INTERNAL CONTROL 2019/20

To consider the work of Internal Audit in 2019/20.

(Pages 129 - 150)

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| <p>8. ANTI-FRAUD AND CORRUPTION STRATEGY REVIEW 2020</p> <p>To consider the revised anti-fraud and corruption policy and strategies for 2020.</p> | <p>(Pages 151 - 170)</p> |
| <p>9. COUNTER FRAUD 2019/20 - END OF YEAR REPORT</p> <p>To review work undertaken by the fraud service during the period 1 April 2019 to 31 March 2020.</p> | <p>(Pages 171 - 188)</p> |
| <p>10. WORK PROGRAMME</p> <p>The Committee is invited to review its Work Programme for the 2020/21 municipal year.</p> | <p>(Pages 189 - 204)</p> |
| <p>11. ANY OTHER BUSINESS</p> <p>To consider any other business which the Chairman considers urgent.</p> | |

Stuart Love
Chief Executive
7 July 2020