



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 6 September, 2023**

Time: **6.30 pm**

Venue: **18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**

Aziz Toki (Chair)
Paul Fisher
Alan Mendoza
Jessica Toale

Independent Person:

Mark Maidment



Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.

If you require any further information, please contact the Committee Officer, Clare O'Keefe, Lead Policy and Scrutiny Advisor.

Email: cokeefe@westminster.gov.uk

Corporate Website: www.westminster.gov.uk

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 24 July 2023.

(Pages 5 - 18)

4. MATTERS ARISING AND WORK PROGRAMME 2023/24

To discuss any matters arising from the previous meeting, including new or unresolved matters and shape the Committee's work programme for the municipal year 2023/24.

(Pages 19 - 30)

5. QUARTER 1 PERFORMANCE REPORT

To receive the performance updates at Quarter 1 and indicate any areas where more information or clarification is required.

(Pages 31 - 52)

6. QUARTER 1 FINANCE MONITOR

To monitor the City Council's financial position including revenue forecast outturn, revenue expenditure including key risks and opportunities, capital expenditure and HRA revenue and capital expenditure and reserves.

(Pages 53 - 82)

7. GENERAL PROCUREMENT UPDATE

To update the Committee on the Council's Procurement service.

(Pages 83 - 96)

8. EXTERNAL AUDIT CERTIFICATION OF CLAIMS AND RETURNS ANNUAL AUDIT 2021/22

(Pages 97 - 100)

To review the External Audit Certification of Claims and Returns Annual Audit 2021/22.

9. EXEMPT REPORTS UNDER THE LOCAL GOVERNMENT ACT 1972

RECOMMENDED: That under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business because they involve the likely disclosure of exempt information on the grounds shown below and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

<u>Item No</u>	<u>Grounds</u>	<u>Para. of Part 1 of Schedule 12A of the Act</u>
10	Financial Information	3

10. CONTRACT AND SUPPLIER PERFORMANCE REPORT

(Pages 101 - 112)

To review a report on the Council's contract and supplier performance.

**Stuart Love
Chief Executive
29 August 2023**