

Appendix A – draft timetable for induction evenings

Timetable

6 – 6.30pm - refreshments; IT drop in session

6.30 – 7pm – session 1

7.15 - 8.15pm – session 2

Topics to be covered:

Planning and Licensing (applications)

Economic Development

Street Management

Communications

Housing (allocations)

Housing (CityWest Homes)

Children’s Services

Governance (including ward support)

Adult Social Services

Public Health

Internet health/cyber security

A draft timetable is below; if it is felt sessions are needed to be run twice there are four spare slots these could be used for.

	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	Session 7
Topic 1	Housing (allocations)	Adult Social Services	Communications	Children’s Services	Planning and Licensing Applications	Street Management	Internet Health
Topic 2	Housing (CityWest Homes)	Public Health	Economic Development	TBC	Governance	TBC	TBC