



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 5 September, 2024**

Time: **6.30pm**

Venue: **Rooms 18.01-03, 18th Floor, 64 Victoria Street, London, SW1E 6QP**

Members: **Councillors:**
Aziz Toki (Chair)
Paul Fisher
Alan Mendoza
Md Shamsed Chowdhury

Independent Person:
Mark Maidment



Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda.

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.

If you require any further information, please contact the Committee Officer, Clare O'Keefe, Lead Policy and Scrutiny Advisor.

**Email: cokeefe@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any pecuniary interests or any other significant interest in matters on this agenda.

3. MINUTES

To approve the minutes of the previous meeting.

(Pages 5 - 16)

4. MATTERS ARISING AND WORK PROGRAMME

To discuss any matters arising from the previous meeting, including new or unresolved matters and shape the Committee's work programme for the municipal year 2024/25.

(Pages 17 - 26)

5. Q1 PERFORMANCE REPORT

To receive the performance updates at quarter 1 and indicate any areas where more information or clarification is required.

(Pages 27 - 62)

6. Q1 FINANCE MONITOR

To monitor the City Council's financial position including revenue forecast outturn, revenue expenditure including key risks and opportunities, capital expenditure and HRA revenue and capital expenditure and reserves.

(Pages 63 - 94)

7. CONTRACT AND SUPPLIER PERFORMANCE REPORT

To review a report on the Council's Contract and Supplier Performance.

(Pages 95 - 106)

8. GENERAL PROCUREMENT UPDATE

**(Pages 107 -
122)**

To update the Committee on the Council's Procurement service.

**Stuart Love
Chief Executive
28 August 2024**