



City of Westminster

## Standards Committee

<b>Date:</b>	<b>7 December 2017</b>
<b>Classification:</b>	<b>For General Release</b>
<b>Title:</b>	<b>Terms of Reference</b>
<b>Report of:</b>	<b>Head of Committee and Governance Services</b>
<b>Wards Involved:</b>	<b>Not Applicable</b>
<b>Financial Summary:</b>	<b>None</b>
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### **1. Executive Summary**

- 1.1 The Council, on 8 November 2017, agreed an addition to the Committee's Terms of Reference as shown in bold in the attached. The addition refers to the Member Development Programme and now gives the Committee the duty to monitor this.

### **2. Recommendation**

- 2.1 That the report be noted.

### **3. Background Information**

- 3.1 The Council (8.11.2017) on the recommendation of the General Purposes Committee agreed an addition to the Terms of Reference of the Committee to give it the power to monitor the Member Development Programme as agreed by the Cabinet Member for Finance, Property and Corporate Services.
- 3.2 The Committee's full Terms of Reference are attached.

**4. Other Implications**

4.1 None.

**If you have any questions about this report, please contact  
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**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1972  
BACKGROUND PAPERS - None**

## **STANDARDS COMMITTEE TERMS OF REFERENCE**

### **CONSTITUTION**

6 Members of the Council, 4 Majority Party Members and 2 Minority Party Members.

### **TERMS OF REFERENCE**

- (1) To promote and maintain high standards of conduct by the Members and Co-opted Members of the City Council.
- (2) To advise the City Council on the adoption or revision of a Code of Conduct for Members.
- (3) Advising, training or arranging to train Members and Co-opted Members on matters relating to the City Council's Code of Conduct for Members.
- (4) To assist Members and Co-opted Members observe the City Council's Code of Conduct for Members.
- (5) To monitor the operation of Code of Conduct for Members.
- (6) Consider reports referred to the Committee by ethical standards officers or the Monitoring Officer of investigations into alleged breaches of the City Council's Code of Conduct for Members.
- (7) Where necessary, to conduct hearings into allegations of breaches of the said code, and interview officers, Members and others as required.
- (8) Determining whether allegations of breaches of the said code are made out and determining what action, if any, to take in relation hereto including, where it is determined that a breach has occurred, deciding what sanctions, if any, should be applied in relation to the Member or Member concerned (and for the avoidance of doubt, the Committee shall only have power to impose any sanction authorised by law).
- (9) Consider any complaints in respect of Members referred to the Committee under the City Council's "Whistleblowing" procedure and determining the action to be taken, if any.
- (10) To the extent allowed by the Law, granting dispensations in relation to Member and co-opted Member interests as referred to in the Members Code of Conduct.
- (11) To consider, advise and, if appropriate, take action upon other Member conduct issues not otherwise dealt with under these terms of reference.
- (12) To monitor the Member Development Programme and make recommendations thereon to the relevant Cabinet Member.**