



CITY OF WESTMINSTER

MINUTES

Licensing Sub-Committee (4)

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Licensing Sub-Committee (4)** held on **Thursday 13th April, 2023**, Rooms 18.01 - 18.03 - 18th Floor, 64 Victoria Street, London, SW1E 6QP.

Members Present: Councillor Iman Less (Chair), Councillor Md Shamsed Chowdhury and Jim Glen

Apologies for Absence: Councillor Angela Piddock

1. MEMBERSHIP

- 1.1 It was noted that Councillor Aicha Less was substituting for Councillor Angela Piddock on the Licensing Sub Committee.
- 1.2 Nominations for the post of Chair were invited. One nomination was received and seconded for Councillor Iman Less. There were no further nominations.
- 1.3 **RESOLVED:** That Councillor Iman Less be appointed Chair of the Licensing Sub Committee (4) for this meeting.

2. DECLARATIONS OF INTEREST

- 2.1 There were no declarations of interest.

1. **HM THE KINGS CORONATION, HYDE PARK CORNER LODGE, HYDE PARK CORNER, W1J 7NT**

WESTMINSTER CITY COUNCIL LICENSING SUB-COMMITTEE No.3
("The Committee")

-
Thursday 13 April 2022

Membership: Councillor Iman Less (Chair) Councillor Jim Glen and Councillor Shamsed Chowdhury MD

Officer Support: Legal Advisors: Horatio Chance/Viviene Walker
Policy Officer: Daisy Gadd
Committee Officer: Georgina Wills
Presenting Officer: Kevin Jackaman

Application for a Time Limited New Premises Licence in respect of His Majesty Hyde Park Corner Hyde Park Corner Lodge London W1J 7NT 23/00891/ LIPN

Present: Matthew Phipps (TLT Solicitors) The Department for Digital, Culture Media and Sport ("The Applicant") Caroline Grasmeder (DCMS) Sophie Scowen (DCMS) Hannah Clark (Identity Group) Mike Hunt (Identity Group) Rob Colicci (Coliccis) Sarah Bellamy (Contracts and Compliance Manager at Colicci)

Premises

His Majesty The Kings Coronation
Hyde Park Corner Lodge
Hyde Park Corner
London
W1J 7NT

Applicant

The Department for Digital and Culture Media and Sport ("DCMS")

Cumulative Impact Area

None

Special Consideration Zone

None

Ward

Knightsbridge and Belgravia

Summary of Applications

The Sub-Committee has determined two applications (“referred to as **Application 1** and **Application 2** respectively and collectively known as the “Applications”) for Time Limited New Premises Licences under the Licensing Act 2003 (“The Act”) by the Applicant, The Department for Digital, Culture Media and Sport (DCMS) to celebrate His Majesty’s King Charles III Coronation for licensable activities taking place in Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA over the bank holiday weekend period from 5 May 2023 to 7 May 2023.

The Sub-Committee considered it expedient, appropriate and with the consent of the Applicant to hear both Applications together as they were broadly the same in nature with only a slight variation in respect of Application 2 where Late-Night Refreshment had been applied for on Friday from 23:00 to 05:00 on the grounds of welfare provision.

The Sub-Committee confirmed that it will produce two separate Decision Notices giving its reasoning for both Decisions and this approach was accepted by the parties in attendance.

Application 1 relates to Premises in respect of His Majesty The King’s Coronation at Hyde Park Corner Lodge, Hyde Park Corner London W1J 7NT. The licensable area is shown on the Premises Plan submitted with the application comprising the South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police Observation Post to West Carriage Drive, and to the West along West Carriage Drive to the junction with South Carriage Drive.

The Applicant has applied for regulated entertainment, retail by sale of alcohol for a time limited period over the bank holiday weekend from 6 May 2023 to 7 May 2023 to cover the Kings Coronation. Representations have been received from the Licensing Authority, Environmental Health Service (EHS) and two local residents, one resident has now withdrawn her representations.

The Premises is located within the Knightsbridge and Belgravia Ward. Neither the West End Cumulative Impact Zone nor Special Consideration Zone applies to the application.

The Applicant has provided the following submissions in support of the application:-

- Mediation Letter and Supporting Documents for Interested Parties.
- Statement from Jonathan Martin (DCMS)
- Statement and Supporting Documents from David Zolkwer (Identity Group)
- Statement from Rob Colicci (Colicci)
- Statement from Gemma Thomas (BBC Studio Events)

The above documentation was considered and duly noted by the Sub-Committee in its determination of the matter.

There is a resident count of 1,987.

Application 2 relates to Premises in respect of Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA. The Licensable area is shown on the Premises Plan submitted with the application and comprises Green Park/St James to include Green Park and to the west, the area to the front of Buckingham Palace with a boundary to the south along Birdcage Walk (encompassing St James' Park) to include Parliament Square and the Sanctuary; to the east along Parliament Street and Whitehall, to include Trafalgar Square and to the north along the Mall.

The Applicant has applied for regulated entertainment, retail by sale of alcohol and late-night refreshment for a time limited period over the bank holiday weekend from 5 May 2023 to 7 May 2023 to celebrate His Majesty The Kings Coronation.

The Applicant has applied for regulated entertainment, late night refreshment and retail by sale of alcohol. Representations have been received from the Licensing Authority and Environmental Health Service.

The Premises are within the St James's Ward. Neither the West End Cumulative Impact Zone nor Special Consideration Zone applies to the application.

The Applicant has provided supporting documents which can be found at pages 218-225 of the agenda report. Also, the Applicant has responded to a number of questions raised by the Licensing Authority which can be found at pages 230-232 of the agenda report.

These documents are listed as follows:-

- Statement from Jonathan Martin (DCMS)
- Statement and Supporting Documents from David Zolkwer (Identity Group)
- Statement from Rob Colicci (Colicci)
- Statement from Gemma Thomas (BBC Studio Events)

The above documentation was considered and duly noted by the Sub-Committee in its determination of the matter.

Activities and Hours applied for in respect of Application 1

Hours premises are open to the Public

Monday to Friday N/A

Saturday 00:00 to 23:59 hours

Sunday 00:00 to 23:59 hours

Plays, the Exhibition of Films, Live and Recorded Music, Performance of Dance, Anything of a Similar Description to Live Music, Recorded Music and Performance of Dance (Indoors and Outdoors)

Monday to Friday N/A

Saturday 09:00 to 19:00 hours

Sunday 16:00 to 22:30 hours

Seasonal Variations N/A

Sale by Retail of Alcohol (On and Off Sales)

Monday to Friday N/A

Saturday 10:00 to 18:00 hours

Sunday 16:00 to 22:00 hours

Seasonal Variations N/A

Representations Received:

- The Licensing Authority (Steven Rowe)
- Environmental Health Service (Anil Drayan)
- Mr John Cudlipe Hyde Park Corner London W1
- Dr Sandra Parker 118 Park Lane (**Withdrawn 30 March 2023**)

Summary of issues raised by objectors in respect of Application 1:

- *There are discussions that need to take place in order to ensure that the event will promote the four licensing objectives namely:*

The prevention of crime and disorder.

Public Safety.

The prevention of public nuisance; and

The protection of children from harm.

- *The Regulated Entertainments sought and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety.*
- *The supply of alcohol and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety.*
- *Please no no no. There is far too much noise in this area already. Let us families enjoy the park and feel comfortable taking our kids to the park to skate, walk and enjoy the wildlife. This is far too intrusive. There are other venues available for this kind of activity. Please direct the applicants to other enclosed venues.*

Policy Position:

Policies HRS1 and CCSOS1 apply under the City Council's Statement of Licensing Policy (SLP). There is no presumption to refuse the application.

HRS1

- Applications within the core hours set out below in this policy will generally, be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:

The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm.

CCSOS1

- Applications outside of the West End Cumulative Impact Zones will generally be granted subject to the application meeting the requirements of Policies CD1, PS1, PN1 and CH1. The Applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the main function as a cinema, cultural and live sporting venues and outdoor space.
- The Applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area
- The use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events (e.g. Hyde Park) Mayoral or Council organised events and seasonal activities (e.g., Christmas market or Winter Wonderland).
- For the purposes of the above the sale of alcohol and late-night refreshment must be ancillary function to the primary purpose of the venue. An audience may include either invited guests, members of that venue or associated organisation or members of the public who have purchased a ticket or not.

PRELIMINARY MATTERS

Councillor Iman Less was nominated and appointed as Chair

1. The Presenting Officer Mr Kevin Jackaman outlined the Applications to the Sub-Committee. He advised the Applications for determination are for two Time Limited New Premises Licences in respect of His Majesty The Kings Coronation taking place over the bank holiday weekend between 5 May 2023 to 7 May 2023. Application 1 relates to Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Application 2 relates to Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA the details of which are more particularly detailed in each agenda report.
2. The Applications have been brought by DCMS, represented today by Matthew Phipps of TLT Solicitors along with John Martin and Mike Hunt. The Applicant has applied for regulated entertainment, late night refreshment and the supply of alcohol. Representations have been received from the Licensing Authority (Mr Steven Rowe), Environmental Health Service (Mr Anil Drayan). There have been representations from two local residents, one resident has now withdrawn her representations and the other is not in attendance today.
3. In respect of Application 1 the Premises are within the Knightsbridge and Belgravia Ward and in respect of Application 2 the Premises are within St James's Ward. Neither the West End Cumulative Impact Zone or Special Consideration Zone applies to the Applications.

SUBMISSIONS AND REASONS

4. Mr Matthew Phipps appearing on behalf of the Applicant addressed the Sub-Committee. He advised that this was a national celebration for his Majesty the King Charles III to take place over the bank holiday weekend from 5 May 2023 to 7 May 2023. He advised there was a single representation to the Hyde Park application that is not in attendance today.
5. Mr Phipps referred to the late Queen Elizabeth II Platinum Jubilee celebrations which went before a Licensing Sub-Committee on the 21 April 2022 and the event itself was highly successful. He said just like the platinum celebrations the applications are truly exceptional and this is no exaggeration. He went onto say that the management competence and experience and expertise involved in planning for these activities is very significant. There has been collaborations, co-operation and engagement with officers and very significant widespread stakeholder engagement right from the start. There are some two hundred personnel working on the celebrations to ensure that it runs smoothly and is an equal success.
6. Mr Phipps confirmed that pre-application advice had been obtained by the Applicant in respect of the Applications and was grateful for this process because this had led to positive engagement with Council officers and the proposed conditions offered mirrored those particular helpful discussions.
7. Mr Phipps advised that the Metropolitan Police Service (MPS) had not made a representation, but they have been involved throughout the process as one would expect for these types of applications. In terms of the Event Management Plan (forming the basis of which the policies are brought together in one manageable document) which appears as Condition 11 on Pages 196-197 of the agenda report. He said that the MPS would like the 'Alcohol Management Plan' to be specifically listed in this condition after sub paragraph "r cleansing plans" making a new sub-paragraph "s alcohol management plan" and this specific requirement was duly noted and accepted by the Sub-Committee.
8. Mr Phipps stated that regarding resident engagement a circular of 1,000 households were notified in the immediate proximity. There were some two hundred notices displayed throughout the Premise site. Mr Phipps said that he did not believe there are other venues that are more suitable for this event.
9. Mr Phipps highlighted for the Sub-Committee's benefit the "differences" between the applications. He said that for Application 2 Late-night refreshment has been applied for on Friday from 23:00 to 05.00. This is essentially a welfare provision and will not be advertised. Broadly, the offer comes down to tea, coffee, soft drinks and bacon sandwiches to be purchased.
10. Mr Phipps advised that in terms of the exact numbers this is an unknown at the moment so we do not know how many people will be there in the late/early morning hours. However, he reassured the Sub-Committee that this specific issue has been properly considered by the Applicant and this was

backed up by the various measures to be put in place regarding security and management policies and procedures which will promote the licensing objectives.

11. In answer to questions from the Sub-Committee Mr Phipps advised that the capacity of 49,999 is a suitable capacity despite the Sub-Committee's view that this seemed somewhat low.
12. Mr Phipps said that in relation to additional training he would agree proposed condition 14. He advised that people are currently being recruited and training is ongoing in all aspects for the selling of alcohol. He emphasised that training for staff was taken seriously and considered important for such an event.
13. Mr Phipps went on to explain that in terms of the "off sale" provision this has been applied for as a "contingency measure" on the basis that people enjoying the celebrations are likely to be bringing their own alcohol to have during the event. There is nothing to stop people purchasing alcohol in a nearby supermarket for example and taking it to the park to consume. However, the expectation is that people will be able to buy alcohol from the designated bar areas in Hyde Park and these will be properly managed by staff and security. In any event a condition has been proposed that any bar can be closed immediately by a senior officer of the MPS so this should give the Sub-Committee the necessary comfort with an added layer of protection.
14. Mr Mike Hunt from Identity Group on behalf of the Applicant addressed the Sub-Committee. He advised that a number of roads will be closed to traffic and some routes will be challenging for residents to move around. He said that they are working with the MPS to ensure those coming to see the Coronation and those going about their business as usual can co-exist. Admittedly this is a challenge and it may mean some residents cannot go there usual way in order to gain access to their respective homes but disruption will be at a minimum.
15. In answer to question from the Sub-Committee Mr Hunt advised that a letter is going out next week outlining the footprint. This will inform residents what the impact will be and advising them where the challenges may be and any alternative routes. We have advised residents to carry identification with them to help stewards and the MPS to identify who they are to assist them getting them to their homes without too much difficulty. Mr Hunt advised that this will be supported by TFL's messages online to help the public know how they can get around during this busy period.
16. The Sub-Committee queried whether the area in Hyde Park is different to the platinum jubilee application and wondered whether this is to be a separate event with screens this time? In answer thereto Mr Phipps confirmed that Hyde Park is a formal part of the celebration and for the avoidance of doubt is not an overflow arrangement like how the platinum jubilee application was. There will be screens in Hyde Park and the rationale for this is so that the activities are seen as an extraordinary event, and we want to cater for the potential capacity. People with young families may prefer to go to Hyde Park

without the congestion that you may expect in Green Park, namely Application 2.

17. Mr Drayan appearing on behalf of EHS addressed the Sub-Committee. Mr Drayan said that a significant amount of work had been undertaken with the Applicant to get the Applications to the point to where they are today and on that basis was satisfied with both Applications. He said that the reason why EHS had maintained its representation was so that the Sub-Committee can review the necessary arrangements and was present to answer any questions.
18. Mr Drayan confirmed for the record that the EHS had been engaged from the outset, had provided advice on the planning of the events and suggested conditions. He said that the final details of the events for example the total number of stewards are worked out through regular meetings by the City Operations Group ("COG"). He said that details given to residents should be discussed in these meetings as part of the usual consultation to minimise any impact.
19. Mr Drayan confirmed that the Applicant and the EHS had engaged thoroughly on both the Noise Management Plan and Alcohol Management Plan which was all agreed and to be conditioned accordingly on both Premises Licences.
20. In answer to questions from the Sub-Committee Mr Drayan clarified the installations of the special effects (contained at Page 198 of the agenda report Condition 21 refers) in that from the offset, the EHS was not sure on the details of installing the screens and how special effects would be shown. He explained that EHS and the Fire Brigade are then provided details on this and the safety considerations are then considered and agreed.
21. In conclusion Mr Drayan said that EHS was satisfied with the applications.
22. Mr Rowe appearing on behalf of the Licensing Authority addressed the Sub-Committee. He advised that due to the significance of these Applications we felt it was appropriate to submit a representation so that the Sub-Committee could ask any questions they may have. He echoed the sentiments of Mr Drayan in his earlier oral submission to the Sub-Committee.
23. Mr Rowe said that we had raised five additional clarity points and the Applicant has answered these specific points in their entirety. He confirmed that there have been significant meetings with the Applicant and officers and on that basis the Licensing Authority are now satisfied with the Applications.
24. In summing up Mr Drayan said that after hearing the Applicant's evidence he was now happy to withdraw the representation made on behalf of the EHS in respect of the Applications.
25. In summing up Mr Rowe for the Licensing Authority confirmed that he had nothing further to add.

26. In summing up Mr Phipps for the Applicant said that he had nothing further to add other than the Applications were good, had been properly considered in all areas of the event and would thus promote the licensing objectives.

DECISION AND REASONS

27. The Sub-Committee has determined the Applications for Time Limited New Premises Licences under the Act by the Applicant to celebrate His Majesty's King Charles III Coronation for licensable activities taking place in Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA over the bank holiday weekend period from 5 May 2023 to 7 May 2023.
28. The Sub-Committee noted the licensable areas to be licensed for licensable activities for each Premises Licence as more particularly detailed on the Premises Plan that accompanied the Applications.
29. In respect of the Applications provision is made for facilities to enable the sale of alcohol across the Royal Parks and within the areas covered by the licence as well as the full range of regulated entertainment to facilitate the celebrations. In respect of Application 2 provision has also been made for late night refreshment on the night of Friday 5 May from 23:00 hours to 05:00 the following day as a welfare provision. Regarding the Off-sales of alcohol element the intention is not for alcohol to be sold as off sales. Instead, this is to be used as a contingency measure which has been applied for by the Applicant. The Sub-Committee gave due consideration to the numbers on dispersal when leaving the Premises site and entering the wider locality.
30. The Sub-Committee realises that it has a duty to consider the Applications on their individual merits and did so when determining them. There is no policy presumption to refuse the Applications.
31. The Sub-Committee was pleased that the Applicant had undertaken pre-application advice in respect of the Applications and had engaged extensively with the Responsible Authorities when considering all aspects of the Applications and the promotion of the licensing objectives.
32. It was evident that the Applicant had presented the Sub-Committee with very detailed, well thought out Applications that were comprehensive easy to follow and this was helped by the very experienced management team appointed to assist in the technical aspects of the Applications by the various individual statements submitted. The Sub-Committee noted that Applications of this magnitude would undoubtedly require a high level of experience and expertise and this was welcomed by the Sub-Committee given the high numbers of people expected to attend the celebrations over the bank holiday period.
33. The Sub-Committee noted that in respect of Application 2 late night refreshment had been applied for until 05:00 hours and the rationale for this was on the grounds of welfare protection. Again, the Sub-Committee considered this to be a sensible approach and an appropriate safeguard the Applicant should have in place. It was confirmed by the Applicant that late

night refreshment would not be advertised and the Sub-Committee was glad of this assurance.

34. The Sub-Committee noted the detailed Event Management Plan as this underpins the management arrangements for the Premises daily during the celebratory event and will help promote the licensing objectives. These include but are not limited to the following matters:-
- Alcohol Management
 - Noise Management
 - Dispersal Plan
 - Vehicle control
 - Event scheduling and timings
 - Welfare medical and first aid
 - Infrastructure build
 - Ticketing
 - Public management
 - Safety management
 - Event risk assessment
 - Transport logistics
 - Contingency emergency evacuation
35. The Sub-Committee considered the suggested conditions contained in the noise assessment and noise management plan and noted these were to be covered by the Event Management Plan as a “catch all” and this was imposed on both Premises Licences with a view to promoting the licensing objectives.
36. The Sub-Committee welcomed that there would be a continued dialogue with local residents by informing them so that they are aware of the measures to be put in place regarding road closures and gaining access to their homes via different routes during the celebratory weekend.
37. The Sub-Committee noted that the public are free to bring their own food and drink on to the Premises site and this will be covered by the very detailed Event Management Plan as aforesaid. The Applicant explained that it would be unmanageable and unworkable to have stewards on departure asking where visitors to the Premises site had purchased alcoholic drinks from and this was accepted by the Sub-Committee as something that could not be policed or enforced practically.
38. The Applicant confirmed that it was not anticipated that any of the alcohol being sold would be for off-sales. A Challenge 25 scheme policy is to be adopted for alcohol sales to cover the bar areas which in turn will safeguard children and have the desired effect of promoting the protection of children from harm licensing objective and this is now conditioned on both Premises Licences.
39. The Sub-Committee noted that the proposed conditions had been worked on extensively by the parties which came out of the pre-application process. Therefore, it was satisfied that the wording of the conditions were accepted as drafted and did not require further substantial amending.

40. The Sub-Committee noted that the MPS did not object to the Applications and that the Applicant had engaged with them very early on in the process. This approach made sure that the crime and disorder licensing objective was promoted particularly when it came to matters of crime and disorder. The Sub-Committee was content from a crime and disorder perspective that the Applicant had the necessary measures and safeguards in place to be adopted to prevent crime and disorder as well as the Applicants undertaking to comply with the Event Management Plan which will include CCTV, security, crowd control measures and a robust policing plan.
41. The Sub-Committee concluded that the papers demonstrated a strong management competence and of exceptional quality and this was evident by the range of departments that have been involved in the Applications from the outset and were to keep the continued dialogue regarding operational matters contained within the Event Management Plan which were subject to daily change leading up to the celebrations.
42. The Sub-Committee had regard to the Alcohol Management Plan and Noise Management Plan which would feature as part of the Event Management Plan when considering what conditions, it should impose on the Premises Licences.
43. The Sub-Committee noted that the draft Event Management Plan had been agreed on the 17 March last but recognises and accepts that this is very much a working document subject to daily changes/updates such an event would undoubtedly encounter as stipulated in paragraph 41 above.
44. The Sub-Committee considered that the conditions it has imposed will mitigate the concerns raised as they will dovetail and compliment the matters contained within the Event Management Plan as well as promoting the licensing objectives.
45. The Sub-Committee appreciates that the concerns of the Responsible Authorities were alleviated given the extensive negotiations, agreement of conditions, in addition to the continued input and advice from the The King's Coronation City Operations Group covering all aspects of the Coronation weekend.
46. The celebratory events over the bank holiday weekend are as stated above and so licensable activities for the sale of alcohol and late-night refreshment are to be ancillary to the main function and purpose of the Premises Licence being that of a celebration of His Majesty's The Kings Coronation. Indeed, the Sub-Committee welcomed the withdrawal of the EHS representation during the hearing which confirmed their approval of the Applications promoting the licensing objectives in particular the Prevention of Public Nuisance Licensing Objective.
47. The Sub-Committee was delighted to grant the Applications as submitted with the agreed conditions with the inclusion of the alcohol management plan as part of the Event Management Plan Condition.

48. The Sub-Committee looks forward to what will be a memorable event and huge significance both nationally and internationally for the Country and the City of Westminster as host celebrating British culture at its best thereby making history for the Kings Coronation for many years to come.
49. The Sub-Committee decided that the Applicant had provided valid reasons as to why the granting of the application would promote the licensing objectives and was policy compliant in all respects.
50. The Sub-Committee considered it to be a true honour and privilege for the three Members sitting and determining these very important Applications by marking not only an extraordinary event but one of the most important occasions in British History.
51. Long live His Majesty the King!
52. Having carefully considered the committee papers and the submissions made by all the parties, both orally and in writing, **the Sub-Committee has decided**, after taking into account all the individual circumstances of this case and the promotion of the four licensing objectives: -
53. **To grant permission for Plays, the Exhibition of Films, Live and Recorded Music, Performance of Dance, Anything of a Similar or Live Music, Recorded Music and Performance of Dance (Indoors and Outdoors)** Monday to Friday N/A Saturday 09:00 to 19:00 Sunday 16:00 to 22:30. There are no seasonal variations.
54. **To grant permission for the Sale by Retail of Alcohol (On and Off)** Monday to Friday N/A Saturday 10:00 to 18:00 Sunday 16:00 to 22:00. There are no seasonal variations.
55. **To grant permission for the Opening Hours of the Premises:** Monday to Friday N/A Saturday 00:00 to 23:59 hours Sunday 00:00 to 23:59 hours. There are no seasonal variations
56. That the Premises Licence shall be time limited for His Majesty's The Kings Coronation event due to take place across the Bank Holiday Weekend from Saturday 6 May 2023 to Sunday 7 May 2023 and the licensable activities so authorised shall be restricted to this period in accordance with renumbered Condition 70 specified below after which time this Licence shall cease to terminate and have no effect.
57. That the Licence is subject to any relevant mandatory conditions.
58. That the Licence is subject to the following additional conditions imposed by the Committee which are considered appropriate and proportionate to promote the licensing objectives.

Conditions imposed by the Committee after a hearing

59. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.
60. The King's Coronation City Operations Group' (COG) shall be set up for this event at least 2 months prior to the event starting and chaired by a representative of the City Council's City Promotions, Events and Filming Team (CPEFT) . Meetings of the COG shall be held as often and be composed of as determined by the COG:

- i. Membership of the COG shall consist of invited representatives of the following and any other appropriate and specialist advisor(s) as required by the Chair of the COG;
- The Royal Parks
 - Designated event organiser (where the licensee is not the event organiser)
 - Westminster City Council (Environmental Health Consultation Team (EHCT) and CPEFT)
 - The Metropolitan Police Service (MPS)
 - The London Ambulance Service
 - London Fire Brigade
 - Transport for London (Underground and Surface Transport)
 - Department of Digital, Culture, Media and Sport.
- ii. The Chair of the COG may request additional sub-groups or working groups to report back on key elements as required.

The operational use of this licence to meet the licensing objectives of the Licensing Act for the major events shall be agreed through the COG process. Prior to the event starting EHCT shall provide feedback to the Licensee that the event can proceed based on canvassing carried out of the members of the COG.

61. The Premises Licence Holder shall present a draft Event Management Plan (EMP) to authorised officers by 17th March 2023, or such later date as may be agreed with COG with a final version presented to the final meeting of the COG. The EMP shall include but not limited to the following:

- (a) Crowd Management Plan
- (b) Command Control and Communication
- (c) Wayfinding Signage, Branding and VMS Signs
- (d) Business and Resident (B&R) Communications
- (e) Accreditation Plan
- (f) Ticketing

(g) Traffic Management Plan

(h) Licences and Permits

(i) Volunteer and Staffing

(j) Stakeholder Operations

(k) Team Structure

(l) Health and Safety

(m) Medical Operations Plan

(n) CAD Plans

(o) Infrastructure

(p) Radio Communications

(q) Insurance

(r) Cleansing Plans

(s) Alcohol Management Plan

62. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the COG the hours when the licensable activities will be carried out will be no later than the hours set out below:

a. Alcohol

i. Saturday 6 May – 1000 to 1800

ii. Sunday 7 May - 1600 to 2200

b. Regulated entertainment (plays/films/live music/recorded music/performance of dance/anything similar to live music/recorded music/performance of dance)

iii. Saturday 6 May - 0900 to 1900

iv. Sunday 7 May - 1600 to 2230

63. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained in writing or by e-mail from Westminster's Environmental Health Consultation Team and/or MPS Licensing Team for a specific event or site.

64. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the

Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by MPS and licensing authority.

65. Any bars shall close immediately on the direction of the Senior Police Officer engaged on the event.
66. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
67. In relation to the sale of alcohol, a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
68. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with COG and in particular with the MPS. The CCTV system shall continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.
69. The Premises Licence holder shall comply with all reasonable requirements of MPS Licensing Team, the London Fire Brigade and Westminster City Council's EHCT and CPEFT.
70. Activities permitted under this licence are intended to be across the King's Coronation Bank Holiday Weekend from Saturday 6 May 2023 until Sunday 7 May 2023 (a period of two days). Changes to the stated dates shall only be made with agreement of COG. Should the event dates be changed then this licence does not permit activities to extend for a longer period than set out above.
71. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used if authorised through the COG process.
 - dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms

- lasers
 - explosives and highly flammable substances
 - real flame.
 - strobe lighting.
72. The certificates listed below shall be submitted to the Licensing Authority upon written request:
- Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
73. Additional plans will be submitted to COG for each of the days with details of where the licensable activities will be carried out.
74. Before any concessions stand for the sale of alcohol or food opens to the public under the licence, the final plans deposited to the COG will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out and these plans shall also be provided to the Licensing Authority. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority.

This is the Full Decision of the Licensing Sub-Committee which takes effect forthwith.

**The Licensing Sub-Committee
13 April 2023**

2. HM THE KINGS CORONATION, OPEN SPACE AT JUNCTION AND HORSEGUARDS ROAD AND THE MALL, LONDON

WESTMINSTER CITY COUNCIL LICENSING SUB-COMMITTEE No.3
("The Committee")

Thursday 13 April 2022

Membership: Councillor Iman Less (Chair) Councillor Jim Glen and Councillor Shamsed Chowdhury MD

Officer Support: Legal Advisors: Horatio Chance/Viviene Walker
Policy Officer: Daisy Gadd
Committee Officer: Georgina Wills
Presenting Officer: Kevin Jackaman

Application for a Time Limited New Premises Licence in respect of His Majesty The Kings Coronation Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA 23/00844/LIPN

Present: Matthew Phipps (TLT Solicitors) The Department for Digital, Culture Media and Sport ("The Applicant") Caroline Grasmeder (DCMS) Sophie Scowen (DCMS) Hannah Clark (Identity Group) Mike Hunt (Identity Group) Rob Colicci (Coliccis) Sarah Bellamy (Contracts and Compliance Manager at Colicci)

Premises

His Majesty The Kings Coronation
Open Space at Junction
and Horse Guards Road and The Mall
London
SW1A 1AA

Applicant

The Department for Digital and Culture Media and Sport ("DCMS")

Cumulative Impact Area

None

Special Consideration Zone

None

Ward

St James's

Summary of Applications

The Sub-Committee has determined two applications (“referred to as **Application 1** and **Application 2** respectively and collectively known as the “Applications”) for Time Limited New Premises Licences under the Licensing Act 2003 (“The Act”) by the Applicant, The Department for Digital, Culture Media and Sport (DCMS) to celebrate His Majesty’s King Charles III Coronation for licensable activities taking place in Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA over the bank holiday weekend period from 5 May 2023 to 7 May 2023.

The Sub-Committee considered it expedient, appropriate and with the consent of the Applicant to hear both Applications together as they were broadly the same in nature with only a slight variation in respect of Application 2 where Late-Night Refreshment had been applied for on Friday from 23:00 to 05:00 on the grounds of welfare provision.

The Sub-Committee confirmed that it will produce two separate Decision Notices giving its reasoning for both Decisions and this approach was accepted by the parties in attendance.

Application 1 relates to Premises in respect of His Majesty The King’s Coronation at Hyde Park Corner Lodge, Hyde Park Corner London W1J 7NT. The licensable area is shown on the Premises Plan submitted with the application comprising the South West Corner of Hyde Park with a boundary to the south along South Carriage Drive; to the east from South Carriage Drive up to the Police Observation Post; to the north following a line from the Police Observation Post to West Carriage Drive, and to the West along West Carriage Drive to the junction with South Carriage Drive.

The Applicant has applied for regulated entertainment, retail by sale of alcohol for a time limited period over the bank holiday weekend from 6 May 2023 to 7 May 2023 to cover the Kings Coronation. Representations have been received from the Licensing Authority, Environmental Health Service (EHS) and two local residents, one resident has now withdrawn her representations.

The Premises is located within the Knightsbridge and Belgravia Ward. Neither the West End Cumulative Impact Zone nor Special Consideration Zone applies to the application.

The Applicant has provided the following submissions in support of the application:-

- Mediation Letter and Supporting Documents for Interested Parties.
- Statement from Jonathan Martin (DCMS)
- Statement and Supporting Documents from David Zolkwer (Identity Group)
- Statement from Rob Colicci (Colicci)
- Statement from Gemma Thomas (BBC Studio Events)

The above documentation was considered and duly noted by the Sub-Committee in its determination of the matter.

There is a resident count of 1,987.

Application 2 relates to Premises in respect of Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA. The Licensable area is shown on the Premises Plan submitted with the application and comprises Green Park/St James to include Green Park and to the west, the area to the front of Buckingham Palace with a boundary to the south along Birdcage Walk (encompassing St James' Park) to include Parliament Square and the Sanctuary; to the east along Parliament Street and Whitehall, to include Trafalgar Square and to the north along the Mall.

The Applicant has applied for regulated entertainment, retail by sale of alcohol and late-night refreshment for a time limited period over the bank holiday weekend from 5 May 2023 to 7 May 2023 to celebrate His Majesty The Kings Coronation.

The Applicant has applied for regulated entertainment, late night refreshment and retail by sale of alcohol. Representations have been received from the Licensing Authority and Environmental Health Service.

The Premises are within the St James's Ward. Neither the West End Cumulative Impact Zone nor Special Consideration Zone applies to the application.

The Applicant has provided supporting documents which can be found at pages 218-225 of the agenda report. Also, the Applicant has responded to a number of questions raised by the Licensing Authority which can be found at pages 230-232 of the agenda report.

These documents are listed as follows:-

- Statement from Jonathan Martin (DCMS)
- Statement and Supporting Documents from David Zolkwer (Identity Group)
- Statement from Rob Colicci (Colicci)
- Statement from Gemma Thomas (BBC Studio Events)

The above documentation was considered and duly noted by the Sub-Committee in its determination of the matter.

Activities and Hours applied for in respect of Application 2

Hours premises are open to the Public

Monday to Thursday N/A

Friday 00:00 to 23:59 hours

Saturday 00:00 to 23:59 hours

Sunday 00:00 to 23:59 hours.

Seasonal Variations N/A

Plays, the Exhibition of Films, Live and Recorded Music, Performance of Dance, Anything of a Similar Description to Live Music, Recorded Music and Performance of Dance (Indoors and Outdoors)

Monday to Friday N/A
Saturday 09:00 to 19:00 hours
Sunday 16:00 to 22:30 hours

Seasonal Variations N/A

Late Night Refreshment (Indoors and Outdoors)

Friday 23:00 to 05:00 hours.

Seasonal Variations N/A

Sale by Retail of Alcohol (On and Off Sales)

Monday to Friday N/A
Saturday 10:00 to 18:00 hours
Sunday 16:00 to 22:00 hours

Seasonal Variations N/A

Representations Received:

- The Licensing Authority (Steven Rowe)
- Environmental Health Service (Anil Drayan)

Summary of issues raised by objectors in respect of Application 2:

- *There are discussions that need to take place in order to ensure that the event will promote the four licensing objectives namely:*

The prevention of crime and disorder.

Public Safety.

The prevention of public nuisance; and

The protection of children from harm.

- *The Regulated Entertainments sought and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety.*
- *The supply of alcohol and for the times requested may lead to an increase in Public Nuisance in the area and impact on Public Safety.*

Policy Position:

Policies HRS1 and CCSOS1 apply under the City Council's Statement of Licensing Policy (SLP). There is no presumption to refuse the application.

HRS1

- Applications within the core hours set out below in this policy will generally, be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:

The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm.

CCSOS1

- Applications outside of the West End Cumulative Impact Zones will generally be granted subject to the application meeting the requirements of Policies CD1, PS1, PN1 and CH1. The Applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the main function as a cinema, cultural and live sporting venues and outdoor space.
- The Applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area
- The use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events (e.g. Hyde Park) Mayoral or Council organised events and seasonal activities (e.g., Christmas market or Winter Wonderland).
- For the purposes of the above the sale of alcohol and late-night refreshment must be ancillary function to the primary purpose of the venue. An audience may include either invited guests, members of that venue or associated organisation or members of the public who have purchased a ticket or not.

PRELIMINARY MATTERS

Councillor Iman Less was nominated and appointed as Chair

1. The Presenting Officer Mr Kevin Jackaman outlined the Applications to the Sub-Committee. He advised the Applications for determination are for two Time Limited New Premises Licences in respect of His Majesty The Kings Coronation taking place over the bank holiday weekend between 5 May 2023 to 7 May 2023. Application 1 relates to Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Application 2 relates to Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA the details of which are more particularly detailed in each agenda report.
2. The Applications have been brought by DCMS, represented today by Matthew Phipps of TLT Solicitors along with John Martin and Mike Hunt. The Applicant has applied for regulated entertainment, late night refreshment and the supply of alcohol. Representations have been received from the Licensing Authority (Mr Steven Rowe), Environmental Health Service (Mr Anil Drayan). There have been representations from two local residents, one resident has now withdrawn her representations and the other is not in attendance today.

3. In respect of Application 1 the Premises are within the Knightsbridge and Belgravia Ward and in respect of Application 2 the Premises is within St James's Ward. Neither the West End Cumulative Impact Zone or Special Consideration Zone apply to the Applications.

SUBMISSIONS AND REASONS

4. Mr Matthew Phipps appearing on behalf of the Applicant addressed the Sub-Committee. He advised that this was a national celebration for his Majesty the King Charles III to take place over the bank holiday weekend from 5 May 2023 to 7 May 2023. He advised there was a single representation to the Hyde Park application that is not in attendance today.
5. Mr Phipps referred to the late Queen Elizabeth II Platinum Jubilee celebrations which went before a Licensing Sub-Committee on the 21 April 2022 and the event itself was highly successful. He said just like the platinum celebrations the applications are truly exceptional and this is no exaggeration. He went onto say that the management competence and experience and expertise involved in planning for these activities is very significant. There has been collaborations, co-operation and engagement with officers and very significant widespread stakeholder engagement right from the start. There are some two hundred personnel working on the celebrations to ensure that it runs smoothly and is an equal success.
6. Mr Phipps confirmed that pre-application advice had been obtained by the Applicant in respect of the Applications and was grateful for this process because this had led to positive engagement with Council officers and the proposed conditions offered mirrored those particular helpful discussions.
7. Mr Phipps advised that the Metropolitan Police Service (MPS) had not made a representation, but they have been involved throughout the process as one would expect for these types of applications. In terms of the Event Management Plan (forming the basis of which the policies are brought together in one manageable document) which appears as Condition 11 on Pages 196-197 of the agenda report. He said that the MPS would like the 'Alcohol Management Plan' to be specifically listed in this condition after sub paragraph "r cleansing plans" making a new sub-paragraph "s alcohol management plan" and this specific requirement was duly noted and accepted by the Sub-Committee.
8. Mr Phipps stated that regarding resident engagement a circular of 1,000 households were notified in the immediate proximity. There were some two hundred notices displayed throughout the Premise site. Mr Phipps said that he did not believe there are other venues that are more suitable for this event.
9. Mr Phipps highlighted for the Sub-Committee's benefit the "differences" between the applications. He said that for Application 2 Late-night refreshment has been applied for on Friday from 23:00 to 05.00. This is essentially a welfare provision and will not be advertised. Broadly, the offer

comes down to tea, coffee, soft drinks and bacon sandwiches to be purchased.

10. Mr Phipps advised that in terms of the exact numbers this is an unknown at the moment so we do not know how many people will be there in the late/early morning hours. However, he reassured the Sub-Committee that this specific issue has been properly considered by the Applicant and this was backed up by the various measures to be put in place regarding security and management policies and procedures which will promote the licensing objectives.
11. In answer to questions from the Sub-Committee Mr Phipps advised that the capacity of 49,999 is a suitable capacity despite the Sub-Committee's view that this seemed somewhat low.
12. Mr Phipps said that in relation to additional training he would agree proposed condition 14. He advised that people are currently being recruited and training is ongoing in all aspects for the selling of alcohol. He emphasised that training for staff was taken seriously and considered important for such an event.
13. Mr Phipps went onto explain that in terms of the "off sale" provision this has been applied for as a "contingency measure" on the basis that people enjoying the celebrations are likely to be bringing their own alcohol to have during the event. There is nothing to stop people purchasing alcohol in a nearby supermarket for example and taking it to the park to consume. However, the expectation is that people will be able to buy alcohol from the designated bar areas in Hyde Park and these will be properly managed by staff and security. In any event a condition has been proposed that any bar can be closed immediately by a senior officer of the MPS so this should give the Sub-Committee the necessary comfort with an added layer of protection.
14. Mr Mike Hunt from Identity Group on behalf of the Applicant addressed the Sub-Committee. He advised that a number of roads will be closed to traffic and some routes will be challenging for residents to move around. He said we are working with the MPS to ensure those coming to see the Coronation and those going about their business as usual can co-exist. Admittedly this is a challenge and it may mean some residents cannot go there usual way in order to gain access to their respective homes but disruption will be at a minimum.
15. In answer to question from the Sub-Committee Mr Hunt advised that a letter is going out next week outlining the footprint. This will inform residents what the impact will be and advising them where the challenges may be and any alternative routes. We have advised residents to carry identification with them to help stewards and the MPS to identify who they are to assist them getting them to their homes without too much difficulty. Mr Hunt advised that this will be supported by TFL's messages online to help the public know how they can get around during this busy period.

16. The Sub-Committee queried whether the area in Hyde Park is different to the platinum jubilee application and wondered whether this is to be a separate event with screens this time? In answer thereto Mr Phipps confirmed that Hyde Park is a formal part of the celebration and for the avoidance of doubt is not an overflow arrangement like how the platinum jubilee application was. There will be screens in Hyde Park and the rationale for this is so that the activities are seen as an extraordinary event, and we want to cater for the potential capacity. People with young families may prefer to go to Hyde Park without the congestion that you may expect in Green Park, namely Application 2.
17. Mr Drayan appearing on behalf of EHS addressed the Sub-Committee. Mr Drayan said that a significant amount of work had been undertaken with the Applicant to get the Applications to the point to where they are today and on that basis was satisfied with both Applications. He said that the reason why EHS had maintained its representation was so that the Sub-Committee can review the necessary arrangements and was present to answer any questions.
18. Mr Drayan confirmed for the record that the EHS had been engaged from the outset, had provided advice on the planning of the events and suggested conditions. He said that the final details of the events for example the total number of stewards are worked out through regular meetings by the City Operations Group ("COG"). He said that details given to residents should be discussed in these meetings as part of the usual consultation to minimise any impact.
19. Mr Drayan confirmed that the Applicant and the EHS had engaged thoroughly on both the Noise Management Plan and Alcohol Management Plan which was all agreed and to be conditioned accordingly on both Premises Licences.
20. In answer to questions from the Sub-Committee Mr Drayan clarified the installations of the special effects (contained at Page 198 of the agenda report Condition 21 refers) in that from the offset, the EHS was not sure on the details of installing the screens and how special effects would be shown. He explained that EHS and the Fire Brigade are then provided details on this and the safety considerations are then considered and agreed.
21. In conclusion Mr Drayan said that EHS was satisfied with the applications.
22. Mr Rowe appearing on behalf of the Licensing Authority addressed the Sub-Committee. He advised that due to the significance of these Applications we felt it was appropriate to submit a representation so that the Sub-Committee could ask any questions they may have. He echoed the sentiments of Mr Drayan in his earlier oral submission to the Sub-Committee.
23. Mr Rowe said that we had raised five additional clarity points and the Applicant has answered these specific points in their entirety. He confirmed that there has been significant meetings with the Applicant and officers and on that basis the Licensing Authority are now satisfied with the Applications.

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24. In summing up Mr Drayan said that after hearing the Applicant's evidence he was now happy to withdraw the representation made on behalf of the EHS in respect of the Applications.
25. In summing up Mr Rowe for the Licensing Authority confirmed that he had nothing further to add.
26. In summing up Mr Phipps for the Applicant said that he had nothing further to add other than the Applications were good, had been properly considered in all areas of the event and would thus promote the licensing objectives.

DECISION AND REASONS

27. The Sub-Committee has determined the Applications for Time Limited New Premises Licences under the Act") by the Applicant to celebrate His Majesty's King Charles III Coronation for licensable activities taking place in Hyde Park Corner Lodge Hyde Park Corner London W1J 7NT and Open Space at Junction and Horse Guards Road and The Mall London SW1A 1AA over the bank holiday weekend period from 5 May 2023 to 7 May 2023.
28. The Sub-Committee noted the licensable areas to be licensed for licensable activities for each Premises Licence as more particularly detailed on the Premises Plan that accompanied the Applications.
29. In respect of the Applications provision is made for facilities to enable the sale of alcohol across the Royal Parks and within the areas covered by the licence as well as the full range of regulated entertainment to facilitate the celebrations. In respect of Application 2 provision has also been made for late night refreshment on the night of Friday 5 May from 23:00 hours to 05:00 the following day as a welfare provision. Regarding the Off-sales of alcohol element the intention is not for alcohol to be sold as off sales. Instead, this is to be used as a contingency measure which has been applied for by the Applicant. The Sub-Committee gave due consideration to the numbers on dispersal when leaving the Premises site and entering the wider locality.
30. The Sub-Committee realises that it has a duty to consider the Applications on their individual merits and did so when determining them. There is no policy presumption to refuse the Applications.
31. The Sub-Committee was pleased that the Applicant had undertaken pre-application advice in respect of the Applications and had engaged extensively with the Responsible Authorities when considering all aspects of the Applications and the promotion of the licensing objectives.
32. It was evident that the Applicant had presented the Sub-Committee with very detailed, well thought out Applications that were comprehensive easy to follow and this was helped by the very experienced management team appointed to assist in the technical aspects of the Applications by the various individual statements submitted. The Sub-Committee noted that Applications of this magnitude would undoubtedly require a high level of experience and expertise

and this was welcomed by the Sub-Committee given the high numbers of people expected to attend the celebrations over the bank holiday period.

33. The Sub-Committee noted that in respect of Application 2 late night refreshment had been applied for until 05:00 hours and the rationale for this was on the grounds of welfare protection. Again, the Sub-Committee considered this to be a sensible approach and an appropriate safeguard the Applicant should have in place. It was confirmed by the Applicant that late night refreshment would not be advertised and the Sub-Committee was glad of this assurance.
34. The Sub-Committee noted the detailed Event Management Plan as this underpins the management arrangements for the Premises daily during the celebratory event and will help promote the licensing objectives. These include but are not limited to the following matters:-
 - Alcohol Management
 - Noise Management
 - Dispersal Plan
 - Vehicle control
 - Event scheduling and timings
 - Welfare medical and first aid
 - Infrastructure build
 - Ticketing
 - Public management
 - Safety management
 - Event risk assessment
 - Transport logistics
 - Contingency emergency evacuation
35. The Sub-Committee considered the suggested conditions contained in the noise assessment and noise management plan and noted these were to be covered by the Event Management Plan as a “catch all” and this was imposed on both Premises Licences with a view to promoting the licensing objectives.
36. The Sub-Committee welcomed that there would be a continued dialogue with local residents by informing them so that they are aware of the measures to be put in place regarding road closures and gaining access to their homes via different routes during the celebratory weekend.
37. The Sub-Committee noted that the public are free to bring their own food and drink on to the Premises site and this will be covered by the very detailed Event Management Plan as aforesaid. The Applicant explained that it would be unmanageable and unworkable to have stewards on departure asking where visitors to the Premises site had purchased alcoholic drinks from and this was accepted by the Sub-Committee as something that could not be policed or enforced practically.
38. The Applicant confirmed that it was not anticipated that any of the alcohol being sold would be for off-sales. A Challenge 25 scheme policy is to be

adopted for alcohol sales to cover the bar areas which in turn will safeguard children and have the desired effect of promoting the protection of children from harm licensing objective and this is now conditioned on both Premises Licences.

39. The Sub-Committee noted that the proposed conditions had been worked on extensively by the parties which came out of the pre-application process. Therefore, it was satisfied that the wording of the conditions were accepted as drafted and did not require further substantial amending.
40. The Sub-Committee noted that the MPS did not object to the Applications and that the Applicant had engaged with them very early on in the process. This approach made sure that the crime and disorder licensing objective was promoted particularly when it came to matters of crime and disorder. The Sub-Committee was content from a crime and disorder perspective that the Applicant had the necessary measures and safeguards in place to be adopted to prevent crime and disorder as well as the Applicants undertaking to comply with the Event Management Plan which will include CCTV, security, crowd control measures and a robust policing plan.
41. The Sub-Committee concluded that the papers demonstrated a strong management competence and of exceptional quality and this was evident by the range of departments that have been involved in the Applications from the outset and were to keep the continued dialogue regarding operational matters contained within the Event Management Plan which were subject to daily change leading up to the celebrations.
42. The Sub-Committee had regard to the Alcohol Management Plan and Noise Management Plan which would feature as part of the Event Management Plan when considering what conditions, it should impose on the Premises Licences.
43. The Sub-Committee noted that the draft Event Management Plan had been agreed on the 17 March last but recognises and accepts that this is very much a working document subject to daily changes/updates such an event would undoubtedly encounter as stipulated in paragraph 41 above.
44. The Sub-Committee considered that the conditions it has imposed will mitigate the concerns raised as they will dovetail and compliment the matters contained within the Event Management Plan as well as promoting the licensing objectives.
45. The Sub-Committee appreciates that the concerns of the Responsible Authorities were alleviated given the extensive negotiations, agreement of conditions, in addition to the continued input and advice from the The King's Coronation City Operations Group covering all aspects of the Coronation weekend.
46. The celebratory events over the bank holiday weekend are as stated above and so licensable activities for the sale of alcohol and late-night refreshment are to be ancillary to the main function and purpose of the Premises Licence

being that of a celebration of His Majesty's The Kings Coronation. Indeed, the Sub-Committee welcomed the withdrawal of the EHS representation during the hearing which confirmed their approval of the Applications promoting the licensing objectives in particular the Prevention of Public Nuisance Licensing Objective.

47. The Sub-Committee was delighted to grant the Applications as submitted with the agreed conditions with the inclusion of the alcohol management plan as part of the Event Management Plan Condition.
48. The Sub-Committee looks forward to what will be a memorable event and huge significance both nationally and internationally for the Country and the City of Westminster as host celebrating British culture at its best thereby making history for the Kings Coronation for many years to come.
49. The Sub-Committee decided that the Applicant had provided valid reasons as to why the granting of the application would promote the licensing objectives and was policy compliant in all respects.
50. The Sub-Committee considered it to be a true honour and privilege for the three Members sitting and determining these very important Applications by marking not only an extraordinary event but one of the most important occasions in British History.
51. Long live His Majesty the King!
52. Having carefully considered the committee papers and the submissions made by all the parties, both orally and in writing, **the Sub-Committee has decided**, after taking into account all the individual circumstances of this case and the promotion of the four licensing objectives: -
53. **To grant permission for Plays, the Exhibition of Films, Live and Recorded Music, Performance of Dance, Anything of a Similar to Live Music, Recorded Music and Performance of Dance (Indoors and Outdoors)** Monday to Friday N/A. Saturday 09:00 to 19:00 hours Sunday 16:00 to 22:30 hours. There are no seasonal variations
54. **To grant permission for Late Night Refreshment (Indoors and Outdoors)** Friday 23:00 to 05:00 hours. There are no seasonal variations.
55. **To grant permission for the Sale by Retail of Alcohol (On and Off)** Monday to Friday N/A Saturday 10:00 to 18:00 hours Sunday 16:00 to 22:00 hours. There are no seasonal variations.
56. **To grant permission for the Opening Hours of the Premises:** Monday to Thursday N/A Friday 00:00 to 23:59 hours Saturday 00:00 to 23:59 hours Sunday 00:00 to 23:59 hours. There are no seasonal variations
57. That the Premises Licence shall be time limited for His Majesty's The Kings Coronation event due to take place across the Bank Holiday Weekend from

Friday 5 May 2023 to Sunday 7 May 2023 and the licensable activities so authorised shall be restricted to this period in accordance with renumbered Condition 70 specified below after which time this Licence shall cease to terminate and have no effect.

58. That the Licence is subject to any relevant mandatory conditions.
59. That the Licence is subject to the following additional conditions imposed by the Committee which are considered appropriate and proportionate to promote the licensing objectives.

Conditions imposed by the Committee after a hearing

60. The King's Coronation City Operations Group' (COG) shall be set up for this event at least 2 months prior to the event starting and chaired by a representative of the City Council's City Promotions, Events and Filming Team (CPEFT) . Meetings of the COG shall be held as often and be composed of as determined by the COG:

- i. Membership of the COG shall consist of invited representatives of the following and any other appropriate and specialist advisor(s) as required by the Chair of the COG;
 - The Royal Parks
 - Designated event organiser (where the licensee is not the event organiser)
 - Westminster City Council (Environmental Health Consultation Team (EHCT) and CPEFT)
 - The Metropolitan Police Service (MPS)
 - The London Ambulance Service
 - London Fire Brigade
 - Transport for London (Underground and Surface Transport)
 - Department of Digital, Culture, Media and Sport.
- ii. The Chair of the COG may request additional sub-groups or working groups to report back on key elements as required.

The operational use of this licence to meet the licensing objectives of the Licensing Act for the major events shall be agreed through the COG process. Prior to the event starting EHCT shall provide feedback to the Licensee that the event can proceed based on canvassing carried out of the members of the COG.

61. The Premises Licence Holder shall present a draft Event Management Plan (EMP) to authorised officers by 17th March 2023, or such later date as may be agreed with COG with a final version presented to the final meeting of the COG. The EMP shall include but not limited to the following:

- (a) Crowd Management Plan
- (b) Command Control and Communication

- (c) Wayfinding Signage, Branding and VMS Signs
- (d) Business and Resident (B&R) Communications
- (e) Accreditation Plan
- (f) Ticketing
- (g) Traffic Management Plan
- (h) Licences and Permits
- (i) Volunteer and Staffing
- (j) Stakeholder Operations
- (k) Team Structure
- (l) Health and Safety
- (m) Medical Operations Plan
- (n) CAD Plans
- (o) Infrastructure
- (p) Radio Communications
- (q) Insurance
- (r) Cleansing Plans
- (s) Alcohol Management Plan

62. Save for unanticipated occurrences or emergencies, and with the agreement of relevant officer(s) of the COG the hours when the licensable activities will be carried out will be no later than the hours set out below:

a. Alcohol

i. Saturday 6 May – 1000 to 1800

ii. Sunday 7 May - 1600 to 2200

b. Regulated entertainment (plays/films/live music/recorded music/performance of dance/anything similar to live music/recorded music/performance of dance)

iii. Saturday 6 May - 0900 to 1900

iv. Sunday 7 May - 1600 to 2230

Late night refreshment:

Friday 5 May 2023 – 2300 to 0500 the following morning

63. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained in writing or by e-mail from Westminster's Environmental Health Consultation Team and/or MPS Licensing Team for a specific event or site.
64. All staff involved in the sale or supply of alcohol shall be trained in the responsible sale of alcohol. The Designated Premises Supervisor and the Personal Licence Holders on duty at each bar shall in addition have ACT-E and WAVE training. The training log will be made available for inspection by MPS and licensing authority.
65. Any bars shall close immediately on the direction of the Senior Police Officer engaged on the event.
66. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
67. In relation to the sale of alcohol, a Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
68. The Premises Licence Holder shall install a comprehensive CCTV system on site in accordance with the CCTV Plan agreed with COG and in particular with the MPS. The CCTV system shall continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the minimum of delay when requested. All recordings shall be stored for a minimum period of 31 days with date and time stamping, and recordings should be made available upon the request of Police or authorised officer as soon as reasonable practicable throughout the entire 31 day period.
69. The Premises Licence holder shall comply with all reasonable requirements of MPS Licensing Team, the London Fire Brigade and Westminster City Council's EHCT and CPEFT.
70. Activities permitted under this licence are intended to be across His Majesty The Kings Coronation Bank Holiday Weekend from Friday 5 May 2023 until Sunday 7 May 2023 (a period of three days). Changes to the stated dates shall only be made with agreement of COG. Should the event dates be changed then this licence does not permit activities to extend for a longer period than set out above.

71. Any special effects or mechanical installations shall be arranged, operated and stored so as to minimise any risk to the safety of those using the site. The following special effects will only be used if authorised through the COG process.
- dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances
 - real flame.
 - strobe lighting.
72. The certificates listed below shall be submitted to the Licensing Authority upon written request:
- Any permanent or temporary emergency lighting battery or system
 - Any permanent or temporary electrical installation
 - Any permanent or temporary emergency warning system
73. Additional plans will be submitted to COG for each of the days with details of where the licensable activities will be carried out.
74. Before any concessions stand for the sale of alcohol or food opens to the public under the licence, the final plans deposited to the COG will be checked by the Environmental Health Consultation Team to ensure they are an accurate reflection of the work carried out and these plans shall also be provided to the Licensing Authority. Where minor layout changes have occurred during the course of construction new plans shall be provided to the Environmental Health Consultation Team and the Licensing Authority.

This is the Full Decision of the Licensing Sub-Committee which takes effect forthwith.

**The Licensing Sub-Committee
13 April 2023**

The Meeting ended at 11.15 am