



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 2nd December, 2020**

Time: **6.30 pm**

Venue: **Please note that this will be a virtual meeting**

Members: **Councillors:**

Ian Rowley (Chairman)
David Boothroyd
Danny Chalkley
Richard Elcho



This will be a virtual meeting accessible via this [link](#). Members of the public and press are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

This meeting will be live-streamed and recorded. To access the recording after the meeting, please revisit the link. If you have a disability and require any special assistance, please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer:

**Artemis Kassi, Senior Committee and Governance Officer
Tel: 07817054991 Email: akassi@westminster.gov.uk**

Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES - TO FOLLOW

To approve the minutes of the previous meetings held on 10 and 23 September 2020.

4. GRANT THORNTON AUDIT PROGRESS REPORT AND SECTOR UPDATE

(Pages 5 - 72)

To consider a progress update by the Council's auditors, Grant Thornton, on the 2020 – 2021 Audit and key information on accounting changes and emerging issues for the local government sector.

5. FINANCE AND PERFORMANCE MONITORING REPORT

(Pages 73 - 156)

To monitor and review the Council's performance and financial position (including revenue forecast outturn); revenue expenditure (including key risks and opportunities); capital expenditure; and HRA revenue and capital expenditure and reserves.

6. INTERNAL AUDIT MONITORING REPORT

(Pages 157 - 164)

To oversee and monitor the success of the Audit Service in planning and delivering outcomes and establishing an effective and robust internal control framework.

7. MID-YEAR COUNTER FRAUD MONITORING REPORT

**(Pages 165 -
176)**

To oversee and monitor the success of the Council's Counter Fraud Service.

8. REVIEW OF ANTI-FRAUD POLICIES

**(Pages 177 -
200)**

To review and approve the following which are maintained by the Corporate Anti-Fraud Service:

- Fraud Response Plan;
- Anti-Bribery Policy; and
- Anti-Money Laundering Policy (including procedures).

9. TREASURY MANAGEMENT STRATEGY MID-YEAR REVIEW

To receive and review an update on the delivery of the 2020/2021 Treasury Management Strategy and to approve the Annual Treasury Strategy Mid-Year Review 2020/21, including any cases of non-compliance.

10. ISOS PARTNERSHIP REVIEW OF WESTMINSTER SCHOOLS

**(Pages 201 -
216)**

To consider the findings of a review of falling pupil numbers in primary schools in Westminster, and the associated impact on primary school finances, carried out by Isos Partnership. Further, to consider recommendations to be proposed to the Schools Forum.

11. WORK PROGRAMME REPORT

**(Pages 217 -
230)**

To review the Committee's work programme for the remainder of the 2020/21 municipal year.

**Stuart Love
Chief Executive
24 November 2020**