



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 29th September, 2021**

Time: **6.30 pm**

Venue: **Rooms 18.01 – 18.03, 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Ian Rowley (Chairman)
David Boothroyd
Danny Chalkley
Antonia Cox

Members of the press and public are welcome to attend the meeting and listen to the discussion of Part 1 of the Agenda

[Link to live meeting](#)

To access the recording after the meeting, please revisit the link.

Part 2 of the Agenda concerns matters under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The public and press will be excluded from the meeting for this item of business because it involves the likely disclosure of exempt information.

If you require any further information, please contact the Committee Officer, Artemis Kassi, Lead Scrutiny Advisor.

**Tel: 07817054991 Email: akassi@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**



Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions, they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of the Committee's meetings on 17 June 2021 and 14 July 2021.

(Pages 5 - 24)

4. AUDITED ACCOUNTS AND STATEMENT OF ACCOUNTS

To receive and review the audited Statement of Accounts for the Council and the Pension Fund following a public inspection period of the accounts from 19th May 2020 to 1st July 2020. To receive the report by the external auditors, Grant Thornton.

(Pages 25 - 486)

5. FINANCE AND PERFORMANCE BUSINESS PLAN MONITORING REPORT

To review and monitor the City Council's financial position including revenue forecast outturn, revenue expenditure including key risks and opportunities, capital expenditure and HRA revenue and capital expenditure and reserves.

To review and monitor the quarterly performance results against the 2021/2022 business plans (Quarter 1).

(Pages 487 - 578)

6. INTERNAL AUDIT MONITORING REPORT

To oversee and monitor the success of the Audit Service in planning and delivering outcomes in addition to establishing an

(Pages 579 - 588)

effective and robust internal control framework (Quarter 1).

7. VERBAL UPDATE

To update the Committee on progress since its meeting of 14 July, following the thematic review undertaken on health and safety in schools as part of the Internal Audit Plan.

8. POLICY ON COUNCIL OFFICERS RELATING TO GIFTS AND HOSPITALITY

(Pages 589 - 598)

To review the Council's Gifts and Hospitality Policy, as applicable to Council Officers.

9. WORK PROGRAMME 2021/2022

(Pages 599 - 612)

To review the work programme for the remainder of the municipal year.

10. PROCUREMENT CONTRACT PERFORMANCE

(Pages 613 - 632)

That under Section 100(A) 4 and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for this item of business because it involves the likely disclosure of exempt information on the grounds shown below and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**Stuart Love
Chief Executive
21 September 2021**