

Licensing Sub-Committee Report

Item No:	
Date:	19 September 2019
Title of Report:	Consideration of Street Trading Licence Applications for Strutton Ground Market
Report of:	Director of Public Protection and Licensing
Wards involved:	St James's
Policy context:	City of Westminster Street Trading Policy
Financial summary:	None
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1. Executive Summary

- 1.1 The purpose of this report is to consider applications for a permanent street trading licences in respect of 13 pitches on Strutton Ground Market.
- 1.2 This report seeks a decision on which of the applications should be granted to allow the applicants to engage in street trading activities on the market.
- 1.3 This report also seeks a decision on the inclusion of additional conditions listed at **ANNEX O** be added to each granted licence

2. Recommendation

- 2.1 That the Sub-Committee approve the recommendations of the applications set out in section 3.8 of this report.
- 2.2 That Sub-Committee approve the additional conditions requested by Economy and Development listed at **ANNEX O** to be attached to each granted licence.

3. Background

- 3.1 Strutton Ground Market operates between Victoria Street and Greycoat Place in St James's ward and consists of a single line of 23 3mx3m pitches numbered 1501 to 1523. Pitch 1501 is the first pitch at the Greycoat Place end of the market and the pitches run consecutively to pitch 1523 at the Victoria Street end of the market. A map showing the location of the market and a plan showing the approximate location of the pitches on the market are attached as **Annex A**.
- 3.2 There are currently 21 traders on Strutton Ground Market, trading across 23 pitches, with 3 pitches currently vacant one or more days a week.
- 3.3 Seven street trading licence holders have been operating across seven pitches on the market for a number of years. Two of those licence holders also operate from adjacent pitches under a temporary licence. The remaining pitches have been made available to market traders who are operating under temporary licences.

3.4 In August 2018, the Council carried out a 12-week public consultation to seek the views of residents, shoppers, traders and local businesses on how we could;

- Keep markets at the heart of their communities, providing a fantastic offer to local residents.
- Encourage more non-street food traders to open market stalls, bringing more diversity to Westminster's markets.
- Attract more tourists where this would have a positive impact on the revenue of the market traders.
- Recruit the next generation of traders and boost training on topics such as customer service, display, taking card payments and creating an online presence.
- Provide a wider selection of goods, regular new products and events.
- Become more sustainable by increasing recycling, reducing plastic, offering in-season food, and increasing biodegradable packaging and reusable energy

3.5 The outcomes of the consultation were analysed and collated into a strategy that outlined the future of the markets, along with an updated process for determining applications. This strategy and process were approved by Licensing Committee on 20 March 2019. A copy of the "Application Process for a Street Trading Licence for a Pitch on a Market" (will be referred to as the scoring criteria for the remainder of this report) are attached at **Annex C**.

3.6 As part of the Strategy, the Licensing Service advertised the vacancies for Strutton Ground Market pitches between 1 June 2019 and 31 July 2019. All of the applications received were reviewed against the criteria by officers from Licensing, Environmental Health Consultation Team and City Economic and Development teams and provided an initial score.

3.7 Following their initial score the applicants were invited to attend an interview to provide further documentation (if necessary) and information to assist their applications. Full information of each application can be found in **Annexes D to N**.

The wider context

3.8 As agreed within the March 2019 Licensing Committee report the first advertisement of vacant pitches and Street Trading Licences under the market strategy would initially only pertain to Strutton Ground Market.

This will be followed by applications for the remaining markets across Westminster.

Street Trading Licence Applications and Recommendations

3.9 Licensing have received a total of 13 applications from 11 applicants. Two of those applicants already hold a full street trading licence and are currently using the adjacent pitches under temporary licences. They are applying to make those licences full street trading licences. Two of the applicants are currently trading from double pitches, both of which are held under temporary licences. They are applying for both of those licences to be full street trading licences. A total of 9 applicants have been assessed and following an interview, received an amended score. 2 of the applicants were unable to attend an interview due to being on holiday. Under the market strategy scoring criteria a trader is required to have a minimum score of 50% (out of a total of 185 points) or above to be recommended for the grant of a Street Trading licence. An outline of each applicant is set out below along with their recommendation.

3.9.1 [REDACTED] – **APPLICATION FOR PITCH 1509** – [REDACTED]
[REDACTED] has been trading Strutton Ground Market since 2008. Initially trading using a casual registration, [REDACTED] applied for a Street Trading Licence to trade from pitch 1508, which was granted in November 2010. In April 2013, [REDACTED] was granted a Temporary Licence for pitch 1509, which has continued to renew until her last temporary licence expiring in March 2019. [REDACTED] submitted an application for a Street Trading Licence for pitch 1509 in September 2018, which was subsequently put on hold, subject to the approval of this new process. Upon assessment against the agreed criteria, [REDACTED] scored **100**. [REDACTED] has applied for a licence to sell a variety of hot French food, Monday to Friday. [REDACTED] application and documentation can be found at **Annex D**.

Recommendation: **Grant**

3.9.2 [REDACTED] [REDACTED] [REDACTED] [REDACTED] – **APPLICATION FOR PITCH 1503** – [REDACTED] has been trading on Strutton Ground since May 2016 under a temporary Licence. [REDACTED] has recently renewed her temporary Licence which is due to expire on March 2020. [REDACTED] application and supplementary information were assessed and following her interview she has been awarded a score of **145** and

therefore she has surpassed the 50% threshold. [REDACTED] has applied for a licence to sell a variety of hot and cold salad, Monday to Friday. [REDACTED] application and documentation can be found at **Annex E**.

Recommendation: **Grant**

- 3.9.3 [REDACTED] – **APPLICATION FOR PITCH 1502** – [REDACTED] has traded on Strutton Ground on a temporary licence since 2012. [REDACTED] application and supplementary information has been assessed and following his interview he has been awarded a score of **161**. [REDACTED] has applied for a licence to sell hot food; specifically burgers, beef steak, fried chicken and French fries. [REDACTED] has only applied to trade on Pitch 1502 Tuesday to Friday. [REDACTED] application and documentation can be found at **Annex F**.

Recommendation: **Grant**

- 3.9.4 [REDACTED] – **APPLICATION FOR PITCHES 1506 & 1507** – [REDACTED] has traded on pitches 1506 and 1507 on Strutton Ground on temporary licences since 2012. [REDACTED] applications and supplementary information have been assessed. [REDACTED] was unable to attend an interview; however [REDACTED] provided additional information by email and as such [REDACTED] has been awarded a score of **145**. [REDACTED] has applied for Street Trading licences for both Pitches 1506 and 1507 and has applied to sell salads, ciabatta rolls, chicken, beef, pork, lamb, vegetarian option (tbc) and potatoes, Monday to Friday. [REDACTED] applications and documentation can be found at **Annex G**.

Recommendation: **Grant**

- 3.9.5 [REDACTED] – **APPLICATION FOR PITCHES 1513 & 1514** – [REDACTED] has traded on pitches 1513 and 1514 on Strutton Ground on temporary licences since 2012 and 2014 respectively. [REDACTED] applications and supplementary information have been assessed and has been awarded a score of **145**. [REDACTED] has applied for Street Trading licences for both Pitches 1513 and 1514 and has applied to sell hot food, specifically, chicken tikka, lamb sheek, panner, fish, soya tikka wraps, vegetable and non-vegetable curry including biryani and samosas. [REDACTED] has applied to trade Monday to Friday. [REDACTED] applications and documentation can be found at **Annex H**.

Recommendation: **Grant**

- 3.9.6 [REDACTED] - **APPLICATION FOR PITCH 1518** – [REDACTED] has traded on Strutton Ground on a temporary licence since 2017. [REDACTED] application and supplementary information has been assessed and following her interview she has been awarded a score of **110**. [REDACTED] has applied for a licence to sell hot food; specifically, Greek Souvlaki (meat skewers/kebabs including meat on rotisserie), pitta bread, salads, stews/soups (Greek/Mediterranean style), cold drinks, Oil/Olives and chips/fries. [REDACTED] has applied to trade on Pitch 1518 Monday to Friday. [REDACTED]' application and documentation can be found at **Annex I**.

Recommendation: **Grant**

- 3.9.7 [REDACTED] – **APPLICATION FOR PITCH 1511** – [REDACTED] has been trading on Strutton Ground since November 2015 under a Temporary Licence. [REDACTED] application and supplementary information were assessed and following her interview she has been awarded a score of 110 and therefore she has surpassed the 50% threshold. [REDACTED] has applied for a licence to sell a variety of hot food; specifically Lamb Kofte Kebab, Chicken Shish Kebab served in a pitta bread wrap or rice box with a range of sauces and salad, Monday to Friday. [REDACTED] application and documentation can be found at **Annex J**.

Recommendation: **Grant**

- 3.9.8 [REDACTED] – **APPLICATION FOR PITCH 1501** – [REDACTED] has been trading on Strutton Ground since June 2013 under a Temporary Licence. [REDACTED] application and supplementary information were assessed and following his interview he has been awarded a score of **145** and therefore he has surpassed the 50% threshold. [REDACTED] has applied for a licence to sell a variety of hot food; specifically, Mediterranean, Wraps, Vegetarian and Cold Beverages, Monday to Friday. [REDACTED] application and documentation can be found at **Annex K**.

Recommendation: **Grant**

- 3.9.9 [REDACTED] – **APPLICATION FOR PITCH 1516** – [REDACTED] has been trading on Strutton Ground since February 2016 under a Temporary Licence. [REDACTED] application and

supplementary information were assessed and following his interview he has been awarded a score of **155** and therefore he has surpassed the 50% threshold. [REDACTED] has applied for a licence to sell a variety of hot food; specifically, Spanish tapas, omelettes, croquettes, jamon, paella, bravas, and octopus, Monday to Friday. [REDACTED] application and documentation can be found at **Annex L**.

Recommendation: **Grant**

- 3.9.10 [REDACTED] – **APPLICATION FOR PITCH 1504** – [REDACTED]
[REDACTED] has the benefit of a Street Trading licence for Pitch 1505 since February 2012. [REDACTED] has also been trading on the adjacent Pitch 1504 under a Temporary Licence since June 2017. [REDACTED] application and supplementary information were assessed and following his interview he has been awarded a score of **125** and therefore he has surpassed the 50% threshold. [REDACTED] has applied for a licence to sell a variety of hot food; specifically, wraps/burritos, tacos, sandwiches, quesadillas etc. filled with different ingredients such as rice, beans, a selection of meats and salsas. [REDACTED] has applied to trade Monday to Friday. [REDACTED] application and documentation can be found at **Annex M**.

Recommendation: **Grant**

- 3.9.11 [REDACTED] – **APPLICATION FOR PITCH 1519** – [REDACTED]
[REDACTED] has traded on Strutton Ground on a temporary licence since July 2017. [REDACTED] application and supplementary information has been assessed and following his interview he has been awarded a score of **131**. [REDACTED] has applied for a licence to sell hot food; specifically tuna fish and swordfish burgers, fish and chips, fried seafood, fish wraps and salads. [REDACTED] has applied to trade Monday to Friday. [REDACTED] application and documentation can be found at **Annex N**.

Recommendation: **Grant**

- 3.10 All applicants were assessed against the criteria set out in **Annex C**.
A full breakdown of each applicants score can be found at **Annex B**.

4. Policy Considerations

- 4.1 The Council's street trading policy was adopted in December 2013 and sets out the council's approach to street licensing and its standards for those engaged in street trading either from an isolated pitch or within one of Westminster's street markets.
- 4.2 The policies contained therein are applied where the Council's discretion is engaged, for example, when determining more than one application for a street trading licence for the same pitch.
- 4.3 With regard to the filling of vacant pitches, policy ST3 provides:

ST3 The licensing service will fill vacancies according to the following criteria to maximise the occupancy of street trading pitches and provide opportunities for start-up businesses and those part of Enterprise Schemes

- 4.4 The criteria under policy ST3 that are relevant to the applications under consideration are:

3(1) The licensing authority will advertise all vacancies for street market pitches and isolated trading pitches on the council's website and select the most suitable applicant from those applications received.

3(3) The licensing authority will take into account the following matters when selecting the most suitable applicant.

(a) The mandatory and discretionary grounds of refusal set out in sections 12 and 13 of the City of Westminster Act 1999.

(b) Policy ST8 – Guidelines for goods on sale (below).

(c) Any relevant strategy or plan which has been adopted by the licensing authority.

(d) The days for which the applicant has applied. Preference will be given to applicants applying for a greater number of trading days, particularly where market occupancy is lower on certain days of the week.

3(6) Applications will be encouraged from students, apprentices or entrepreneurs wishing to start up a market business or who are part of an enterprise scheme. The licensing service will make special provisions for such individuals including discounted fees and charges.

3(8) Applications may not be granted where:

- (a) *Enforcement action is pending, or has previously been taken, against the licence holder/applicant. Enforcement action includes points issued under the Penalty Point Scheme;*
- (b) *The licence holder is currently in arrears with any charges.*

4.5 The Guidelines for the goods on sale are set out in policy ST8:

ST8 Licence holders will be permitted to sell any goods, or any combination of goods subject to the following criteria. Applications to change the goods sold by a licence holder will generally be granted unless one or more of the following criteria apply. Goods listed in appendix A will not be permitted.

4.6 The criteria under policy ST8 that are relevant to the applications under consideration are:

- 8(1) *Licence holders must apply to the licensing authority, clearly stating the nature of the proposed good(s) and proposed method of selling either at the stage of first application or for any subsequent change to the goods and services sold on the stall. Applications will be granted subject the criteria below. Fees and charges apply.*
- (a) *Where the market, street or area is subject to a development strategy that details specific controls on the goods sold within the market.*
 - (b) *The goods are classed as prohibited [namely live animals, second-hand electrical goods, medicines or treatments, sex articles as defined by the Local Government (Miscellaneous Provision) Act 982, alcohol, cigarettes/tobacco, gambling, firearms (including replicas) & ammunition and fireworks.]*
 - (c) *The goods or method of sale applied for may cause or contribute to covenant breaches for landowners or an unacceptable degree of nuisance including cooking odours, smoke, noise, litter and additional cleansing requirements;*
 - (d) *The goods applied for may cause or contribute to crime and disorder;*

- (e) *An upheld complaint or complaints have been received by the licensing authority about the sale of the same or similar goods;*
- (f) *The goods on sale on neighbouring pitches and the suitability of the proposed goods in relation to these;*
- (g) *The goods on sale at neighbouring retail outlets and the suitability of the proposed goods in relation to these.*

5. Legal Framework

Advertisement of Vacant Pitches

- 5.1 The Provision of Services Regulations 2009 provide that where the number of authorisations available from a competent authority under an authorisation scheme, for a given service activity, is limited, because of the scarcity of available natural resources or technical capacity, the selection procedure established by the competent authority must fully secure impartiality and transparency, including, in particular, adequate publicity about the launch, conduct and completion of the procedure.
- 5.2 The advertisement of the available pitches, the deadline for the submission of applications and the publication of the criteria against which applications have been scored ensured compliance with these Regulations to avoid judicial challenge of the process.

Determination of Street Trading Licence Applications

- 5.3 Applications for street trading licences are made pursuant to section 11 of the City of Westminster Act 1999.
- 5.4 Section 9(1) of the Act provides that “*the council may grant a street trading licence on such reasonable terms and conditions relevant to street trading as the council may specify.*”
- 5.5 The Act further provides that the Council shall refuse to grant an application made under section 11 of the Act on the mandatory grounds set out in section 12 of the Act. There are no relevant mandatory grounds of refusal.
- 5.6 The Act also provides that the Council may refuse to grant an application for a street trading licence made under section 11 of the Act on the discretionary grounds of refusal set out in section 13 of the

Act. The only relevant discretionary grounds of refusal for the applications under consideration is:

13(1)(a) That, in the case of an application for the grant of a licence the council considers that there are enough traders trading in the street or in any street adjoining the street in respect of which the application is made in the goods in which the applicant desires to trade;

- 5.7 Applications for street trading licences are considered in accordance with the “Application Process for a Street Trading Licence for a Pitch on a Market” report, which outlines the advertisement and processing timescales for street trading licences, which can be found at **ANNEX C**.

6. Annexes

- Annex A – Map showing the location of the market and plan showing the approximate location of the pitches on the market.
- Annex B – Breakdown of all applicant’s application scores.
- Annex C – Committee report “Application Process for a Street Trading Licence for a Pitch on a Market” (the scoring criteria).
- Annex D – [REDACTED] application & relevant documentation
- Annex E – [REDACTED] application & relevant documentation
- Annex F – [REDACTED] application & relevant documentation
- Annex G – [REDACTED] application & relevant documentation
- Annex H – [REDACTED] application & relevant documentation
- Annex I – [REDACTED] application & relevant documentation
- Annex J – [REDACTED] application & relevant documentation
- Annex K – [REDACTED] application & relevant documentation
- Annex L – [REDACTED] application & relevant documentation
- Annex M – [REDACTED] application & relevant documentation
- Annex N – [REDACTED] application & relevant documentation
- Annex O – Conditions for all Street Trading Licences requested by Economy and Development.

7. Background Documents

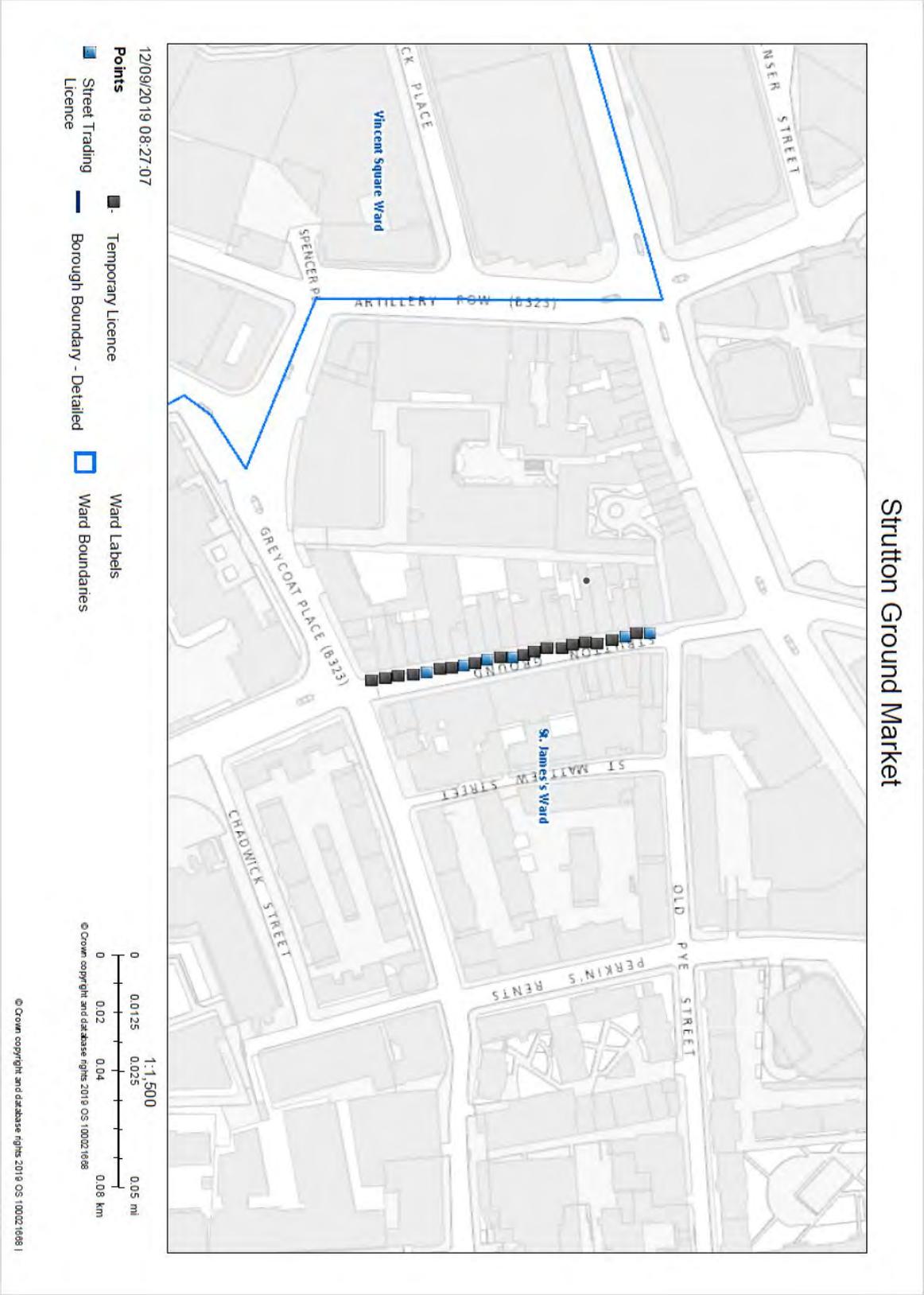
City of Westminster Act 1999

Westminster City Council’s Street Trading Policy 2013

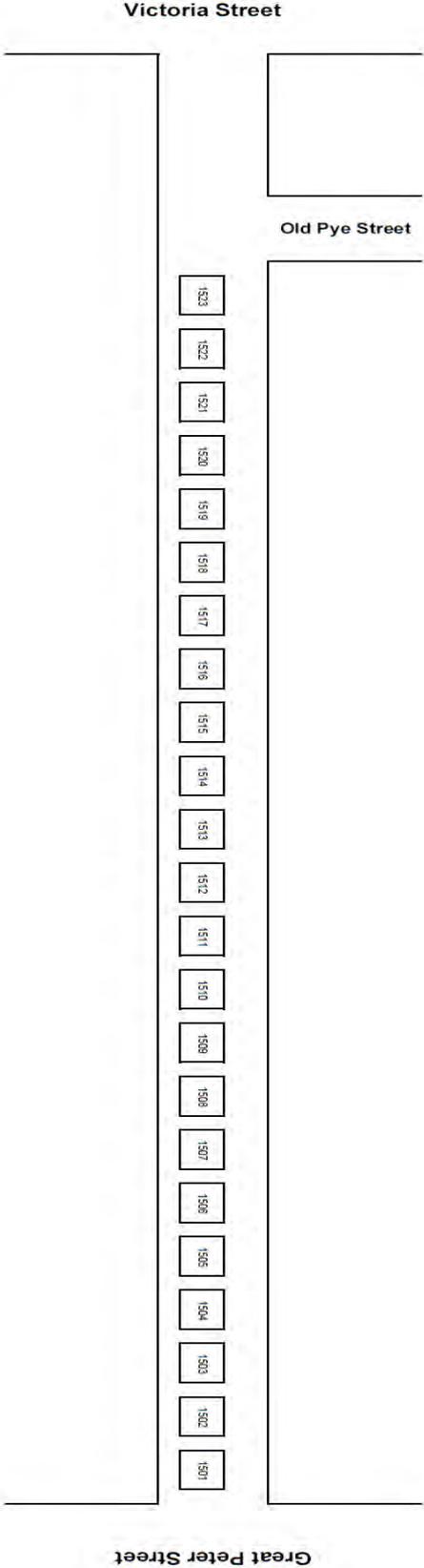
A Strategy for Westminster City Council’s markets 2019-2022

Annex A – Map showing the location of the market and plan showing the approximate location of the pitches on the market.

Location of Strutton Ground Market



Plan showing approximate location of pitches on the market



ANNEX B

Applicant	Business & Operation						Food Businesses			Commodity				Applicant							Total
	1.1	1.2	1.3	1.4	1.5	1.6	2.1	2.2	2.3	3.1	3.2	3.3	3.4	4.1	4.2	4.3	4.4	4.5	4.6	4.7	
[REDACTED]	0	0	10	0	0	10	10	0	0	0	20	0	20	20	10	10	0	0	0	0	110
[REDACTED]	0	0	10	20	10	10	10	10	15	0	20	0	20	20	0	10	0	0	0	0	155
[REDACTED]	0	0	6	20	10	10	10	20	15	0	20	0	20	20	10	10	0	0	0	0	171
[REDACTED]	0	0	10	20	10	10	10	10	15	0	20	0	20	20	0	10	0	0	0	0	155
[REDACTED]	0	0	10	20	10	10	10	10	15	0	20	0	20	20	0	10	0	0	0	0	155
[REDACTED]	5	0	10	20	10	10	10	20	15	0	20	0	20	20	0	10	-20	0	0	0	150
[REDACTED]	0	10	10	20	0	10	10	10	10	0	20	0	20	20	0	10	0	0	0	0	150
[REDACTED]	10	10	10	20	10	10	10	20	15	0	20	0	20	20	0	10	0	0	0	0	185
[REDACTED]	0	0	10	20	10	10	10	20	15	0	20	0	20	20	0	10	0	0	0	0	165
[REDACTED]	0	0	6	20	10	10	10	10	15	0	20	0	20	20	0	10	0	-20	0	0	131
[REDACTED]	0	0	10	20	10	10	10	10	15	0	20	0	20	20	0	10	-20	0	0	0	135



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Licensing Committee Report

Date	27 March 2019
Classification	For General Release
Title or report	Application Process for a Street Trading Licence for a Pitch on a Market
Report of	Director of Public Protection & Licensing
Decision maker	Licensing Committee
Wards involved	All
Financial summary	There are no direct financial implications as a result of this report.
Report author and telephone	Mrs Rosalind Hick, Interim Head of Central 0207 641 1775

1. Executive Summary

- 1.1 This report sets out the proposed approach to determine a licence application for a street trading pitch on a market in Westminster and the selection criteria to be adopted.
- 1.2 The approach is designed to provide an effective way of managing available street trading pitches on markets, in line with statutory / policy requirements. It also ensures the choices we make broaden our market offer in line with agreed local market plans, placing markets at the heart of our communities. Our approach aims to encourage start-up businesses, and support market improvement and sustainability.
- 1.3 This note provides detail on the rationale used for selection criteria, shows the range of criteria to be used and sets out options for weighting. The criteria themselves have been devised using the City of Westminster Act 1999, the Street Trading Policy 2013 and the emerging market strategy.
- 1.4 The criteria themselves have been devised using the City of Westminster Act 1999, the Street Trading Policy 2013 and the emerging market strategy.
- 1.5 The Committee is requested to consider the proposals and provide any feedback or comments that may assist officers.

2. Background

- 2.1 In early April 2017 a decision was taken to end the process to procure an operator to run Berwick Street market. Following this, an application process was run for all vacant pitches on Berwick Street market and the criteria to be used for determining applications for street trading licences for Berwick Street were finalised. The criteria were derived from the City of Westminster Act 1999, the Council's Street Trading policy and vision for Berwick Street and were approved by the Director of Public Protection and Licensing under delegated powers.
- 2.2 The criteria used to determine applications on Berwick Street market included whether an existing licence was held, the range and quality of commodities to be sold, the number of days trading and whether the applicant was a start up business. During the advertisement period, 47 applications were received and following a sub committee hearing in late September, 21 applications were approved.
- 2.3 All the vacancies on Berwick Street market were filled through the process that was followed in 2017.
- 2.4 The proposal for a consultation on the development of a market strategy was approved by Licensing Committee in July 2018. The aim of the consultation was to explore the opportunity to develop a market strategy that would help shape the future of our markets and to make sure they continue to thrive and serve their neighbourhoods. The consultation was broad and sought the views of residents, shoppers, traders and local businesses.
- 2.5 The consultation looked at a number of themes including how to:
 - Keep markets at the heart of their communities, providing a fantastic offer to local residents.
 - Encourage more non-street food traders to open market stalls, bringing more diversity to Westminster's markets.
 - Attract more tourists where this would have a positive impact on the revenue of the market traders.
 - Recruit the next generation of traders and boost training on topics such as customer service, display, taking card payments and creating an online presence.
 - Provide a wider selection of goods, regular new products and events.
 - Become more sustainable by increasing recycling, reducing plastic, offering in-season food, and increasing biodegradable packaging and reusable energy
- 2.6 The results of the consultation were presented to Licensing Committee in November 2018. The Committee welcomed the comprehensive nature of the consultation. It was agreed that the work on developing a strategy would continue, including the

development of local plans for each market. This would be presented to Licensing Committee in March 2019.

- 2.7 In July 2018 a number of applications were also received for street trading licences for pitches on Strutton Ground and Tachbrook Street. These applications were all submitted by traders who were currently trading on the market, under a temporary licence.
- 2.8 All applicants were advised that as the market strategy is currently under development, their application would be held and not determined until such time as the local plans for each market had been developed and clear criteria for determining applications had been set. They were further advised that as in the case of Berwick Street the criteria would be favourable towards those already trading on the market.
- 2.9 In designing the application selection criteria set out in this note, learning from the application process from Berwick Street Market, was considered. The application criteria have been made more specific than the criteria used in assessing Berwick Street applications. The application criteria have also taken account of the developing local plans for each market. The aim is to ensure that each application can be fairly and accurately assessed against the criteria and that those applicants who are selected are those that truly offer the best fit for that market in line with the local plans.
- 2.10 The application process set out in this note also takes learning from the process to fill vacancies at Berwick Street Market. The information that is requested in the application form will support the scoring against the criteria. The interview with the applicant also gives further opportunity to gather detailed information and develop a full picture of the applicant and their business.
- 2.11 The criteria and process set out in this note will be applied to each market in Westminster in turn. It will start with Strutton Ground and Tachbrook Street ensuring that the applications that have already been submitted are dealt with. Currently 19 applications have been received. 11 for Strutton Ground and for 8 Tachbrook Street. The application process will align with timeframes for market plans.
- 2.12 When all the markets have been 'filled', the annual process will begin that will manage any vacancies that result from trader cancellations or revocations.
- 2.13 The process for filling any vacancies for pitches with a street trading licence is proposed to take place 3 times each year. It is recognised that there may be times that individuals wish to test their product or business on a market. This may be through the use of short term pop-up stalls. In addition there may be individuals or organisations, such as community groups or charitable organisations that would not want to operate under a street trading licence. In these instances a temporary licence may be applied for and issued. The process for obtaining a temporary licence is set out in Appendix 1

3. Application Process for a licence for a pitch on a market in Westminster

- 3.1 All vacant pitches on markets within Westminster will be advertised according to the requirements set out in the City of Westminster Act 1999 and the Statement of Street Trading Policy.
- 3.2 The process has been designed to be transparent, clear and timebound and to maximise the opportunity to support all new traders through the process and in their first weeks of trading on the market. It will involve officers in Licensing and Environmental Health with support from colleagues in Economic Development.
- 3.3 It is proposed that there are 3 advertisement periods throughout the year. This allows a number of applications to be received at one time and scored against the set criteria and the best of these applications will then be granted a street trading licence. The timeline for the whole application process is set out in Appendix 1

Advertised	Shortlist, interview and LSC	Start date
December / January	February / March	1st April
February / March	April / May	1st June
June/July	August / September	1st October

- 3.4 When applications are received, they will initially be validated against the following criteria:
 - i. That the application form has been completed in full and is legible
 - ii. That the licence fee is paid
 - iii. That the applicant is an individual who is over 17 years of age
 - iv. That the pitch or market that has been applied for is vacant
 - v. That the application has been received within the advertisement period
- 3.5 Once applications are validated, they will be assessed against the application criteria, giving them a score. Information will be taken from the application form regarding their business and commodity to be sold. The scores will be given by officers in Licensing, in consultation with officers from Environmental Health. The Market Strategy will also be referenced to assist with decision making.
- 3.6 Each applicant will then be sent their initial score and be invited to an interview where officers from Licensing, Economic Development and Environmental Health (where the application is for food) will meet them to talk about their product and business. The purpose of this interview is to give the applicant the opportunity to explain more about their business and product.
- 3.7 Following the interview the scores for the application may be amended or confirmed and a final score issued
- 3.8 The final scores for all applications will be taken to a Licensing Sub Committee hearing with an officer recommendation about those which should be granted. All applicants will be invited to attend Licensing Sub Committee and given an opportunity to address the panel.

- 3.9 Following the decision of the Licensing Committee the licence with any conditions attached will be issued to traders with a confirmed start date.
- 3.10 This proposed process is an enhanced process from the one that is currently followed. The process is currently led by Licensing with support from Environmental Health. The proposed process gives more opportunity to assess the quality of the product that will be sold, assess whether the applicant would require support for their start up business and will enable assessment of the approach the applicant has to sustainability and environmental impact.

4 Application Selection criteria and scoring

- 4.1 In designing the application selection criteria, feedback from the Licensing Sub Committee who heard the applications for Berwick Street Market, was considered. The application criteria have been made more specific than the criteria used in assessing Berwick Street applications. This will ensure that each application can be fairly and accurately assessed against the criteria and that those applicants who are selected are those that truly offer the best fit for that market in line with the local plans.
- 4.2 The application scoring criteria is set out in Appendix 2. It is divided into the following sections; Business and Operation, Commodity, Food Business Information and Applicant. A score is provided for each part of the criteria.
- 4.3 At each application period, a minimum score requirement should be set. This effectively gives a pass mark so that any applications that do not meet this score would be recommended for refusal.
- 4.4 In addition, the criteria may be weighted in accordance with the local plan for each market. In delivering the local plan, some criteria may be less important, particularly if a market is looking to move away from the sale of one commodity, such as hot food, towards an offer that includes a variety of commodities on different days. Two such criteria may be;
- How many days will the business operate on the market (maximum points awarded for a full week application)
 - The application for a commodity which more than a third of the pitches on the market sell?
- 4.5 The selection criteria and any weighting that is applied will be made available to all applicants throughout the process. Their score after the initial assessment will be shared before their interview and their final score and officer recommendation on all applications received will be provided to them before the Licensing Sub Committee hearing where the final decision on all applications is made.
- 4.6 This criteria and approach to scoring gives an opportunity to assess product, quality and business approach of the applicant in a way that is not possible with the current process.

4.7 The detailed assessments of each application for a market will be taken in one report to Licensing Sub Committee. This ensures the process is fully in line with the City of Westminster Act. Committee Members will have a detailed report from which to make their decision and the applicant will have an opportunity to address the committee in line with their application.

5. Next Steps and timeline

5.1 Once comments have been received from Licensing Committee, the criteria will be published, the website updated and a new traders handbook created to incorporate all the information applicants will need to know

5.2 The application form will be updated to reflect the criteria to ensure that applicants are able to provide information to enable a score to be made on their application.

5.3 Those who have currently made applications for Strutton Ground and Tachbrook Street will be contacted to inform them of the criteria and the local plan. They will be given support to provide any further information that may be needed to assess their application in line with the criteria.

6. Staffing Implications

6.1 There are no staffing implications as a result of this report

If you have any queries about this report, please contact:

Mr Andrew Ralph, Head of Licensing and Regulatory Services or Mrs Rosalind Hick, Interim Head of Service Central.

Page Break

Appendix 1 – Application process for temporary licence

Application made for a temporary licence for a vacant pitch on a market	
Applications validated	2 weeks
Consultation with EH (food application) and City Inspector	4 weeks
Application determined & licence issued	1 week
Start date agreed for market	12 weeks

Appendix 2 – Street Trading Licence Application process

Vacant pitches advertised	8 weeks
Applications validated, assessed and scored	4 weeks
Interviews held with applicants / notification of LSC hearing	4 weeks
LSC hearing and licences issued	2 weeks
Total	12 weeks

Appendix 3 – Application criteria

If an applicant does not meet the minimum score, recommendation to the Licensing Sub Committee will be for refusal of the application.

Business & Operation - Maximum available points – 70

Criteria Detail	Points
Is this a start-up businesses (a business which has been registered at Companies House, HMRC or registered self-employed for less than 24 months before an application is made). (10 points for less than 12 months, 5 points for 13-24 months, 0 points for more than 24 months)	10
Is this part of an established Westminster based enterprise scheme? (10 points for part of the scheme, 0 points if not)	10
How many days will the business operate on the market (maximum points awarded for a full week application) (1-2 days 2 point, 3-4 days 6 points, 5-6 days 10 points)	10
Is the business demonstrating a plan for the use of sustainable packaging or any other environmentally friendly initiative. (20 points if using sustainable packaging and initiatives, 10 points for evidence of some sustainable initiatives, 0 for none)	20
Does the business currently have a web presence through social media. (10 points if social media is used, 0 points if not)	10
Does the business propose to operate from a receptacle of an approved size and design? (10 points for yes, 0 points for no)	10

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Food Businesses – Maximum available points – 45

Criteria Detail	Points
Is the application from a registered food business? (10 points if so, 0 points otherwise)	10
Does the applicant have a level 2 food safety training or above? (20 points if they have above level 2, 10 points if they have level 2, 0 points otherwise)	20
Does the application or applicant provide evidence that the equipment to be used is safe and within the standard conditions? (yes all, 15 points, some 10 points, no 0 points)	15

Commodity - Maximum available points – 60

Criteria Detail	Points
For non food, is the product being sold unique, bespoke in nature or crafted by the business owner? (20 points if this is unique, bespoke in nature or crafted by the business owner, 0 otherwise)	20
Is the application for a commodity that is not currently sold on the market? (Yes 20 points, no 0 points)	20
Is the application for a commodity which more than a third of the pitches on the market sell? (Based on cuisine regions not just hot food, if yes -10, no 0)	-10
Whether the applicant demonstrates, through their proposed commodity and stall a close match to the way in which the market currently operates? (20 points for awareness of the current area and market location, 0 points if no)	20

Applicant- Maximum available points – 40

Criteria Detail	Points
Whether the applicant has, within the last two years held, or currently holds, a licence to trade on the market in Westminster for which they have applied. (20 points if two years or longer, 10 points for a year – two years, 5 points for less than a year)	20
Whether the applicant has, within the last two years held, or currently holds, a licence to trade on any market in Westminster (10 points if two years or longer, 5 points for two years or less)	10
Whether the applicant has demonstrated commitment and loyalty to the market on which they have traded, through attendance of 90% or above. (10 points if yes, 0 points if no)	10

Whether the applicant is subject to pending or historic enforcement action within the last two years? Multiple i.e 3 or more written warnings within two years. (-20 for three or more written warnings within the last two years, 0 otherwise)	-20
Evidence of current or historical arrears on a street trading account for a licence held within the last two years. (-20 points for financial arrears within the last two years, 0 points if no arrears)	-20
Evidence of repeated breaches of a street trading licence condition for a licence held on a market in Westminster within the last two years. A repeated breach is three times or more. (-20 points for repeated breaches, 0 points otherwise)	-20
Evidence of persistent failure to make full personal use of a licence held on a market in Westminster within the last two years. (-20 points for attendance of less than 90% within the last two years, 0 points otherwise)	-20

Maximum points for food traders is 195, maximum points for non food traders is 170. The minimum requirement is 50%.



Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**

1. Applicant Details

Title (Mr/Mrs etc.)	<input type="text"/>	National Insurance Number	<input type="text"/>
Surname	<input type="text"/>	Forenames	<input type="text"/>
Date of Birth	<input type="text"/>	Place of Birth	<input type="text"/>
Address:	<input type="text"/>	Telephone No.	<input type="text"/>
Post Code:	<input type="text"/>	Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>

2. Next of Kin

Title (Mr/Mrs etc.)	<input type="text"/>	Forenames	<input type="text"/>
Surname	<input type="text"/>	Relationship	<input type="text"/>
Relationship	<input type="text"/>	Telephone No.	<input type="text"/>
Address:	<input type="text"/>	Mobile No.	<input type="text"/>
Post Code:	<input type="text"/>	E-Mail:	<input type="text"/>

3. Street trading

Location

a) Where do you wish to trade?

Market	<input type="text" value="Strutton Ground"/>
Pitch Number:	<input type="text" value="1509 - already temp license holder"/>

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="Strutton Ground"/></p> <p>Days: - <input type="text" value="5 days"/></p> <p>From : - <input type="text" value="Monday DD/MM/YY"/></p> <p>To: - <input type="text" value="Friday DD/MM/YY"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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4. About your business

Name of business:

Did you start this business less than 18 months ago?
Yes No Commencement date:

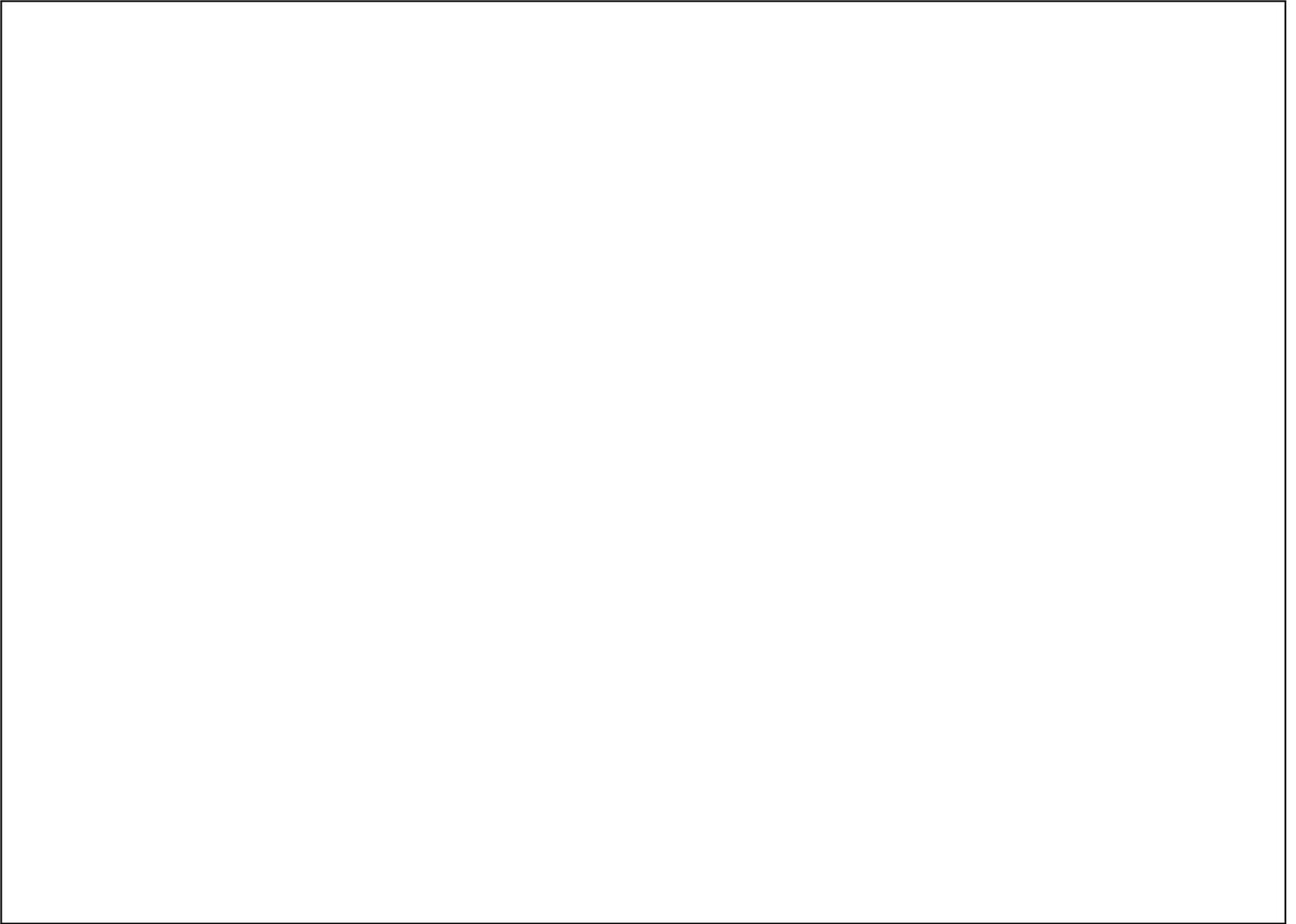
Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?
Yes No If yes, please give details: -

Yes - Strutton Ground - temp pitch 1509 + permanent 1508

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form: -
Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?

We have been at Strutton Ground since 2008 - as Madame Gautier - offering a variety of French Food options- we were the 1st ready prepared food traders on Strutton Ground and have had the use of both this pitches for many years, We intend to continue.





b) What are your aspirations for your business and how do you hope to realise them?

Freshly made French food for every occasion - Madame Gautier began in 2005.

5. Commodities

a) Please list the things you wish to sell or the services you wish to provide

Food Commodities

Cuisine: Region

- African (Central)
African (East)
African (North)
African (South)
African (West)
American (Central)
American (North)
American (South)
Asian (Central)
Asian (East)
Asian (North)
Asian (North East)
Asian (North West)
Asian (South)
Asian (South East)
Asian (South West)
Asian (West)
Australian
Balkan
Caribbean
European (Central)
European (East)
European (North)
European (South)
European (West)
Mediterranean
Middle Eastern
Scandinavian
Virgin Islands

- Ethiopian
Finnish
French
German
Ghanaian
Greek
Haitian
Hungarian
Indian
Indonesian
Iranian
Iraqi
Italian
Jamaican
Japanese
Korean
Lebanese
Maltese
Mexican
Moroccan
New Zealand
Nigerian
Palestinian
Peruvian
Philippines
Polish
Portuguese
Puerto Rican
Romanian
Russian
Scottish
Senegalese
Singaporean
Slovakian
Slovenian
Spanish
Swedish
Swiss
Syrian
Taiwanese
Thai
Trinidad & Tobago
Tunisian
Turkish
United States
Venezuelan
Vietnamese
Welsh

Fresh Produce & Grocery

- Artisan
Baked goods
Butcher
Canned foods
Charcuterie/deli meats
Cheese
Confectionery
Dairy
Dried fruit & nuts
Dried goods
Farm foods
Fish monger
Frozen yoghurt
Fruit & vegetables
Ice cream
Olives
Oils
Patisserie
Pre-packed foods

Description/Detail

- Barbecue
Burgers
Cold beverages
Curries
Fish & chips
Fish & seafood
Fusion
Gluten free
Gourmet
Grill
Halal
Hot dogs
Hot beverages
Kebab
Kim chi
Kosher
Locally sourced
Meze
Organic
Pasta based dishes
Pizzeria
Rice based dishes
Rotisserie meat
Salads
Sandwiches
Sausages
Smoothies
Soups
Stews
Street food
Sushi
Tapas
Vegan
Vegetarian
Wraps

Cuisine: Country

- Afghani
Argentinean
Austrian
Bangladeshi
Barbadian
Belgium
Brazilian
Bulgarian
Canadian
Chilean
Chinese
Columbian
Cypriot
Czech
Dominican Republic
Egyptian
English



Non-food Commodities

- | | | |
|--|--|--|
| <p><u>General</u></p> <p>Bespoke <input type="checkbox"/></p> <p>Fair trade <input type="checkbox"/></p> <p>Organic <input type="checkbox"/></p> <p>Restored <input type="checkbox"/></p> <p>Retro <input type="checkbox"/></p> <p>Second hand <input type="checkbox"/></p> <p>Up-cycled <input type="checkbox"/></p> <p>Vintage <input type="checkbox"/></p> <p>Variety store <input type="checkbox"/></p> <p><u>Horticulture</u></p> <p>Artificial flowers <input type="checkbox"/></p> <p>Christmas trees <input type="checkbox"/></p> <p>Florist (including plants) <input type="checkbox"/></p> <p>Garden centre <input type="checkbox"/></p> <p><u>Beauty & Grooming</u></p> <p>Artisan beauty products <input type="checkbox"/></p> <p>Cosmetics <input type="checkbox"/></p> <p>Fragrances <input type="checkbox"/></p> <p>Health & wellbeing <input type="checkbox"/></p> <p>Toiletries <input type="checkbox"/></p> <p><u>Hobbies, Sports & Leisure</u></p> <p>Camping equipment <input type="checkbox"/></p> <p>Car care & car accessories <input type="checkbox"/></p> <p>DIY tools & materials <input type="checkbox"/></p> <p>Luggage, travel bags & accessories <input type="checkbox"/></p> <p>Memorabilia & collectibles <input type="checkbox"/></p> <p>Pet store <input type="checkbox"/></p> | <p><u>Clothing & Accessories</u></p> <p>Baby's clothing <input type="checkbox"/></p> <p>Children's clothing <input type="checkbox"/></p> <p>Children's footwear <input type="checkbox"/></p> <p>Clothing accessories <input type="checkbox"/></p> <p>Hair accessories <input type="checkbox"/></p> <p>Handbags, purses & wallets <input type="checkbox"/></p> <p>Hats & headpieces <input type="checkbox"/></p> <p>Hosiery <input type="checkbox"/></p> <p>Jewellery <input type="checkbox"/></p> <p>Men's clothing <input type="checkbox"/></p> <p>Men's footwear <input type="checkbox"/></p> <p>Shoe repairs & accessories <input type="checkbox"/></p> <p>Sportswear <input type="checkbox"/></p> <p>Sunglasses <input type="checkbox"/></p> <p>Trainers/sports shoes <input type="checkbox"/></p> <p>Underwear/nightwear <input type="checkbox"/></p> <p>Watches, watch accessories & repairs <input type="checkbox"/></p> <p>Women's clothing <input type="checkbox"/></p> <p>Women's footwear <input type="checkbox"/></p> <p><u>Entertainment</u></p> <p>Audio/visual equipment <input type="checkbox"/></p> <p>Board games & puzzles <input type="checkbox"/></p> <p>Books & periodicals <input type="checkbox"/></p> <p>Children's toys <input type="checkbox"/></p> <p>CDs/vinyl <input type="checkbox"/></p> <p>DVDs <input type="checkbox"/></p> <p>Fancy dress <input type="checkbox"/></p> <p>Games consoles & accessories <input type="checkbox"/></p> <p>Mobile phones & accessories <input type="checkbox"/></p> | <p><u>Home</u></p> <p>Bake ware <input type="checkbox"/></p> <p>Bathroom accessories <input type="checkbox"/></p> <p>Cleaning & laundry equipment/products <input type="checkbox"/></p> <p>Carpets & rugs <input type="checkbox"/></p> <p>Curtains & blinds <input type="checkbox"/></p> <p>Fabric & textiles <input type="checkbox"/></p> <p>Glassware & china <input type="checkbox"/></p> <p>Haberdashery <input type="checkbox"/></p> <p>Home décor <input type="checkbox"/></p> <p>Household linen & towels <input type="checkbox"/></p> <p>Kitchenware <input type="checkbox"/></p> <p>Large electrical goods <input type="checkbox"/></p> <p>Small electrical appliances/accessories <input type="checkbox"/></p> <p>Tableware <input type="checkbox"/></p> <p><u>Gifts, Stationery, Arts & Crafts</u></p> <p>Artists' materials <input type="checkbox"/></p> <p>Crafts <input type="checkbox"/></p> <p>Festive decorations <input type="checkbox"/></p> <p>Greeting cards & gift wrapping <input type="checkbox"/></p> <p>Musical instruments & accessories <input type="checkbox"/></p> <p>Party accessories <input type="checkbox"/></p> <p>Photographic equipment & accessories <input type="checkbox"/></p> <p>Souvenirs <input type="checkbox"/></p> <p>Stationery <input type="checkbox"/></p> <p><u>Providing Service</u></p> <p>Cobblers <input type="checkbox"/></p> <p>Key cutting <input type="checkbox"/></p> <p>Promotional stall <input type="checkbox"/></p> <p>Tailoring/alterations <input type="checkbox"/></p> |
|--|--|--|

b) Please list the individual products that you wish to sell

French food dishes - which change daily and with the seasons - huge allergen awareness with gluten and dairy free options highlighted.

We offer mainly meat based dishes, with regularly a vegetarian option which may occasionally be vegan

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)

[Redacted address]



6. Receptacle

- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

same as present

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

same as present

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)

[Redacted address]



7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

Our offer is unique, fantastic quality and great taste.
We cook many of our dishes the way our grand parents did, which most people no longer have neither the time nor the knowledge to create themselves.
Not only do we serve office workers at S Grd but we have a lovely number of local elderly residents who come to buy a couple of dishes every week.
The council knows us well.
PLEASE NOTE - we have not submitted any extra documents - as these will not change from what we use at present and that the council is already aware of.
Please advise if this is not acceptable

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence regarding in street trading activities.

Signed:

Date: 7.09.18

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 **should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister.** These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR





Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**

1. Applicant Details

Title (Mr/Mrs etc.) [Redacted]

National Insurance Number [Redacted]

Surname [Redacted]

Forenames [Redacted]

Date of Birth [Redacted]

Place of Birth [Redacted]

Address: [Redacted]

Telephone No. [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

2. Next of Kin

Title (Mr/Mrs etc.) [Redacted]

Surname [Redacted]

Forenames [Redacted]

Relationship [Redacted]

Telephone No. [Redacted]

Address: [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

3. Street trading

Location

a) Where do you wish to trade?

Market SIXWITON Ground
Pitch Number: 1503

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details:-</p> <p>Where: - <input type="text" value="STRUTTON GROUND"/></p> <p>Days: - <input type="text" value="MON - FRI"/></p> <p>From: - <input type="text" value="JUNE 2016"/></p> <p>To: - <input type="text" value="ON GOING"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <input type="text"/>
	<p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <input type="text"/>

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No Commencement date:

Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details:-

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form:-

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?



SPREAD OUR NAME FURTHER AND OPEN UP
A FEW MORE SMALLER PLACES / STALLS LIKE
THE ONES WE HAVE NOW IN ORDER TO
FIND THE RIGHT INVESTMENT TO OPEN OUR
OWN SHOP IN CENTRAL LONDON.

FROM THERE WE ARE HOPING TO GROW
EVEN FURTHER.

BEING AT STRUTTON GROUND GIVES US THE
OPPORTUNITY TO GROW, TO LEARN AND
TO SPREAD OUR NAME.



b) What are your aspirations for your business and how do you hope to realise them?

AS MENTIONED PREVIOUSLY WE WOULD LIKE SAVAGIE SALADS TO GROW IN TO SHOPS AND GIVE MORE PEOPLE THE OPPORTUNITY TO TASTE OUR FOOD. OUR AIM IS TO PROVIDE HEALTHY, WHOLESOME AND DELICIOUS FOOD TO PROFESSIONAL PEOPLE ON THE GO AND CHANGE THE PERLEPTION OF SALAD BEING TASTELESS AND UNFULFILLING. WE BELEIVE OUR STREET FOOD VENUES ARE GIVING US THE PERFECT PLATFORM TO REACH THAT POINT

5. Commodities

a) Please list the things you wish to sell or the services you wish to provide

Food Commodities

Cuisine: Region

- African (Central)
African (East)
African (North)
African (South)
African (West)
American (Central)
American (North)
American (South)
Asian (Central)
Asian (East)
Asian (North)
Asian (North East)
Asian (North West)
Asian (South)
Asian (South East)
Asian (South West)
Asian (West)
Australian
Balkan
Caribbean
European (Central)
European (East)
European (North)
European (South)
European (West)
Mediterranean
Middle Eastern
Scandinavian
Virgin Islands

- Ethiopian
Finnish
French
German
Ghanajan
Greek
Haitian
Hungarian
Indian
Indonesian
Iranian
Iraqi
Italian
Jamaican
Japanese
Korean
Lebanese
Maltese
Mexican
Moroccan
New Zealand
Nigerian
Palestinian
Peruvian
Philippines
Polish
Portuguese
Puerto Rican
Romanian
Russian
Scottish
Senegalese
Singaporean
Slovakian
Slovenian
Spanish
Swedish
Swiss
Syrian
Taiwanese
Thal
Trinidad & Tobago
Tunisian
Turkish
United States
Venezuelan
Vietnamese
Welsh

Fresh Produce & Grocery

- Artisan
Baked goods
Butcher
Canned foods
Charcuterie/deli meals
Cheese
Confectionery
Dairy
Dried fruit & nuts
Dried goods
Farm foods
Fish monger
Frozen yoghurt
Fruit & vegetables
Ice cream
Olives
Oils
Patisserie
Pre-packed foods

Description/Detail

- Barbecue
Burgers
Cold beverages
Curries
Fish & chips
Fish & seafood
Fusion
Gluten free
Gourmet
Grill
Halal
Hot dogs
Hot beverages
Kebab
Kim chi
Kosher
Locally sourced
Meze
Organic
Pasta based dishes
Pizzeria
Rice based dishes
Rotisserie meat
Salads
Sandwiches
Seausages
Smoothies
Soups
Stews
Street food
Sushi
Tapas
Vegan
Vegetarian
Wraps



Non-food Commodities

- General
- Bespoke
 - Fair trade
 - Organic
 - Restored
 - Retro
 - Second hand
 - Up-cycled
 - Vintage
 - Variety store

- Horticulture
- Artificial flowers
 - Christmas trees
 - Florist (including plants)
 - Garden centre

- Beauty & Grooming
- Artisan beauty products
 - Cosmetics
 - Fragrances
 - Health & wellbeing
 - Toiletries

- Hobbies, Sports & Leisure
- Camping equipment
 - Car care & car accessories
 - DIY tools & materials
 - Luggage, travel bags & accessories
 - Memorabilia & collectibles
 - Pet store

- Clothing & Accessories
- Baby's clothing
 - Children's clothing
 - Children's footwear
 - Clothing accessories
 - Hair accessories
 - Handbags, purses & wallets
 - Hats & headpieces
 - Hosiery
 - Jewellery
 - Men's clothing
 - Men's footwear
 - Shoe repairs & accessories
 - Sportswear
 - Sunglasses
 - Trainers/sports shoes
 - Underwear/nightwear
 - Watches, watch accessories & repairs
 - Women's clothing
 - Women's footwear

- Entertainment
- Audio/visual equipment
 - Board games & puzzles
 - Books & periodicals
 - Children's toys
 - CDS/vinyl
 - DVDs
 - Fancy dress
 - Games consoles & accessories
 - Mobile phones & accessories

- Home
- Bake ware
 - Bathroom accessories
 - Cleaning & laundry equipment/products
 - Carpets & rugs
 - Curtains & blinds
 - Fabric & textiles
 - Glassware & china
 - Haberdashery
 - Home décor
 - Household linen & towels
 - Kitchenware
 - Large electrical goods
 - Small electrical appliances/accessories
 - Tableware

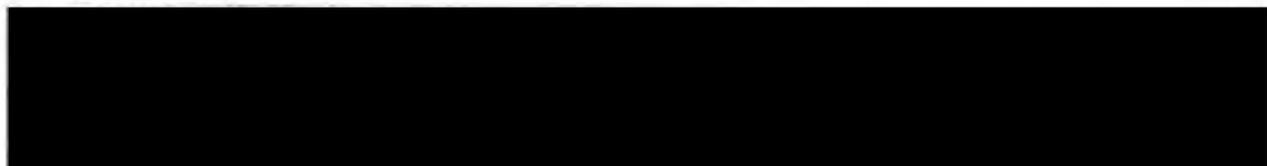
- Gifts, Stationery, Arts & Crafts
- Artists' materials
 - Crafts
 - Festive decorations
 - Greeting cards & gift wrapping
 - Musical instruments & accessories
 - Party accessories
 - Photographic equipment & accessories
 - Souvenirs
 - Stationery

- Providing Service
- Cobblers
 - Key cutting
 - Promotional stall
 - Tailoring/alterations

b) Please list the individual products that you wish to sell

SALADS WITH CHICKEN, HALLOUMI, HUMMUS, STEAK

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)





6. Receptacle

- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

WE WILL USE A 3x3 M GAZEBO IT IS FIRE RETARDANT (BS7837) AND FULLY WATERPROOF.
WE ALSO USE 4x12 KG STACKABLE WEIGHTS

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities:-

GAS HOBS, GAS GRIDDLE, PORTABLE HAND WASH, CHOPPING BOARDS, TONGS, SPOONS, BOWLS, FOLDING TABLES, FIRST AID KIT, POWDER FIRE EXTINGUISHER, FIRE BLANKET, COOL BOXES, SQUEEZE GUARD

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)





7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

AS MUCH AS WE BELIEVE THAT STRUTTON GROUND CAN HELP US GROW WE EQUALLY THINK THAT WE CAN BE A BENEFIT TO STRUTTON GROUND. SINCE WE STARTED SAVAGE SALADS WE HAVE BEEN MENTIONED IN VARIOUS MAGAZINES (SUCH AS THE STANDARD, THE OBSERVER & HARPERS BAZAAR), PAPERS & BLOGS, AND WITH OUR OWN PUBLISHED COOK BOOK IT IS OUR BELIEVE THAT WE CAN ALSO HELP PUTTING STRUTTON GROUND ON THE MAP. WE HAVE BEEN IN TIME OUT'S TOP STREET FOOD TRADERS SINCE 2014 AND THIS YEAR WE WERE IN THE TOP 10. WE HAVE ALSO A BIG FOLLOWING ON SOCIAL MEDIA WHERE STRUTTON GROUND IS FREQUENTLY MENTIONED

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: 

Date: 06/09/18

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR





City of Westminster

Licensing Team, Westminster City Hall, 15th Floor, 64 Victoria Street, London, SW1E 6QP
www.westminster.gov.uk/street-trading

LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1503

APPLICATION DATE: 07/09/2019

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



City of Westminster

1. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

We have a website (savage.salads.co.uk) and we use twitter, instagram and facebook. Our twitter and instagram accounts have over 3000 followers each. We ~~are~~ ^{are} also ranked the top 10 street food in London by Time out since 2015.

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

Our boxes are made from biodegradable paper board that has been recycled and is compostable in 16 weeks. We offer people forks & knives but we don't encourage them to take any. When we prepare the food we divide the waste into food waste, general waste, & recyclable waste. We let ^{customers} ~~people~~ use their own packaging but at the moment we need to find a solution to make it work ^{at} ~~logistically~~.



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

Biodegradable paper boxes

b) Do you use single use bags? If so, what material are these?

Yes No Material: Plastic but only handed out if customer asks

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes No We would but we need to find a functioning system for it first

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes No Details: 100% A lot of vegetables do not grow in the UK but we use local produce whenever we can

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil (Don't use)

Food waste

Packaging

Bags and or containers

Other

Since we only do take-away it is up to our customers to recycle what we give them

3. Food Commodities

a) Do you have food safety training certificates?

Yes No

Level achieved: Level 2

Date awarded: 12 April 2016

b) Do you have any written food safety procedures or documents?

Yes No

Please provide copies as an attachment.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

Our aim is to encourage people to eat more healthy with our salads we hope to show that healthy food ~~is~~ is delicious and filling and that salads can be more than just baps and veg. We have over the three last years at Strutton Ground built up a great customer base and have regulars getting our salads several times per week.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

We use a 3x3m black gazebo we just bought a new gazebo so it is brand new and looks very smart. It is fire retardant. It is from the same brand we have used in the past.



City of Westminster

I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:



Date:

25/07/19

Documents to be submitted with this application (please tick as applicable)
Food safety training certificates and documentation



NOTES

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- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or legitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in BLOCK CAPITALS

1. Applicant Details

Title (Mr/Mrs etc.) [redacted] National Insurance Number [redacted]
Surname [redacted] Forenames [redacted]
Date of Birth [redacted] Place of Birth [redacted]
Address: [redacted] Telephone No. 07 X A
Mobile No. [redacted]
Post Code: [redacted] E-Mail: [redacted]

2. Next of Kin

Title (Mr/Mrs etc.) [redacted]
Surname [redacted] Forenames [redacted]
Relationship [redacted] Telephone No. [redacted]
Address: [redacted] Mobile No. [redacted]
Post Code: [redacted] E-Mail: [redacted]

3. Street trading

Location

a) Where do you wish to trade?
Market STRUTTON GROUND
Pitch Number: 1502

b) Please select the day(s) you wish to trade:
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> NO</p> <p>If yes, please give full details:-</p> <p>Where: - <input type="text" value="SPROTTON"/></p> <p>Days: - <input type="text"/></p> <p>From: - <input type="text" value="DD/MM/YY"/></p> <p>To:- <input type="text" value="DD/MM/YY"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <p><input type="text"/></p> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <p><input type="text"/></p>
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4. About your business

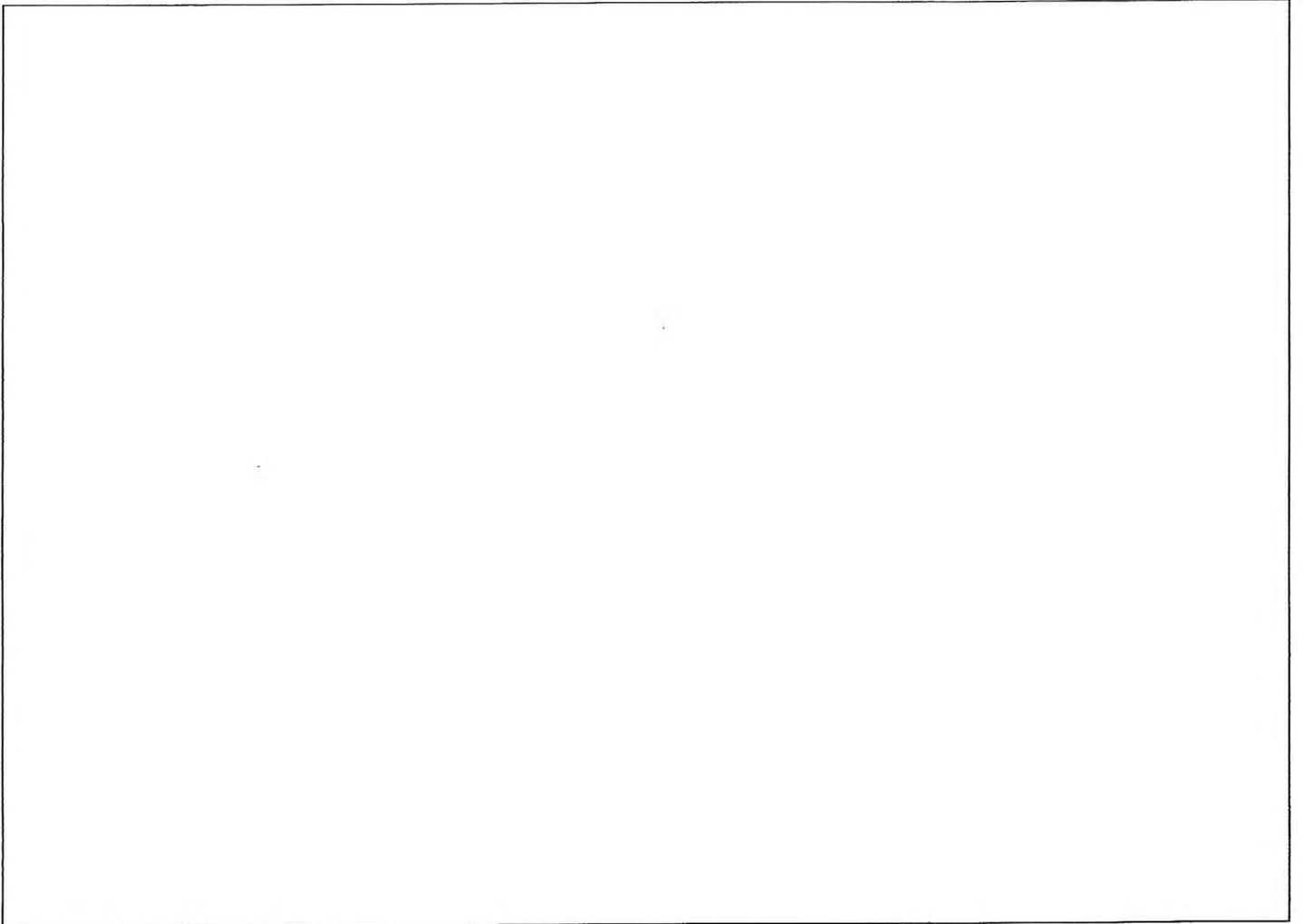
Name of business:

Did you start this business less than 18 months ago?
Yes No Commencement date:

Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?
Yes No If yes, please give details:-

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form:-
Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?





Non-food Commodities

- | | | |
|---|---|--|
| <u>General</u> | <u>Clothing & Accessories</u> | <u>Home</u> |
| Bespoke <input type="checkbox"/> | Baby's clothing <input type="checkbox"/> | Bake ware <input type="checkbox"/> |
| Fair trade <input type="checkbox"/> | Children's clothing <input type="checkbox"/> | Bathroom accessories <input type="checkbox"/> |
| Organic <input type="checkbox"/> | Children's footwear <input type="checkbox"/> | Cleaning & laundry equipment/products <input type="checkbox"/> |
| Restored <input type="checkbox"/> | Clothing accessories <input type="checkbox"/> | Carpets & rugs <input type="checkbox"/> |
| Retro <input type="checkbox"/> | Hair accessories <input type="checkbox"/> | Curtains & blinds <input type="checkbox"/> |
| Second hand <input type="checkbox"/> | Handbags, purses & wallets <input type="checkbox"/> | Fabric & textiles <input type="checkbox"/> |
| Up-cycled <input type="checkbox"/> | Hats & headpieces <input type="checkbox"/> | Glassware & china <input type="checkbox"/> |
| Vintage <input type="checkbox"/> | Hosiery <input type="checkbox"/> | Haberdashery <input type="checkbox"/> |
| Variety store <input type="checkbox"/> | Jewellery <input type="checkbox"/> | Home décor <input type="checkbox"/> |
| | Men's clothing <input type="checkbox"/> | Household linen & towels <input type="checkbox"/> |
| | Men's footwear <input type="checkbox"/> | Kitchenware <input type="checkbox"/> |
| | Shoe repairs & accessories <input type="checkbox"/> | Large electrical goods <input type="checkbox"/> |
| | | Small electrical appliances/accessories <input type="checkbox"/> |
| <u>Horticulture</u> | Sportswear <input type="checkbox"/> | Tableware <input type="checkbox"/> |
| Artificial flowers <input type="checkbox"/> | Sunglasses <input type="checkbox"/> | |
| Christmas trees <input type="checkbox"/> | | <u>Gifts, Stationery, Arts & Crafts</u> |
| Florist (including plants) <input type="checkbox"/> | Trainers/sports shoes <input type="checkbox"/> | Artists' materials <input type="checkbox"/> |
| Garden centre <input type="checkbox"/> | Underwear/nightwear <input type="checkbox"/> | Crafts <input type="checkbox"/> |
| | Watches, watch accessories & repairs <input type="checkbox"/> | Festive decorations <input type="checkbox"/> |
| | Women's clothing <input type="checkbox"/> | Greeting cards & gift wrapping <input type="checkbox"/> |
| | Women's footwear <input type="checkbox"/> | Musical instruments & accessories <input type="checkbox"/> |
| <u>Beauty & Grooming</u> | | Party accessories <input type="checkbox"/> |
| Artisan beauty products <input type="checkbox"/> | <u>Entertainment</u> | Photographic equipment & accessories <input type="checkbox"/> |
| Cosmetics <input type="checkbox"/> | Audio/visual equipment <input type="checkbox"/> | Souvenirs <input type="checkbox"/> |
| Fragrances <input type="checkbox"/> | Board games & puzzles <input type="checkbox"/> | Stationery <input type="checkbox"/> |
| Health & wellbeing <input type="checkbox"/> | Books & periodicals <input type="checkbox"/> | |
| Toiletries <input type="checkbox"/> | Children's toys <input type="checkbox"/> | <u>Providing Service</u> |
| | CDs/vinyl <input type="checkbox"/> | Cobblers <input type="checkbox"/> |
| <u>Hobbies, Sports & Leisure</u> | DVDs <input type="checkbox"/> | Key cutting <input type="checkbox"/> |
| Camping equipment <input type="checkbox"/> | Fancy dress <input type="checkbox"/> | Promotional stall <input type="checkbox"/> |
| Car care & car accessories <input type="checkbox"/> | Games consoles & accessories <input type="checkbox"/> | Tailoring/alterations <input type="checkbox"/> |
| DIY tools & materials <input type="checkbox"/> | Mobile phones & accessories <input type="checkbox"/> | |
| Luggage, travel bags & accessories <input type="checkbox"/> | | |
| Memorabilia & collectibles <input type="checkbox"/> | | |
| Pet store <input type="checkbox"/> | | |

b) Please list the individual products that you wish to sell

BEEF BURGERS - BEEF STEAK -
 FRIED CHICKEN - FRENCH FRENCH FRIES

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)

[Redacted address area]



6. Receptacle

a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

WE ARE USING A 3M x 3M GAZEBO CLOSED WITH SIDES ON 3 SIDES. ALL THE FABRIC USED FOR THE GAZEBO IS FIRE RETARDANT. WE HAVE A FRONT COUNTER FOR SERVICE AND 3 STAINLESS STEEL TABLES TO USE AS WORKING AND PREP SURFACES.

b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities:-

WE CAN USE TO NECESSITY
LPG GRIDDLES
LPG FRYER
WETCHEMICAL FIRE EXTING.
POWDER FIRE EXTING
FIRE BLANKET
PORTABLE HAND WASH
COOL BOXES.
FIRST AID KIT
BIN FOR DISPOSING ~~POUR~~ WASTE

c) Please give the full address at which the receptacle will be stored outside trading hours. (see Note B)





7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

AFTER TRADING FOR MORE THEN 2 YEARS ON A TEMPORARY LICENCE WE ARE NOW AP MAKING THIS APPLICATION TO CHANGE OUR TO LICENCE TO PERMANENT

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific condition...g activities.

Signed:



Date:

06/09/2018

Documents to be submitted with this application (please tick as applicable)

Photograph/Illustration of trading receptacle

Manufactures specification of trading receptacle

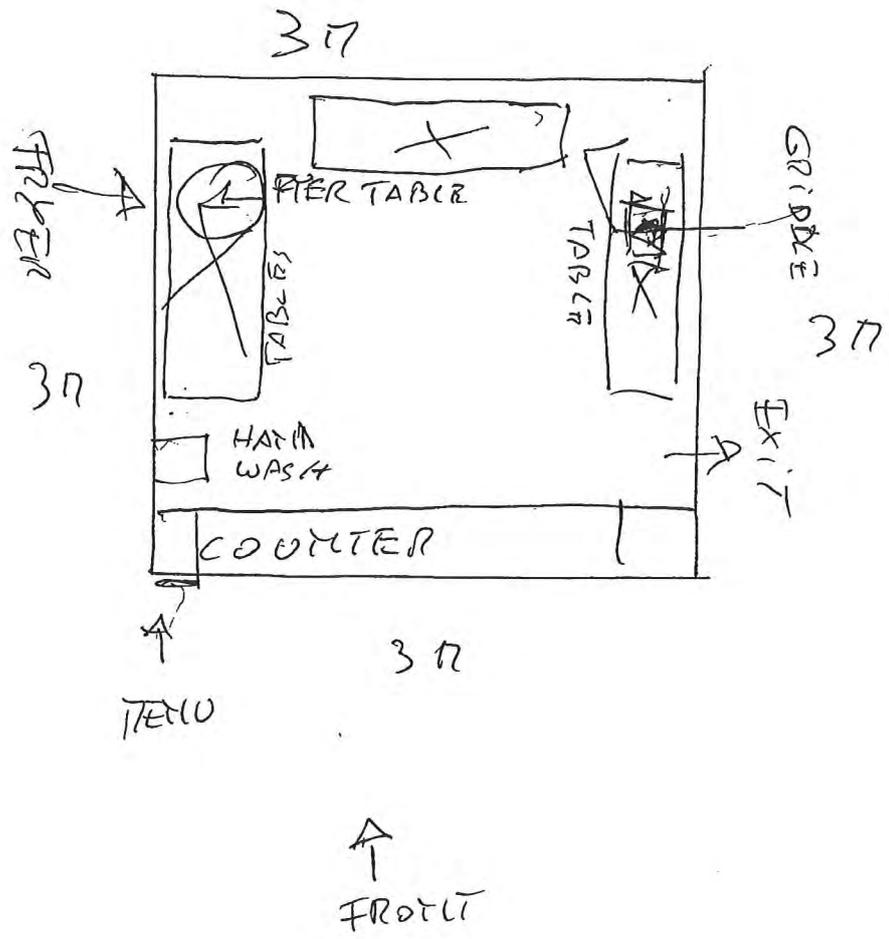
Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

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B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours.
C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister.

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LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1502

APPLICATION DATE: 07/09/2019

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



1. About your business

Name of business: FOOD QUEST LTD TRADING AS TONGUE 'N CHEEK

Did you start this business less than 24 months ago?

Yes No Commencement date: 18/02/2011

Company Registration Number: 7535684

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

WE DO HAVE REGULAR INSTAGRAM AND FACEBOOK POSTS PLUS OUR WEBSITE WITH DATES OF MARKET
INSTA: TONGUECHEEK
HTTP: WWW.TONGUECHEEK.LTD

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

ALL OUR MEAT IS SUPPLIED BY SUSTAINABLE BUTCHERY AND WE USE ONLY FREE RANGE AND NATIVE BREEDS BEEF. ~~WE~~ ALL OUR DISPOSABLES ARE ENVIRONMENTALLY FRIENDLY AND WE ~~DO~~ DO NOT USE ANY PLASTIC



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

b) Do COMPOSTABLE PACKAGING

Yes No Material:

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes No YES WE'VE SIMILAR POLICY IN OTHER MARKETS WHERE WE TRADE

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes No Details: THE BUTCHERY LTD - SUSTAINABLE
BEHIND TRADITIONAL BUTCHER ONLY FREE RANGE

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil

Food waste

Packaging

Bags and or containers

Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes No I HAVE A LEVEL 3 AND ALL MY STAFF HOLD LEVEL 2 CERTIFICATES.

Date awarded: 12/05/2014 LEVEL 3

b) Do you have any written food safety procedures or documents?

Yes No

Please provide copies as an attachment.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

WE DO SELL ONLY HIGH QUALITY FREE RANGE MEAT AND WE USE LOCAL A BAKERY.
OUR COOKING DO NOT PRODUCE STRONG SMELL
WE ARE VERY ATTENT TO CUSTOMERS AND WE ARE AWARE OF ALLERGENS AND WE INCLUDE ON OUR MENU.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

WE USE A 3x3 METERS GAZEBO WITH FROTH BOUNDED AND THE GAZEBO COVER IS MADE IN FIRE RETARDANT MATERIAL.
THE LAYOUT OF OUR EQUIPMENT IS DESIGNED TO ALLOW A SAFE SPACE TO WORK AND WE MAKE SURE WE HAVE ALWAYS EMERGENCY EXIT CLEAR.
— D CONTINUE



→

THE COOKING-EQUIPMENT IS KEPT
SAFELY AWAY FROM THE REACH OF THE
CUSTOMERS, IN THE SPACE WE CAN
EASILY LOCATE ~~AND~~ FIRE EXTINGUISHERS
AND FIRE BLANKET.

~~THE GRILL SPARKS~~



I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:



Date:

29/07/2019

Documents to be submitted with this application (please tick as applicable)

Food safety training certificates and documentation



NOTES

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B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.

C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer.

If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in BLOCK CAPITALS

1. Applicant Details

Title (Mr/Mrs etc.) [Redacted]

National Insurance Number [Redacted]

Surname [Redacted]

Forenames [Redacted]

Date of Birth [Redacted]

Place of Birth [Redacted]

Address: [Redacted]

Telephone No. [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

2. Next of Kin

Title (Mr/Mrs etc.) [Redacted]

Surname [Redacted]

Forenames [Redacted]

Relationship [Redacted]

Telephone No. [Redacted]

Address: [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

3. Street trading

Location

a) Where do you wish to trade?

Market Pitch Number: STRUTTON GROUND 1506 & 1507

b) Please select the day(s) you wish to trade:

- Monday [checked]
Tuesday [checked]
Wednesday [checked]
Thursday [checked]
Friday [checked]
Saturday []



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details:-</p> <p>Where: - <input type="text" value="STRUTTON GROUND"/></p> <p>Days: - <input type="text" value="MON/TUE/WED/THU/FRI"/></p> <p>From : - <input type="text" value="DD/2011YY"/></p> <p>To:- <input type="text" value="DD/NOWY"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details:-</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
--	--

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No Commencement date:

Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details:-

VENN STREET MARKET. CLAPHAM,
SW4. SATURDAY ONLY.

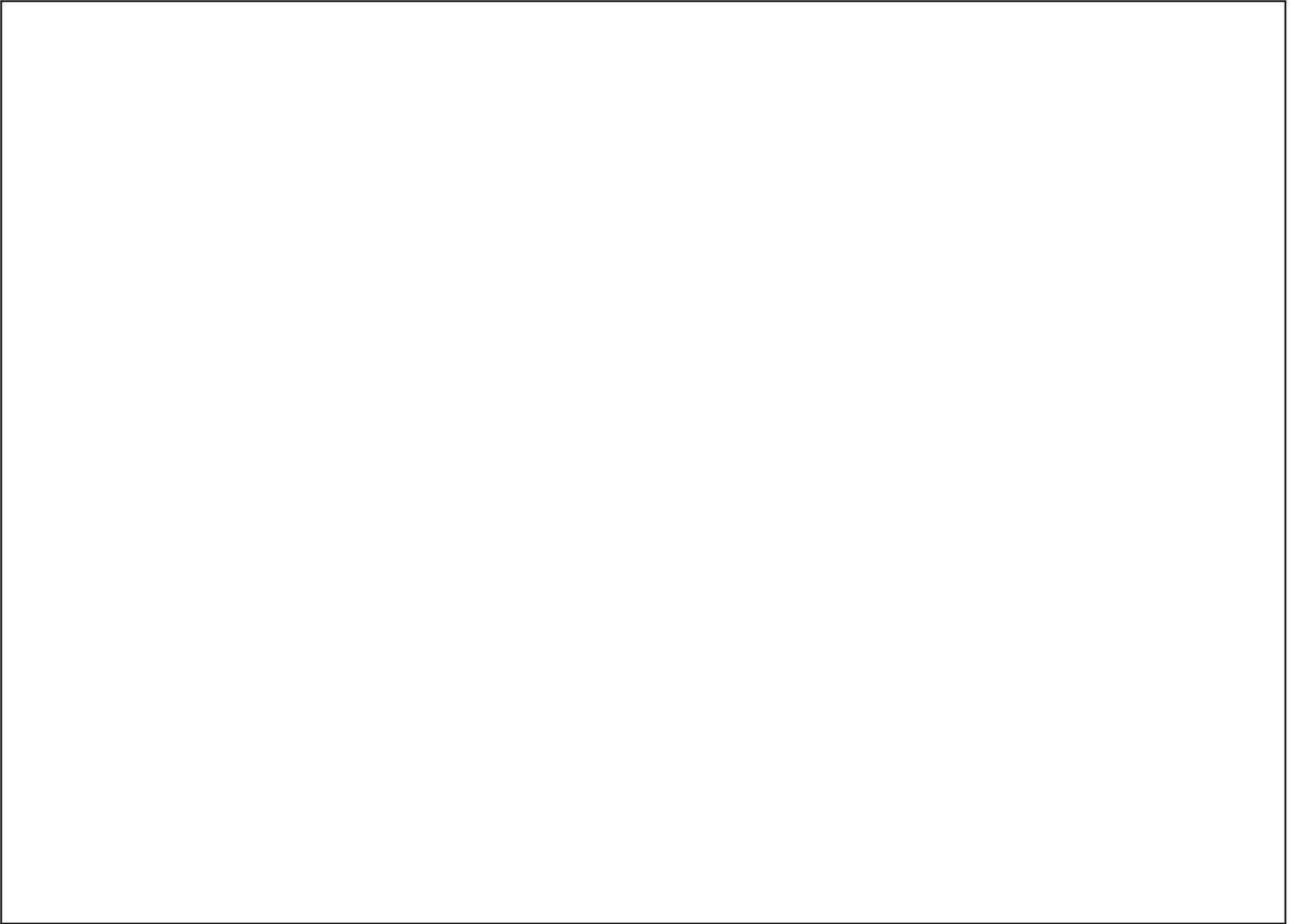
Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form:-

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?

I WOULD LIKE TO TRADE AT OTHER WESTMINSTER MARKETS AND DEVELOP PRODUCE USED ON OUR ROTISSERIES AND GRILL. THEREFORE, OFFERING MORE CHOICE FOR CUSTOMERS INCLUDING A VEGETARIAN OPTION IN THE FUTURE.

ALSO WITH THE DEVELOPMENT OF OUR PRODUCT BY SERVE SUPERB FOOD - COOKED AND SERVED BEFORE YOUR EYES.





Non-food Commodities

- | | | | | | |
|---|--------------------------|--|--------------------------|--|--------------------------|
| <u>General</u> | | <u>Clothing & Accessories</u> | | <u>Home</u> | |
| Bespoke | <input type="checkbox"/> | Baby's clothing | <input type="checkbox"/> | Bake ware | <input type="checkbox"/> |
| Fair trade | <input type="checkbox"/> | Children's clothing | <input type="checkbox"/> | Bathroom accessories | <input type="checkbox"/> |
| Organic | <input type="checkbox"/> | Children's footwear | <input type="checkbox"/> | Cleaning & laundry equipment/products | <input type="checkbox"/> |
| Restored | <input type="checkbox"/> | Clothing accessories | <input type="checkbox"/> | Carpets & rugs | <input type="checkbox"/> |
| Retro | <input type="checkbox"/> | Hair accessories | <input type="checkbox"/> | Curtains & blinds | <input type="checkbox"/> |
| Second hand | <input type="checkbox"/> | Handbags, purses & wallets | <input type="checkbox"/> | Fabric & textiles | <input type="checkbox"/> |
| Up-cycled | <input type="checkbox"/> | Hats & headpieces | <input type="checkbox"/> | Glassware & china | <input type="checkbox"/> |
| Vintage | <input type="checkbox"/> | Hosiery | <input type="checkbox"/> | Haberdashery | <input type="checkbox"/> |
| Variety store | <input type="checkbox"/> | Jewellery | <input type="checkbox"/> | Home décor | <input type="checkbox"/> |
| | | Men's clothing | <input type="checkbox"/> | Household linen & towels | <input type="checkbox"/> |
| | | Men's footwear | <input type="checkbox"/> | Kitchenware | <input type="checkbox"/> |
| <u>Horticulture</u> | | Shoe repairs & accessories | <input type="checkbox"/> | Large electrical goods | <input type="checkbox"/> |
| Artificial flowers | <input type="checkbox"/> | Sportswear | <input type="checkbox"/> | Small electrical appliances/accessories | <input type="checkbox"/> |
| Christmas trees | <input type="checkbox"/> | Sunglasses | <input type="checkbox"/> | Tableware | <input type="checkbox"/> |
| | | | | | |
| Florist (including plants) | <input type="checkbox"/> | Trainers/sports shoes | <input type="checkbox"/> | <u>Gifts, Stationery, Arts & Crafts</u> | |
| Garden centre | <input type="checkbox"/> | Underwear/nightwear | <input type="checkbox"/> | Artists' materials | <input type="checkbox"/> |
| | | Watches, watch accessories & repairs | <input type="checkbox"/> | Crafts | <input type="checkbox"/> |
| | | Women's clothing | <input type="checkbox"/> | | |
| | | Women's footwear | <input type="checkbox"/> | Festive decorations | <input type="checkbox"/> |
| <u>Beauty & Grooming</u> | | | | Greeting cards & gift wrapping | <input type="checkbox"/> |
| Artisan beauty products | <input type="checkbox"/> | <u>Entertainment</u> | | Musical instruments & accessories | <input type="checkbox"/> |
| Cosmetics | <input type="checkbox"/> | Audio/visual equipment | <input type="checkbox"/> | Party accessories | <input type="checkbox"/> |
| Fragrances | <input type="checkbox"/> | Board games & puzzles | <input type="checkbox"/> | Photographic equipment & accessories | <input type="checkbox"/> |
| Health & wellbeing | <input type="checkbox"/> | Books & periodicals | <input type="checkbox"/> | Souvenirs | <input type="checkbox"/> |
| Toiletries | <input type="checkbox"/> | Children's toys | <input type="checkbox"/> | Stationery | <input type="checkbox"/> |
| | | CDs/vinyl | <input type="checkbox"/> | | |
| <u>Hobbies, Sports & Leisure</u> | | DVDs | <input type="checkbox"/> | <u>Providing Service</u> | |
| Camping equipment | <input type="checkbox"/> | Fancy dress | <input type="checkbox"/> | Cobblers | <input type="checkbox"/> |
| Car care & car accessories | <input type="checkbox"/> | Games consoles & accessories | <input type="checkbox"/> | Key cutting | <input type="checkbox"/> |
| DIY tools & materials | <input type="checkbox"/> | Mobile phones & accessories | <input type="checkbox"/> | Promotional stall | <input type="checkbox"/> |
| Luggage, travel bags & accessories | <input type="checkbox"/> | | | Tailoring/alterations | <input type="checkbox"/> |
| Memorabilia & collectibles | <input type="checkbox"/> | | | | |
| Pet store | <input type="checkbox"/> | | | | |

b) Please list the individual products that you wish to sell

SALADS
 CIABATTA ROLLS
 CHICKEN
 BEEF
 PORK
 LAMB
 VEGITARIAN OPTION (TBC)
 POTATOES

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)

[Redacted address]



6. Receptacle

- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

TRAILER WITH ROTISSERIE INSIDE PLUS TABLES FOR SERVING, THIS IS COVERED WITH A GAZEBO.

* PLEASE REFER TO IMAGE 1 ON THE NEXT PAGE *

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities:-

GAS POWERED GENERATOR.
GAS POWERED ROTISSERIE.
COLD BOXES.
LARGE LIDDED PLASTIC PLASTIC BOXES (STORAGE).
GENERAL KNIVES, TONGS, LARGE SPOONS, TRAYS ETC.
FLAT GAS POWERED GRILL (ON OCCASION).
SLOW COOKER (ON OCCASION).
LARGE STAINLESS STEEL TABLES.
SHELVING

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)



BELLOW: IMAGE 1 - SHOWING AN ANGLED LAYOUT OF THE STALL. THIS DEMONSTRATES THE RECEPTACLE OF THE TRAILER (IT IS DIFFICULT TO TAKE AN APPROPRIATE PICTURE IN STRUTTON GROUND).

FOR STRUTTON GROUND (SG) A GAZEBO WILL BE OVER THE TABLES AND SERVICE AREA.

OTHER THAN THE SIGNAGE AND BANNER THE STALL THE STALL AT STRUTTON GROUND IS IDENTICAL TO THE ONE IN THE PICTURE.





7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

WE ARE ECO FRIENDLY. WE USE NO PLASTIC IN OUR FOOD SERVICE. ALL BOXES, BAGS, CUTLERY ETC IS COMPOSTABLE AND MADE OF EITHER WOOD (CUTLERY) OR RECYCLED PAPER.

WE OFFER A UNIQUE FOOD SERVICE AND A UNIQUE PRODUCT. OUR METHOD OF COOKING IS RECOGNISED BY TOURISTS AND IT COULD BE SAID TO BRING PEOPLE TO THE AREA. THEY CALL IT "THE THEATRE OF THE ROTISSERIE".

WE HAVE NOW TRADED AT STRUTTON GROUND MARKET FOR 6+ YEARS. WE HAVE ALSO CREATED A TWITTER ACCOUNT FOR STRUTTON GROUND MARKET.

AS ONE OF THE ORIGINAL FOOD TRADERS AT STRUTTON GROUND WE HAVE HELPED DEVELOP IT INTO THE FOOD MARKET IT IS TODAY.

WE ARE ALWAYS READY TO CELEBRATE AN EVENT WITH EITHER FLAGS, BUNTING ETC. FOR EXAMPLE, THE POPPY APPEAL COLLECTION BOX.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: 

Date:

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

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- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR





LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1506 & 1507

APPLICATION DATE: 07/09/2019

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



1. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

TWITTER
INSTAGRAM
ALSO A WEBSITE (UNDERGOING AN UPGRADE)

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

WE HAVE **ALWAYS** USED BIODEGRADABLE AND RECYCLED BOXES, CUTLERY AND SERVIETTES. WE DO NOT SUPPLY PLASTIC CARRIER BAGS BUT RECYCLED PAPER BAGS AND ALSO ENCOURAGE PEOPLE TO BRING THEIR OWN IF THEY NEED A BAG.

WE DON'T HAVE ANY FOOD WASTAGE. OUR CARDBOARD AND GENERAL WASTE AT OUR PREP KITCHEN IS COLLECTED AND RECYCLED.



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

COMPOSTABLE PAPER AND BIODEGRADABLE BOXES

b) Do you use single use bags? If so, what material are these?

Yes

No

Material:

PAPER

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes

No

PURELY BECAUSE OUR PRICES ARE AS LOW AS THEY CAN GET AND HAVEN'T BEEN INCREASED FOR FOUR YEARS

d) Do you source your products from sustainable or local sources? Please provide details.

Yes

No

Details:

CHICKEN AND VEGETABLES ARE SUSTAINABLE

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil

Food waste

Packaging

Bags and or containers

Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes

No

Level achieved: Level 2

Date awarded:

b) Do you have any written food safety procedures or documents?

Yes

No

Please provide copies as an attachment.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

IT IS A GAS POWERED ROTISSERIE – YOU DON'T SEE MANY OF THEM!

OUR CHICKENS AND ACCOMPANYING PRODUCTS ARE OF THE HIGHEST QUALITY.
EVERYTHING IS FRESH.

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

OUR PRODUCT IS MORE THAN SUITABLE FOR THE MARKET AS WE ARE ONE OF THE MAIN ATTRACTIONS. WE HAVE BEEN TRADING AT STRUTTON GROUND FOR NEARLY **8 YEARS** AND WAS ONE OF THE FIRST FOOD TRADERS TO BE THERE. WE ARE ONE OF THE ONLY, MAYBE THE ONLY] CHICKEN ROTISSERIE TRADERS IN LONDON. OUR FOOD IS 100% FRESH. WE USE NOTHING THAT IS FROZEN AND DO NOT FRY ANYTHING THEREFORE MAKING IT HEALTHIER THAN MOST FOOD OFFERINGS ON THE MARKET. IF A QUARTER CHICKEN AND SALADS ARE ORDERED IT IS VIRTUALLY FREE OF CARBS MAKING IT A DIET FAVOURITE. PEOPLE THAT ARE ON A HIGH PROTEIN DIET CAN JUST ORDER PIECES OF CHICKEN WHICH WE SELL AT A REDUCED RATE. WE ARE VERY FLEXIBLE ON WHAT WE OFFER THE CUSTOMER. 90% OF OUR PRODUCTS ARE HOMEMADE USUALLY ON A DAILY BASIS. OUR SALADS ARE DIFFERENT EVERY DAY MADE BY MYSELF ON THE MORNING OF USE – NEVER KEPT OVERNIGHT AND REUSED THE NEXT DAY. WE SOMETIMES HAVE 'SPECIALS' WHICH ARE ALWAYS SOLD FOR 50P OR £1 AS AN ADDITION TO OUR USUAL OFFERING. THIS ENABLES US TO KEEP INTEREST FROM THE CUSTOMERS.



6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

IT IS SUITABLE AS IT HAS BEEN THERE FOR 8 YEARS!

FURTHERMORE, THE STALL IS NOT LIKE ANY OTHER. WITH THE CHICKENS SPINNING IN FRONT OF THE CUSTOMERS EYES. NOTHING ON A GRILL, BAIN-MARIE, OR SLOW COOKER CAN COMPARE TO THE THEATRE OF ROTISSERIE CHICKENS!

WE KNOW THE CUSTOMERS OF WHICH WE SERVE, OFFICE AND GOVERNMENT EMPLOYEES DO NOT HAVE LONG TO GET AND EAT LUNCH. WE ENSURE THAT OUR CUSTOMERS CAN BE SERVED AS QUICKLY AS POSSIBLE, WITH CUSTOMERS BEING SERVED IN LESS THAN A MINUTE.

OUR RECEPTACLE IS A CUSTOM-BUILT TRAILER, WORKS PERFECTLY WITHIN THE MARKET. WE ARE ABLE TO DISMANTLE AND CLEAN OUR STALL WITH GREAT SPEED AND LEAVE THE MARKET BEFORE OTHER VEHICLES ENTER. THUS, ALLOWING MORE SPACE FOR OTHER TRADERS TO BRING IN VANS TO THE MARKET AND ALLOW TRADERS TO DISMANTLE THEIR STALLS.

I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:



Date:

30/7/19

Documents to be submitted with this application (please tick as applicable)

Food safety training certificates and documentation



NOTES

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- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.



Safer Food Handler

www.thesaferfoodgroup.com

Award

LV2

This is to certify that

[REDACTED]

has been awarded

[REDACTED]

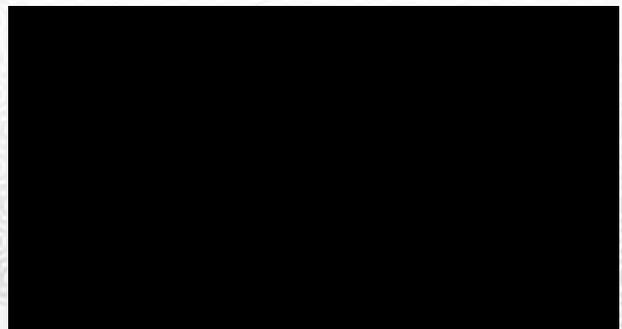
Awarded: [REDACTED]

Grade: [REDACTED]

Centre: [REDACTED]

Course reference: [REDACTED]

Learner reference: [REDACTED]





Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**

1. Applicant Details

Title (Mr/Mrs etc.) [Redacted]

National Insurance Number [Redacted]

Surname [Redacted]

Forenames [Redacted]

Date of Birth [Redacted]

Place of Birth [Redacted]

Address: [Redacted]

Telephone No. [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

2. Next of Kin

Title (Mr/Mrs etc.) [Redacted]

Surname [Redacted]

Forenames [Redacted]

Relationship [Redacted]

Telephone No. [Redacted]

Address: [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

3. Street trading

Location

a) Where do you wish to trade?

Market: STRUTTEN GROUND
Pitch Number: 1513-1514

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="STRUTTEN GROUND"/></p> <p>Days: - <input type="text" value="MON-FRI"/></p> <p>From : - <input type="text" value="DD/MM/YY"/></p> <p>To: - <input type="text" value="DD/MM/YY"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
--	--

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No Commencement date:

Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details: -

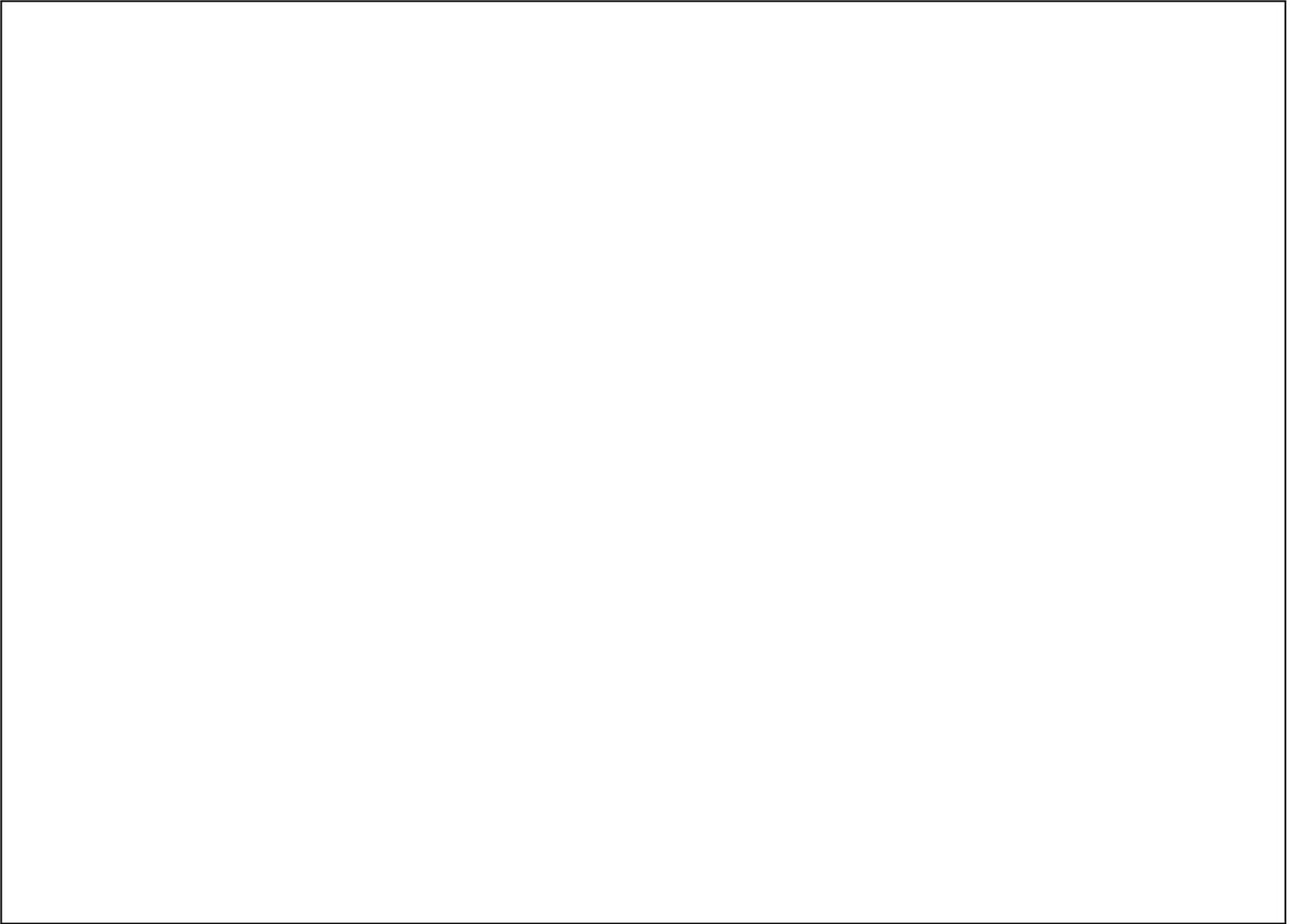
STRUTTEN GROUND MARKET VICTORIA

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form: -

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?

HOPEFULLY CREATING MORE STALLS WITH IN THE COUNCIL IN DIFFERENT AREAS WHEN MORE OPPERTUNITIES ARISE





6. Receptacle

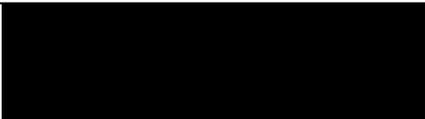
- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

WE HAVE A DOUBLE PITCH SO A HEAVY OPEN AND FOLD GAZZEBO
SIXE IS 6 BY 3 DOUBLE GAZZEBO

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

X2 BBQ, A STAND GAS COOKER
4 FOLDING TABLES
HAND WASH BAISEN,
X2 FIRE BLANKERS
X2 FIRE EXTINGUISER
2 FIRST AID KITS
ONE BAINE MARIE
ONE PIE CABINET

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)





7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

WE HAVE BEEN TRADING AT THIS LOCATION FOR MORE AND 6 YEARS AND ARE A VERY BUSY AND POPULAR STALL ON THAT MARKET

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: [REDACTED]

Date: 15/08/2018

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

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1. Applicant Details

Title (Mr/Mrs etc.) [Redacted]

National Insurance Number [Redacted]

Surname [Redacted]

Forenames [Redacted]

Date of Birth [Redacted]

Place of Birth [Redacted]

Address: [Redacted]

Telephone No. [Redacted]

Mobile No. [Redacted]

Post Code: [Redacted]

E-Mail: [Redacted]

2. Next of Kin

Title (Mr/Mrs etc.) [Redacted]

Forenames [Redacted]

Surname [Redacted]

Telephone No. [Redacted]

Relationship [Redacted]

Mobile No. [Redacted]

Address: [Redacted]

E-Mail: [Redacted]

Post Code: [Redacted]

3. Street trading

Location

a) Where do you wish to trade?

Market **STRUTTEN GROUND**
Pitch Number: **1513-1514**

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="STRUTTEN GROUND"/></p> <p>Days: - <input type="text" value="MON-FRI"/></p> <p>From : - <input type="text" value="DD/MM/YY"/></p> <p>To: - <input type="text" value="DD/MM/YY"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
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Name of business:

Did you start this business less than 18 months ago?
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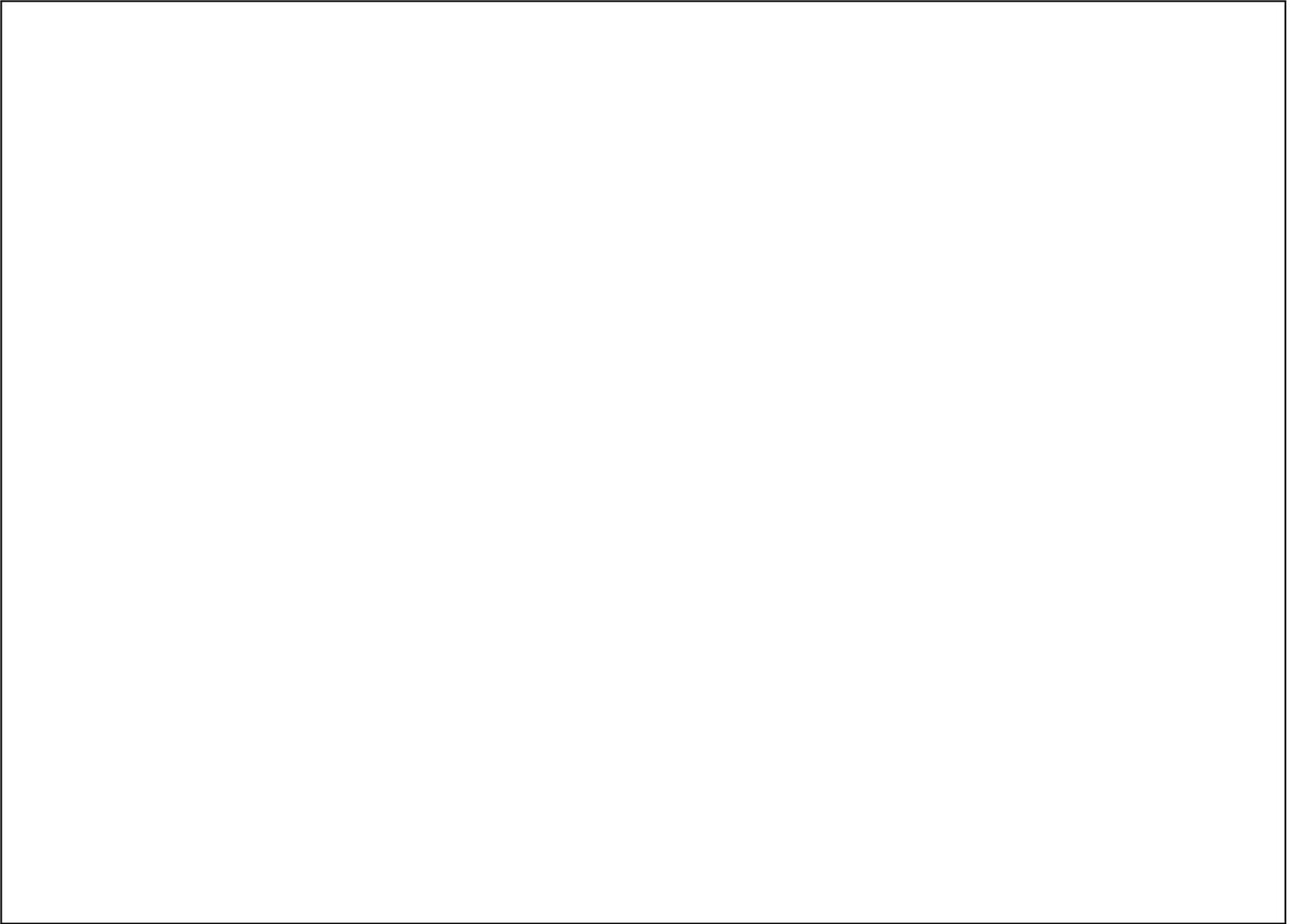
Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?
Yes No If yes, please give details: -

STRUTTEN GROUND MARKET VICTORIA

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form: -
Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?

HOPEFULLY CREATING MORE STALLS WITH IN THE COUNCIL IN DIFFERENT AREAS WHEN MORE OPPERTUNITIES ARISE





Non-food Commodities

- | | | | | | |
|---|--------------------------|--|--------------------------|--|--------------------------|
| <u>General</u> | | <u>Clothing & Accessories</u> | | <u>Home</u> | |
| Bespoke | <input type="checkbox"/> | Baby's clothing | <input type="checkbox"/> | Bake ware | <input type="checkbox"/> |
| Fair trade | <input type="checkbox"/> | Children's clothing | <input type="checkbox"/> | Bathroom accessories | <input type="checkbox"/> |
| Organic | <input type="checkbox"/> | Children's footwear | <input type="checkbox"/> | Cleaning & laundry equipment/products | <input type="checkbox"/> |
| Restored | <input type="checkbox"/> | Clothing accessories | <input type="checkbox"/> | Carpets & rugs | <input type="checkbox"/> |
| Retro | <input type="checkbox"/> | Hair accessories | <input type="checkbox"/> | Curtains & blinds | <input type="checkbox"/> |
| Second hand | <input type="checkbox"/> | Handbags, purses & wallets | <input type="checkbox"/> | Fabric & textiles | <input type="checkbox"/> |
| Up-cycled | <input type="checkbox"/> | Hats & headpieces | <input type="checkbox"/> | Glassware & china | <input type="checkbox"/> |
| Vintage | <input type="checkbox"/> | Hosiery | <input type="checkbox"/> | Haberdashery | <input type="checkbox"/> |
| Variety store | <input type="checkbox"/> | Jewellery | <input type="checkbox"/> | Home décor | <input type="checkbox"/> |
| | | Men's clothing | <input type="checkbox"/> | Household linen & towels | <input type="checkbox"/> |
| | | Men's footwear | <input type="checkbox"/> | Kitchenware | <input type="checkbox"/> |
| | | Shoe repairs & accessories | <input type="checkbox"/> | Large electrical goods | <input type="checkbox"/> |
| <u>Horticulture</u> | | Sportswear | <input type="checkbox"/> | Small electrical appliances/accessories | <input type="checkbox"/> |
| Artificial flowers | <input type="checkbox"/> | Sunglasses | <input type="checkbox"/> | Tableware | <input type="checkbox"/> |
| Christmas trees | <input type="checkbox"/> | | | | |
| Florist (including plants) | <input type="checkbox"/> | Trainers/sports shoes | <input type="checkbox"/> | <u>Gifts, Stationery, Arts & Crafts</u> | |
| Garden centre | <input type="checkbox"/> | Underwear/nightwear | <input type="checkbox"/> | Artists' materials | <input type="checkbox"/> |
| | | Watches, watch accessories & repairs | <input type="checkbox"/> | Crafts | <input type="checkbox"/> |
| | | Women's clothing | <input type="checkbox"/> | Festive decorations | <input type="checkbox"/> |
| | | Women's footwear | <input type="checkbox"/> | Greeting cards & gift wrapping | <input type="checkbox"/> |
| <u>Beauty & Grooming</u> | | | | Musical instruments & accessories | <input type="checkbox"/> |
| Artisan beauty products | <input type="checkbox"/> | <u>Entertainment</u> | | Party accessories | <input type="checkbox"/> |
| Cosmetics | <input type="checkbox"/> | Audio/visual equipment | <input type="checkbox"/> | Photographic equipment & accessories | <input type="checkbox"/> |
| Fragrances | <input type="checkbox"/> | Board games & puzzles | <input type="checkbox"/> | Souvenirs | <input type="checkbox"/> |
| Health & wellbeing | <input type="checkbox"/> | Books & periodicals | <input type="checkbox"/> | Stationery | <input type="checkbox"/> |
| Toiletries | <input type="checkbox"/> | Children's toys | <input type="checkbox"/> | | |
| | | CDs/vinyl | <input type="checkbox"/> | <u>Providing Service</u> | |
| <u>Hobbies, Sports & Leisure</u> | | DVDs | <input type="checkbox"/> | Cobblers | <input type="checkbox"/> |
| Camping equipment | <input type="checkbox"/> | Fancy dress | <input type="checkbox"/> | Key cutting | <input type="checkbox"/> |
| Car care & car accessories | <input type="checkbox"/> | Games consoles & accessories | <input type="checkbox"/> | Promotional stall | <input type="checkbox"/> |
| DIY tools & materials | <input type="checkbox"/> | Mobile phones & accessories | <input type="checkbox"/> | Tailoring/alterations | <input type="checkbox"/> |
| Luggage, travel bags & accessories | <input type="checkbox"/> | | | | |
| Memorabilia & collectibles | <input type="checkbox"/> | | | | |
| Pet store | <input type="checkbox"/> | | | | |

b) Please list the individual products that you wish to sell

CHICKEN TIKKA, LAMB SHEEK, PANEER, FISH, SOYA TIKKA WRAPS
 VEG AND NON VEG CURRIES
 BIRYANIS
 SAMOSAS

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)

[Redacted address area]



6. Receptacle

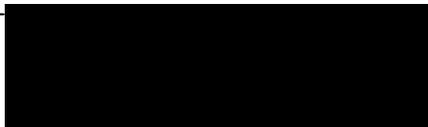
- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

WE HAVE A DOUBLE PITCH SO A HEAVY OPEN AND FOLD GAZZEBO
SIXE IS 6 BY 3 DOUBLE GAZZEBO

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

X2 BBQ, A STAND GAS COOKER
4 FOLDING TABLES
HAND WASH BAISEN,
X2 FIRE BLANKERS
X2 FIRE EXTINGUISER
2 FIRST AID KITS
ONE BAINE MARIE
ONE PIE CABINET

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)





7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

WE HAVE BEEN TRADING AT THIS LOCATION FOR MORE AND 6 YEARS AND ARE A VERY BUSY AND POPULAR STALL ON THAT MARKET

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: 

Date: **15/08/2018**

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 **should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister.** These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR





LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 15183 & 1514

APPLICATION DATE: 07/09/2019

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



1. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

We cook on gas, and we use a gas bbq not charcoal to reduce the smoke. We have only just started to use recyclable containers and cutlery. For our curry boxes and salads we are going to be using compostable containers along with cutlery made from corn starch.

Waste we have separate bins at our unit where we put food wastage in one and the recyclables in the recycling bins



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

Greese proof paper for wrapping and compostable containers and cutlery. Paper bags

b) Do you use single use bags? If so, what material are these?

Yes

No

Material: Paper bags

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes

No

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes

No

Details: We buy from local suppliers blue crest Croydon

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil

Food waste

Packaging

Bags and or containers

Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes

No

Level achieved: level 2

Date awarded: 17th march 2019

b) Do you have any written food safety procedures or documents?

Yes

No

Please provide copies as an attachment.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

We buy our meat and vegetables all fresh and get delivered three times a week. All our spices are grinded by our chefs and mixed in our spice grinder. All other products are sourced from local producers and shops

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

We sell fresh and hot of the grill and our items are cooked to order. The wraps and all is made fresh in front of the customers with homemade salads and sauces which are made in house. There is always a new specials menu giving the customers more choice throughout the week. Plus its also very easy and mess free to eat for example the wraps.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

We use a heavy duty commercial gazebo which was recommended by Westminster council we we first started operating and trading in the market
Also we have good safety boards to cover the cooking area away from the consumers.



City of Westminster

I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:



Date:

29/7/2019

Documents to be submitted with this application (please tick as applicable)
Food safety training certificates and documentation



NOTES

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- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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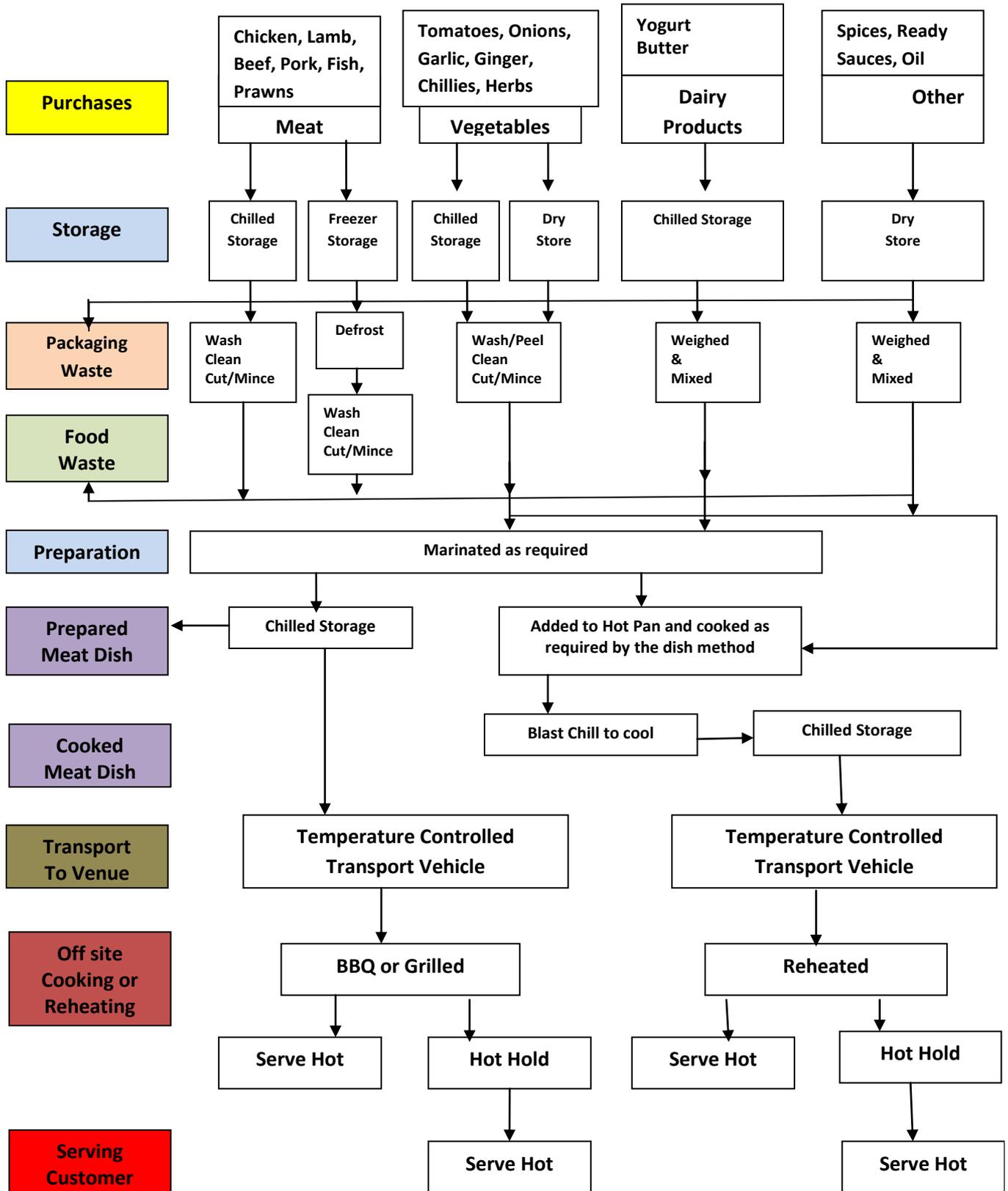


Hazard arising from	HAZARD	Who might be Harmed	EXISTING CONTROL MEASURES	Likelihood & Severity	FURTHER CONTROLS TO REDUCE RISK
BBQ Equipment	Burn due to touching barbecue	Staff Customers Young Children	Be visual of customers and especially children.	Very Likely Severe High Risk	Move barbecue to rear or face barbecue away from customers. Contain barbecue inside the stall or within cordon-off area. Verbally warn customers of danger if they come too close First Aid Awareness
Gas Tank	Gas leak Fire Explosion	Staff Customers	Ensure Gas connection is tight and tested for leak. Fire extinguisher and fire blanket within easy reach. Keep area around barbecue clear.	Likely Severe High Risk	Ensure equipment is sited on safe secure ground. Follow safety instruction for connection & fitting Loose articles of clothing to be secured First Aid Awareness
Food Hygiene	Food Poisoning	Customers Elderly Young Children	Food safety regulations observed	Very Likely Severe High Risk	Use trained personnel only to cook food. Follow all guidelines with cooking instructions. Ensure tools can be kept clean. Do not use same tools for raw and cooked foods. First Aid Awareness
Hot Hold Food Serving	Burn due to hot food	Customers	Clear Sign and Verbal warning that food will be hot. Mark all Food Dishes Clearly	Quite Likely Severe High Risk	Young children, disabled, the elderly must be informed and may need extra care and supervision First Aid Awareness

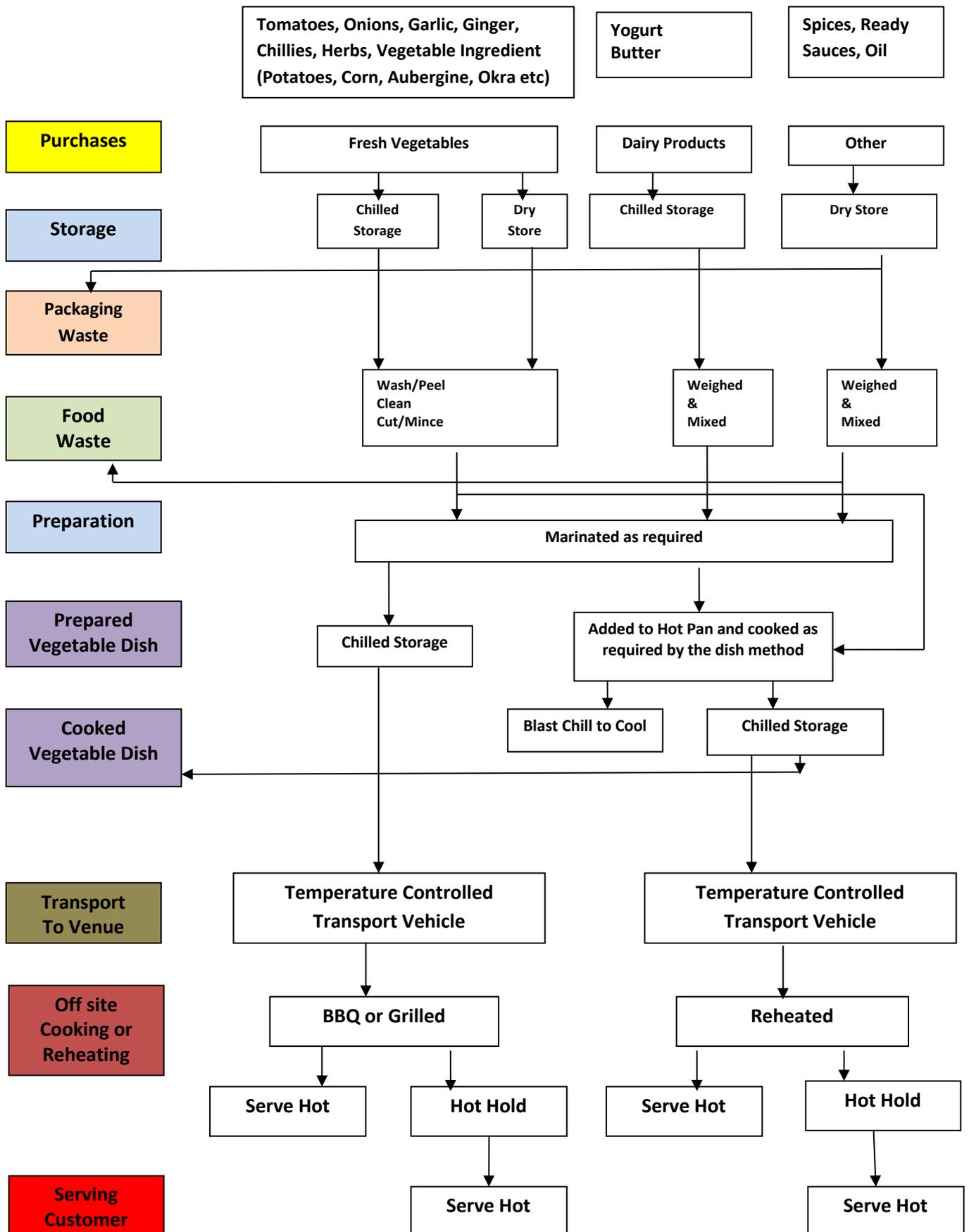
EMERGENCY FIRST AID AWARENESS

- EYES** Hold eye open and rinse slowly and gently with water for 15 – 20 minutes. Remove contact lenses if present, after the first 5 minutes, continue rinsing. Call poison control centre or doctor for treatment advice.
- SKIN** Rinse skin immediately with plenty of water for 15 – 20 minutes. Call poison control centre or doctor for treatment advice.
- CLOTHING** Take off contaminated clothing
- SWALLOWED** Call poison control centre or doctor immediately for treatment advice. Have person sip a glass of water, if available to swallow. Do not induce vomiting unless to do so by poison control centre or doctor. Do not give anything by mouth to an unconscious person.

PROCESS FLOW DIAGRAM FOR COOKING MEAT DISHES OFF PREMISES



PROCESS FLOW DIAGRAM FOR COOKING VEGETABLE DISHES OFF PREMISES





Chartered Institute of
Environmental Health



FOUNDATION

Food Safety

This certificate is proudly presented to

DIPEN PATEL

Anne Godfrey
Chief Executive
CIEH

17 March 2019

Exam Date

65850-FS1-F-CHG682595-0004

Certificate number



<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="STRUTTON GROUND"/></p> <p>Days: - <input type="text" value="MON-FRI"/></p> <p>From : - <input type="text" value="03/06/18"/></p> <p>To: - <input type="text" value="02/12/18"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <input type="text"/>
	<p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: -</p> <input type="text"/>

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No Commencement date:

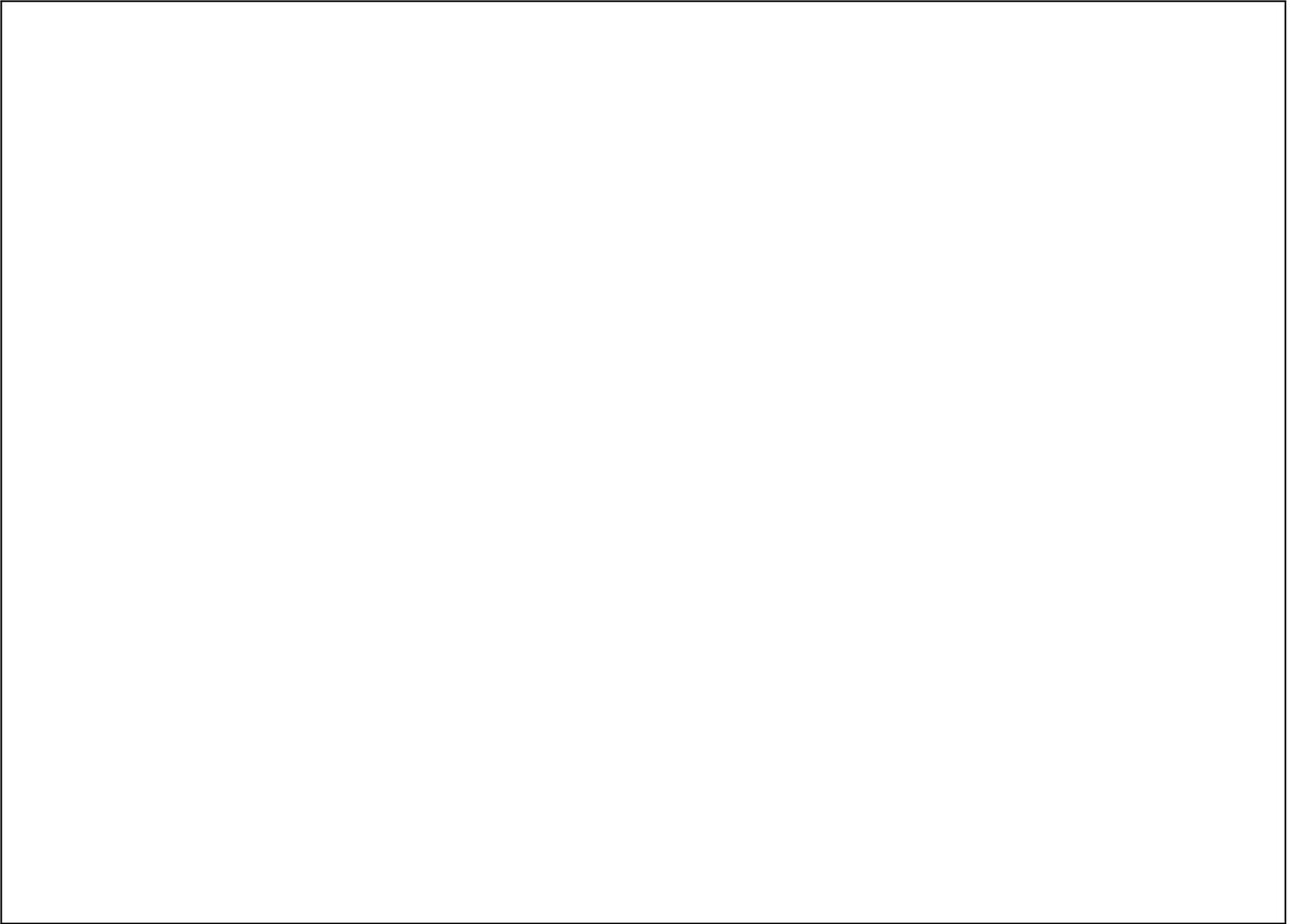
Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details: -

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form: -

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?





Non-food Commodities

- | | | | | | |
|---|--------------------------|--|--------------------------|--|--------------------------|
| <u>General</u> | | <u>Clothing & Accessories</u> | | <u>Home</u> | |
| Bespoke | <input type="checkbox"/> | Baby's clothing | <input type="checkbox"/> | Bake ware | <input type="checkbox"/> |
| Fair trade | <input type="checkbox"/> | Children's clothing | <input type="checkbox"/> | Bathroom accessories | <input type="checkbox"/> |
| Organic | <input type="checkbox"/> | Children's footwear | <input type="checkbox"/> | Cleaning & laundry equipment/products | <input type="checkbox"/> |
| Restored | <input type="checkbox"/> | Clothing accessories | <input type="checkbox"/> | Carpets & rugs | <input type="checkbox"/> |
| Retro | <input type="checkbox"/> | Hair accessories | <input type="checkbox"/> | Curtains & blinds | <input type="checkbox"/> |
| Second hand | <input type="checkbox"/> | Handbags, purses & wallets | <input type="checkbox"/> | Fabric & textiles | <input type="checkbox"/> |
| Up-cycled | <input type="checkbox"/> | Hats & headpieces | <input type="checkbox"/> | Glassware & china | <input type="checkbox"/> |
| Vintage | <input type="checkbox"/> | Hosiery | <input type="checkbox"/> | Haberdashery | <input type="checkbox"/> |
| Variety store | <input type="checkbox"/> | Jewellery | <input type="checkbox"/> | Home décor | <input type="checkbox"/> |
| | | Men's clothing | <input type="checkbox"/> | Household linen & towels | <input type="checkbox"/> |
| | | Men's footwear | <input type="checkbox"/> | Kitchenware | <input type="checkbox"/> |
| <u>Horticulture</u> | | Shoe repairs & accessories | <input type="checkbox"/> | Large electrical goods | <input type="checkbox"/> |
| Artificial flowers | <input type="checkbox"/> | Sportswear | <input type="checkbox"/> | Small electrical appliances/accessories | <input type="checkbox"/> |
| Christmas trees | <input type="checkbox"/> | Sunglasses | <input type="checkbox"/> | Tableware | <input type="checkbox"/> |
| | | Trainers/sports shoes | <input type="checkbox"/> | | |
| Florist (including plants) | <input type="checkbox"/> | Underwear/nightwear | <input type="checkbox"/> | <u>Gifts, Stationery, Arts & Crafts</u> | |
| Garden centre | <input type="checkbox"/> | Watches, watch accessories & repairs | <input type="checkbox"/> | Artists' materials | <input type="checkbox"/> |
| | | Women's clothing | <input type="checkbox"/> | | |
| | | Women's footwear | <input type="checkbox"/> | Crafts | <input type="checkbox"/> |
| <u>Beauty & Grooming</u> | | | | | |
| Artisan beauty products | <input type="checkbox"/> | | | Festive decorations | <input type="checkbox"/> |
| Cosmetics | <input type="checkbox"/> | <u>Entertainment</u> | | Greeting cards & gift wrapping | <input type="checkbox"/> |
| Fragrances | <input type="checkbox"/> | Audio/visual equipment | <input type="checkbox"/> | Musical instruments & accessories | <input type="checkbox"/> |
| Health & wellbeing | <input type="checkbox"/> | Board games & puzzles | <input type="checkbox"/> | Party accessories | <input type="checkbox"/> |
| Toiletries | <input type="checkbox"/> | Books & periodicals | <input type="checkbox"/> | Photographic equipment & accessories | <input type="checkbox"/> |
| | | Children's toys | <input type="checkbox"/> | Souvenirs | <input type="checkbox"/> |
| <u>Hobbies, Sports & Leisure</u> | | CDs/vinyl | <input type="checkbox"/> | Stationery | <input type="checkbox"/> |
| Camping equipment | <input type="checkbox"/> | DVDs | <input type="checkbox"/> | | |
| Car care & car accessories | <input type="checkbox"/> | Fancy dress | <input type="checkbox"/> | <u>Providing Service</u> | |
| DIY tools & materials | <input type="checkbox"/> | Games consoles & accessories | <input type="checkbox"/> | Cobblers | <input type="checkbox"/> |
| Luggage, travel bags & accessories | <input type="checkbox"/> | Mobile phones & accessories | <input type="checkbox"/> | Key cutting | <input type="checkbox"/> |
| Memorabilia & collectibles | <input type="checkbox"/> | | | Promotional stall | <input type="checkbox"/> |
| Pet store | <input type="checkbox"/> | | | Tailoring/alterations | <input type="checkbox"/> |

b) Please list the individual products that you wish to sell

GREEK SOUVLAKI (MEAT SKEWERS/ KEBABS INCLUDING MEAT ON ROTISSERIE)
 PITTA BREAD
 SALADS
 STEWS/SOUPS (GREEK/ MEDITERRANEAN STYLE)
 COLD DRINKS
 OIL/ OLIVES
 CHIPS/FRIES GREEK PASTRIES/ CHOCOLATES/ SWEETS

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)

[Redacted address area]



6. Receptacle

- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

WE WOULD USE 3MX3M GAZEBO. THE GAZEBO IS FIRE RETARDANT.

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

CURRENTLY WE HAVE A CHIP FRYER, GRILL, FIRST AID BOX, PORTABLE HAND-WASH, TABLES ON WHICH WE PREPARE OUR FOOD AND SERVE IT FROM, FIREEXTINGUISHER, FIRE BLANKET, COOL BOXES - ONE FOR MEAT, ONE FOR DAIRY (YOGHURT, CHEESE), GREEK GYROS/ROTISSERIE/SOUVLA/ SPIT, CHAFING DISHES/ BAIN MARIES

- c) Please give the full address at which the receptacle will be stored outside trading hours. (see Note B)

[REDACTED ADDRESS]



7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

WE WOULD LIKE TO SAY THAT WE HAVE BEEN VERY HAPPY TRADING AT STRUTTON GROUND AND OUR FOOD IS VERY POPULAR HERE. WE HAVE THE HIGHEST HYGIENE RATING AND STAY UP TO DATE WITH THE LATEST ENVIRONMENTAL HEALTH AND CATERING REQUIREMENTS AS WE ARE MEMBERS OF NCASS. WE WOULD LIKE TO CONTINUE TO OFFER THE HIGHEST STANDARDS TO OUR CUSTOMERS BY BEING PERMANENT LICENCE HOLDERS AT THE MARKET.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: 

Date:

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

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- C) The person nominated in answer to section 2 **should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister.** These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in BLOCK CAPITALS
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1518

APPLICATION DATE: 07/09/2019 Original application: 6th august 2018
Payment taken: 10th September 2018

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services

1. About your business

Name of business: **Greek2Go Ltd.**

Did you start this business less than 24 months ago?

Yes No Commencement date: **May 2017**

Company Registration Number: **10782452**

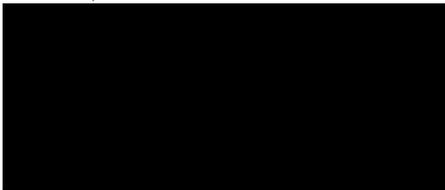
Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:



2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

We only use biodegradable products for our packaging and cutlery.

We recycle wherever possible.

We limit our food waste by cooking to order - especially towards the end of the day

a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc
Paper, aluminium, bagasse containers

b) Do you use single use bags? If so, what material are these?

Yes No Material: **Paper, though not many are used.**

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes No

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes No Details: **Our fruit and veg are bought from local businesses/ market stalls**

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil ✓
Food waste ✓
Packaging ✓
Bags and or containers ✓
Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes No

Level achieved: ~~3~~ 2

Date awarded: ~~2022-2023~~ [REDACTED]

b) Do you have any written food safety procedures or documents?

Yes No

Please provide copies as an attachment.

4. Non-Food Commodities

a) Please explain how the items are unique and special:

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

I would like to sell Greek souvlaki and gyros. We sell a variety of meats and also cater for vegans and vegetarians, which make up a large part of our custom base.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

Our gazebo is fire resistant and printed with our logo - this makes us look professional and an asset to the market.

I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:



Date:

30-07-19

Documents to be submitted with this application (please tick as applicable)

Food safety training certificates and documentation

NOTES

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- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, granddaughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**

1. Applicant Details

Title (Mr/Mrs etc.)

National Insurance Number

Surname

Forenames

Date of Birth

Place of Birth

Address:

Telephone No.

Mobile No.

Post Code:

E-Mail:

2. Next of Kin

Title (Mr/Mrs etc.)

Forenames

Surname

Telephone No.

Relationship

Mobile No.

Address:

E-Mail:

Post Code:

3. Street trading

Location

a) Where do you wish to trade?

Market
Pitch Number:

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday



c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?

Yes No

If yes, please give full details:-

Where: -

Days: -

From: -

To:-

d) Have you ever had a licence revoked by this or any other borough?

Yes No If yes, give full details:-

e) Have you ever surrendered your licence in this or any other borough?

Yes No If yes, give full details:-

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No

Commencement date:

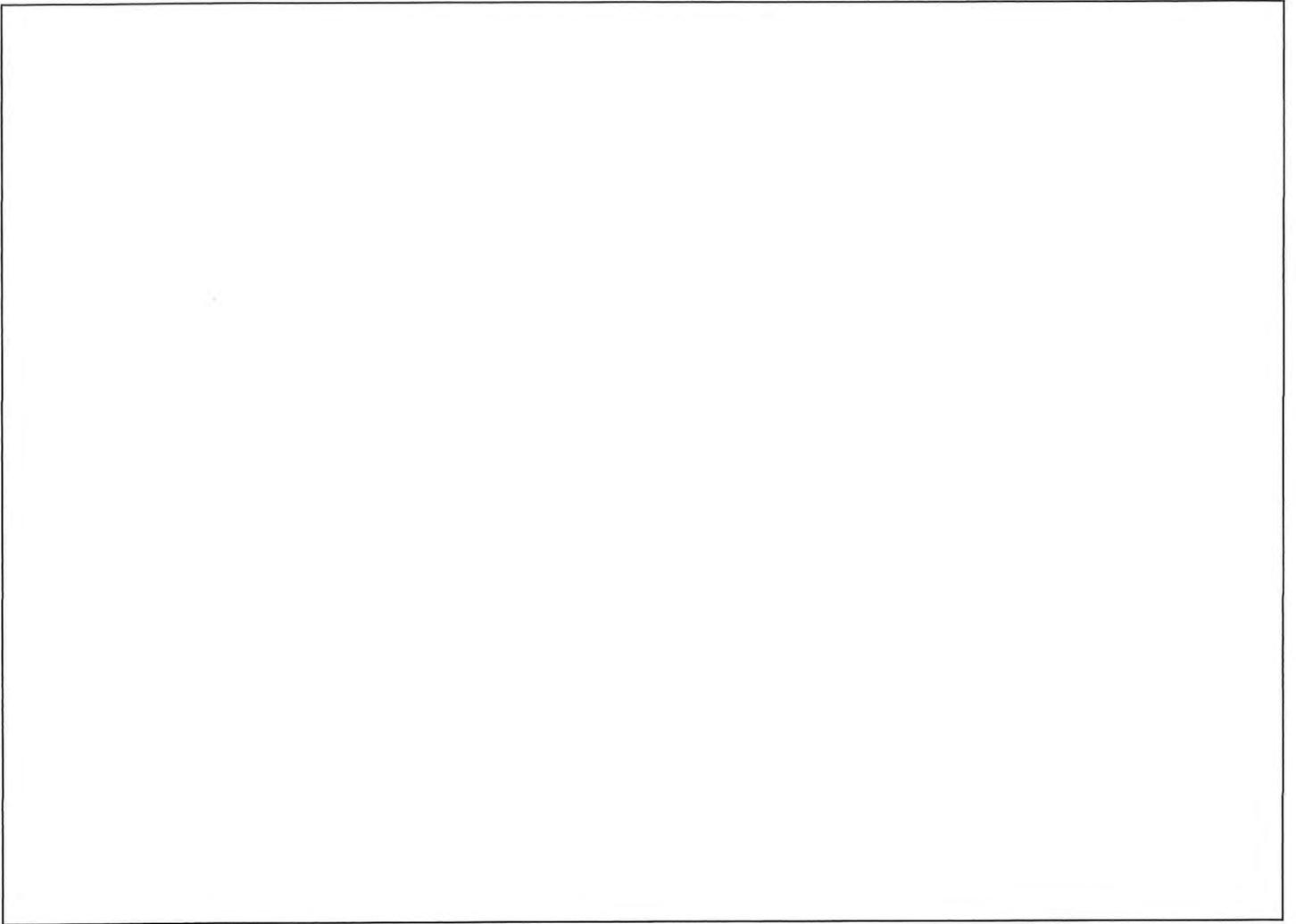
Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details:-

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form:-

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?





b) What are your aspirations for your business and how do you hope to realise them?

OUR ASPIRATIONS ARE TO FOLLOW THE FOOTSTEPS OF SUCCESSFULL FOOD BUSSINESSES AND CREATE OUR OWN FRANCHISE.

5. Commodities

a) Please list the things you wish to sell or the services you wish to provide

Food Commodities

Cuisine: Region

- African (Central) []
African (East) []
African (North) []
African (South) []
African (West) []
American (Central) []
American (North) []
American (South) []
Asian (Central) []
Asian (East) []
Asian (North) []
Asian (North East) []
Asian (North West) []
Asian (South) []
Asian (South East) []
Asian (South West) []
Asian (West) []
Australian []
Balkan []
Caribbean []
European (Central) []
European (East) []
European (North) []
European (South) []
European (West) []
Mediterranean []
Middle Eastern [x]
Scandinavian []
Virgin Islands []

- Ethiopian []
Finnish []
French []
German []
Ghanaian []
Greek []
Haitian []
Hungarian []
Indian []
Indonesian []
Iranian []
Iraqi []
Italian []
Jamaican []
Japanese []
Korean []
Lebanese []
Maltese []
Mexican []
Moroccan []
New Zealand []
Nigerian []
Palestinian []
Peruvian []
Philippines []
Polish []
Portuguese []
Puerto Rican []
Romanian []
Russian []
Scottish []
Senegalese []
Singaporean []
Slovakian []
Slovenian []
Spanish []
Swedish []
Swiss []
Syrian [x]
Taiwanese []
Thai []
Trinidad & Tobago []
Tunisian []
Turkish [x]
United States []
Venezuelan []
Vietnamese []
Welsh []

Fresh Produce & Grocery

- Artisan []
Baked goods []
Butcher []
Canned foods []
Charcuterie/deli meats []
Cheese []
Confectionery []
Dairy []
Dried fruit & nuts []
Dried goods []
Farm foods []
Fish monger []
Frozen yoghurt []
Fruit & vegetables []
Ice cream []
Olives []
Oils []
Patisserie []
Pre-packed foods []

Description/Detail

- Barbecue []
Burgers []
Cold beverages []
Curries []
Fish & chips []
Fish & seafood []
Fusion []
Gluten free []
Gourmet []
Grill [x]
Halal [x]
Hot dogs []
Hot beverages []
Kebab [x]
Kim chi []
Kosher []
Locally sourced []
Meze []
Organic []
Pasta based dishes []
Pizzeria []
Rice based dishes [x]
Rotisserie meat []
Salads []
Sandwiches []
Sausages []
Smoothies []
Soups []
Stews []
Street food [x]
Sushi []
Tapas []
Vegan []
Vegetarian [x]
Wraps [x]



Non-food Commodities

- | | | |
|---|---|--|
| <u>General</u> | <u>Clothing & Accessories</u> | <u>Home</u> |
| Bespoke <input type="checkbox"/> | Baby's clothing <input type="checkbox"/> | Bake ware <input type="checkbox"/> |
| Fair trade <input type="checkbox"/> | Children's clothing <input type="checkbox"/> | Bathroom accessories <input type="checkbox"/> |
| Organic <input type="checkbox"/> | Children's footwear <input type="checkbox"/> | Cleaning & laundry equipment/products <input type="checkbox"/> |
| Restored <input type="checkbox"/> | Clothing accessories <input type="checkbox"/> | Carpets & rugs <input type="checkbox"/> |
| Retro <input type="checkbox"/> | Hair accessories <input type="checkbox"/> | Curtains & blinds <input type="checkbox"/> |
| Second hand <input type="checkbox"/> | Handbags, purses & wallets <input type="checkbox"/> | Fabric & textiles <input type="checkbox"/> |
| Up-cycled <input type="checkbox"/> | Hats & headpieces <input type="checkbox"/> | Glassware & china <input type="checkbox"/> |
| Vintage <input type="checkbox"/> | Hosiery <input type="checkbox"/> | Haberdashery <input type="checkbox"/> |
| Variety store <input type="checkbox"/> | Jewellery <input type="checkbox"/> | Home décor <input type="checkbox"/> |
| | Men's clothing <input type="checkbox"/> | Household linen & towels <input type="checkbox"/> |
| | Men's footwear <input type="checkbox"/> | Kitchenware <input type="checkbox"/> |
| | Shoe repairs & accessories <input type="checkbox"/> | Large electrical goods <input type="checkbox"/> |
| | Sportswear <input type="checkbox"/> | Small electrical appliances/accessories <input type="checkbox"/> |
| | Sunglasses <input type="checkbox"/> | Tableware <input type="checkbox"/> |
| | Trainers/sports shoes <input type="checkbox"/> | |
| | Underwear/nightwear <input type="checkbox"/> | <u>Gifts, Stationery, Arts & Crafts</u> |
| <u>Horticulture</u> | Watches, watch accessories & repairs <input type="checkbox"/> | Artists' materials <input type="checkbox"/> |
| Artificial flowers <input type="checkbox"/> | Women's clothing <input type="checkbox"/> | |
| Christmas trees <input type="checkbox"/> | Women's footwear <input type="checkbox"/> | Crafts <input type="checkbox"/> |
| Florist (including plants) <input type="checkbox"/> | | Festive decorations <input type="checkbox"/> |
| Garden centre <input type="checkbox"/> | | Greeting cards & gift wrapping <input type="checkbox"/> |
| | | Musical instruments & accessories <input type="checkbox"/> |
| <u>Beauty & Grooming</u> | <u>Entertainment</u> | Party accessories <input type="checkbox"/> |
| Artisan beauty products <input type="checkbox"/> | Audio/visual equipment <input type="checkbox"/> | Photographic equipment & accessories <input type="checkbox"/> |
| Cosmetics <input type="checkbox"/> | Board games & puzzles <input type="checkbox"/> | Souvenirs <input type="checkbox"/> |
| Fragrances <input type="checkbox"/> | Books & periodicals <input type="checkbox"/> | Stationery <input type="checkbox"/> |
| Health & wellbeing <input type="checkbox"/> | Children's toys <input type="checkbox"/> | |
| Toiletries <input type="checkbox"/> | CDs/vinyl <input type="checkbox"/> | <u>Providing Service</u> |
| | DVDs <input type="checkbox"/> | Cobblers <input type="checkbox"/> |
| <u>Hobbies, Sports & Leisure</u> | Fancy dress <input type="checkbox"/> | Key cutting <input type="checkbox"/> |
| Camping equipment <input type="checkbox"/> | Games consoles & accessories <input type="checkbox"/> | Promotional stall <input type="checkbox"/> |
| Car care & car accessories <input type="checkbox"/> | Mobile phones & accessories <input type="checkbox"/> | Tailoring/alterations <input type="checkbox"/> |
| DIY tools & materials <input type="checkbox"/> | | |
| Luggage, travel bags & accessories <input type="checkbox"/> | | |
| Memorabilia & collectibles <input type="checkbox"/> | | |
| Pet store <input type="checkbox"/> | | |

b) Please list the individual products that you wish to sell

LAMB KOFTI KEBAB
 CHICKEN SHISH DONER KEBAB
 BOTH SERVED IN PITA BREAD WRAP OR RICE BOX
 EXTRAS: HUMMUS, CHILLY, LETTUCE, TOMATO, HALLUMI, CUCUMBER, ONIONS
 (GRILLED OR FRESH), GARLIC MAYO, KETCHUP, BURGER SAUCE, BARBEQUE SAUCE.

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)



6. Receptacle

- a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

GALA TENT 3x3m PRO GAZEBO + WEIGHTS

- b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities:-

TENT, WEIGHTS, 3 TABLES, FLOOR PROTECTIVE MATS, RICE COOKER, 3 GAS GRILLS, EXTRA LARGE COOL BOX, 2 LARGE STACKABLE STORAGE BOXES, 4 CUTTING BOARDS, 5 KNIVES, 4 SPATULAS, KNIFE SHARPENER, 7 METAL BOWLS, LARGE HAND WASH BASIN SINK, FIRE SAFETY BLANKET, FIRE EXTINGUISHER, CATERING FIRST AID KIT, VEGETABLE CUTTING MACHINE, ADVERTISING SIGNS, PRICE, FOOD AND ALLERGY ADVICE DISPLAYS

- c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)

[Redacted address box]



7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

WE HAVE BEEN OPERATING WITHIN WESTMINSTER COUNCIL FOR OVER 8 YEARS AND HAVE HAD PERFECT SCORES ON ALL HYGIENE, HEALTH AND SAFETY INSPECTIONS.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed:

[Redacted signature]

Date:

31.07.2018

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR



LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in BLOCK CAPITALS
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1511

APPLICATION DATE: 07/09/2018

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services

1. About your business

Name of business: Arabic foods (Lamb and Chicken Kebabs)

Did you start this business less than 24 months ago? No Commencement date: October 2015

Company Registration Number: N/A

Is this part of an established Westminster based enterprise scheme?

Yes

Does your business have a web presence (website or social media accounts)?

No

Please provide details:

The Website construction is progressing and it should be completed subject to the permanent licence being approved .

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

We use paper bags, Eco and Bio containers, Wrapping paper and wooden forks. We also use the Good2Go service app to prevent any food wastage.

a) What type of packaging do you use? paper, biodegradable containers and forks

b) Do you use single use bags? If so, what material are these?

Yes Material: Bio Paper

c) Would you offer a discount to customers who brought their own bags/packaging?

No

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes Details: Local and sustainable wherever we can get it.

e) Do you recycle any of your waste products, tick all that apply.

Yes:

Food waste

Packaging

Bags and or containers

3. Food Commodities

a) Do you have food safety training certificates?

Yes

Level achieved: 2

Date awarded: 03.08.2017

b) Do you have any written food safety procedures or documents?

Yes

Please provide copies as an attachment.

4. Non-Food Commodities

a) Please explain how the items are unique and special:

We are the first middle eastern kebab stall in the area and we have our own twist to the traditional kebab. All products and ingredients are the best quality you can find in the market: locally sourced and freshly delivered on a daily basis.

5. BOTH Food & Non-Food Commodities

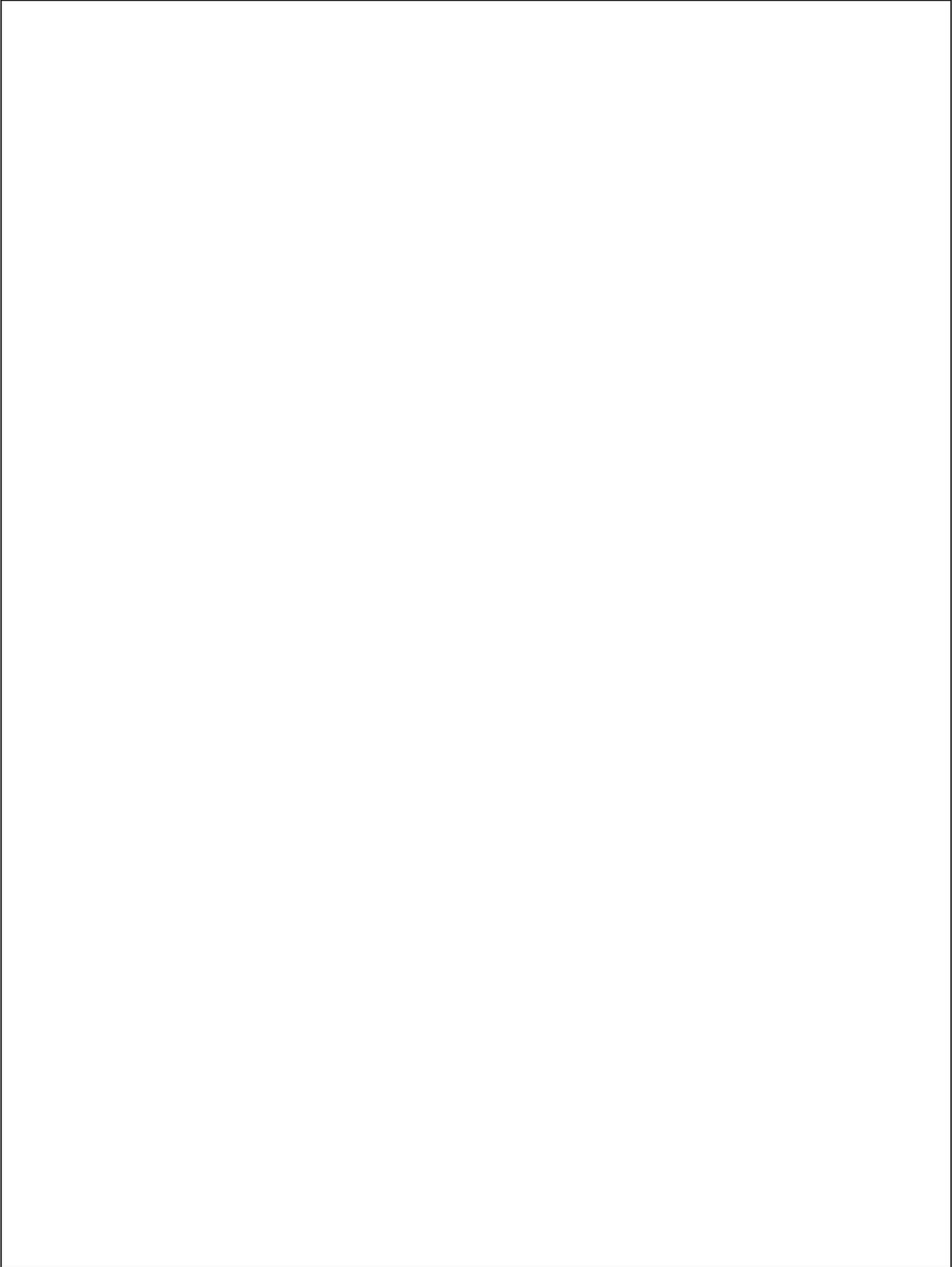
a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

We have been trading in Strutton ground market for years and I can proudly state that I have been serving happy and satisfied customers (many of which work in WCC) for nearly 5 years with no complaints for quality, taste and service My queues can confirm this and also the fact that we have been copied by other traders and a shop in the area.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

The gazebo we are using is in compliance with WCC fire safety requirements and size.



I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:

Date:

31.07.2019

Documents to be submitted with this application (please tick as applicable)

Food safety training certificates and documentation

NOTES

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- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, granddaughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Westminster City Hall, 15th Floor, 64 Victoria Street, London, SW1E 6QP
www.westminster.gov.uk/street-trading

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

1. Applicant Details

Title (Mr/Mrs etc.)	<input type="text"/>	National Insurance Number	<input type="text"/>
Surname	<input type="text"/>	Forenames	<input type="text"/>
Date of Birth	<input type="text"/>	Place of Birth	<input type="text"/>
Address:	<input type="text"/>		
Post Code:	<input type="text"/>	Telephone No.	<input type="text"/>
		Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>

2. Next of Kin

Title (Mr/Mrs etc.)	<input type="text"/>		
Surname	<input type="text"/>	Forenames	<input type="text"/>
Relationship	<input type="text"/>	Telephone No.	<input type="text"/>
Address:	<input type="text"/>		
Post Code:	<input type="text"/>	Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>



<p>3. Street trading</p> <p>Location</p> <p>a) Where do you wish to trade?</p> <p>Market Strutton Ground Market</p> <p>Pitch Number: 1519</p>	<p>b) Please select the day(s) you wish to trade:</p> <p>Monday <input checked="" type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday <input type="checkbox"/></p>
<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="Strutton Ground Market"/></p> <p>Days: - <input type="text" value="Monday-Friday"/></p> <p>From : - <input type="text" value="01/08/17"/></p> <p>To: - <input type="text" value="ongoing"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: - <input type="text"/></p> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: - <input type="text"/></p>



4. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Please describe how you see your business developing over the next 3 - 5 years?

I am currently trading at Strutton Ground where I sell only two types of burgers. I will expand my menu in the short-term to increase my costumers, and going forward perhaps establish a permanent premises as a fish bar.

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

We are strong on social media platforms, Instagram, Facebook and Twitter, where we post our news and weekly info.
Nickname: thepequod2016



a) What are your aspirations for your business and how do you hope to realise them?

My aspiration is to gradually improve and complement my recipes. In the future, I aspire to open a fish bar – Italian style. I am currently working on an action plan and building a business plan to develop this idea and understand if it is viable.

b) How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

I am a conscientious trader and believe in a circular economy; I use compostable take-away boxes, and cutlery. I dispose of oil so that it can be used as biofuel, and I'm careful choosing breeds of fish that are not protected or under threat.
Compostable

i. What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc
Compostable

ii. Do you use single use bags? If so, what material are these?

Yes No x Material: no bags

iii. Would you offer a discount to customers who brought their own bags/packaging?

Yes x No

iv. Do you source your products from sustainable or local sources? Please Provide details:

Yes x No Details: Billing's Gate

v. Do you recycle any of your waste products, tick all that apply.

Used cooking oil x

Food waste x

Packaging x

Bags and or containers

Other



5. Commodities

a) Please describe the things you wish to sell or the services you wish to provide

Food Products

Takeaway Food and Drink

Fresh Produce and Groceries

Country or Region:

Europe

Items/Descriptions:

Tuna fish burger, Swordfish burger, fish and chips (Cod), seafood fried, fish wraps, Salads.

b) Do you have food safety training certificates?

Yes x No

Level achieved:

Date awarded:

c) Do you have any written food safety procedures or documents?

Yes No x

Please provide copies as an attachment.



Non-food Items Only

b) Please list the items that you wish to sell:

c) Please explain how the items are unique and special:

d) Please give the address where items to be sold will be stored:

BOTH Food & Non-food Items

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

I am already a trader in the market.



6. Receptacle

- a) What type of stall/gazebo do you intend to use? Please include details of the type & size of the stall. Please provide a photograph, drawing or sketch of the stall as an attachment.

3x2 or 3x3 SURF AND TURF GAZEBO
3 x STANELESS STEAL FOLDING TABLES
TWO TABLES AT THE FRONT, THE ONE ON THE RIGHT WITH THE GAS GRIDDLE, THE ONE ON THE LEFT WILL BE THE SERVICE AREA.
THE FRYER BEHIND THE RIGHT TABLE TO FAVOUR AIR CIRCULATION.

- b) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

I have been trading in Strutton Ground Market since August 2017, so all the information regarding how my stall is set up should already be on file.

- c) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

PARRY PGF800G
PITCO FRYER CE-35
STAINLESS STEAL METAL PROTECTION
HANDWASHING FACILITIES
FIRE SAFETY EQUIPMENT
FIRST AID

- d) Please give the full address where the stall/gazebo will be stored outside trading hours.
(see Note B)





7. Council Events

Would you be willing to take part in council events at the markets?

Yes No

8. Other Information

Is there anything else you would like to say about your business, that would be helpful for the council to know when determining your application?

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed:

Date: 25/07/2019

Documents to be submitted with this application (please tick as applicable)

- Photograph/illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837
- Food safety training certificates and documentation



NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: 1 [REDACTED]

MARKET: STRUTTON GROUND

PITCH: 1501

APPLICATION DATE: 07/09/2019

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



1. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

Facebook account: <https://www.facebook.com/falafel.feel>

A website for this business will be up and running once the permanent licence has been granted.

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

For my business I use paper bags which are recyclable.

In order to help the environment, we try to reduce the use of plastic cutlery by asking our customers if they require it with their meal.

We also use the Good 2Go App to recycle left over food.



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

We use paper and biodegradable boxes.

b) Do you use single use bags? If so, what material are these?

Yes

No

Material:

Paper bags

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes

No

N/A

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes

No

Details:

I do my best to support the local produce

e) Do you recycle any of your waste products, tick all that apply.

Used cooking oil

Food waste

Packaging

Bags and or containers

Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes

No

Level achieved: 3

Date awarded: 05/03/2018

b) Do you have any written food safety procedures or documents?

Yes

No

Please provide copies as an attachment. Please see attached documents with my repose.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

N/A

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

The food on offer is suitable for vegetarians, Vegans and is Gluten free. As a result, this would accommodate many dietary needs in the local community. This food is also universal as it will accommodate many cultural and religious requirements.

My food is Grab and go therefore accommodating customers with short breaks / lunch time.

The price of my wraps are very affordable and regular customers will also be given a discount.

6. Receptacle

a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

My gazebo complies with the required specification for Westminster Council Street trading.

The size of my Gazebo fits exactly to the space I have been allocated.



I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed:

--	--

Date:

30.07.2019

Documents to be submitted with this application (please tick as applicable)
Food safety training certificates and documentation



NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
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- C) The person nominated in answer to section 2 **should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister.** These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Public Protection & Licensing, 22nd Floor, Bressenden Place, London, SW1E 5RS

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**

1. Applicant Details

Title (Mr/Mrs etc.) [REDACTED]

National Insurance Number [REDACTED]

Surname [REDACTED]

Forenames [REDACTED]

Date of Birth [REDACTED]

Place of Birth [REDACTED]

Address: [REDACTED]

Telephone No. [REDACTED]

Mobile No. [REDACTED]

Post Code: [REDACTED]

E-Mail: [REDACTED]

2. Next of Kin

Title (Mr/Mrs) [REDACTED]

Surname [REDACTED]

Forenames [REDACTED]

Relationship [REDACTED]

Telephone No. [REDACTED]

Address: [REDACTED]

Mobile No. [REDACTED]

Post Code: [REDACTED]

E-Mail: [REDACTED]

3. Street trading

Location

a) Where do you wish to trade?

Market **STRUTTON GROUND MARKET**

Pitch Number: **1516**

b) Please select the day(s) you wish to trade:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday



c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?

Yes No

If yes, please give full details:-

Where: -

Days: -

From: -

To:-

d) Have you ever had a licence revoked by this or any other borough?

Yes No If yes, give full details:-

e) Have you ever surrendered your licence in this or any other borough?

Yes No If yes, give full details:-

4. About your business

Name of business:

Did you start this business less than 18 months ago?

Yes No Commencement date:

Are you currently trading at Council run or private market or in some other format (e.g. online business, in a premises etc.)?

Yes No If yes, please give details:-

Are you intending to continue operating in this way, in addition to trading under the licence applied for in this application form:-

Yes No

a) Please describe how you see your operation developing over the next 3 - 5 years?

ONCE SECURED MY PERMANENT LICENSE,
I WILL INVEST MONEY TOWARDS MORE FOOD
STALLS TOWARDS THE BOROUGH OF WESTMINSTER.
ALSO LOOKING TO INVEST INTO DECORERIES
TO THE OFFICES.



Non-food Commodities

General

- Bespoke
- Fair trade
- Organic
- Restored
- Retro
- Second hand
- Up-cycled
- Vintage
- Variety store

Horticulture

- Artificial flowers
- Christmas trees
- Florist (including plants)
- Garden centre

Beauty & Grooming

- Artisan beauty products
- Cosmetics
- Fragrances
- Health & wellbeing
- Toiletries

Hobbies, Sports & Leisure

- Camping equipment
- Car care & car accessories
- DIY tools & materials
- Luggage, travel bags & accessories
- Memorabilia & collectibles
- Pet store

Clothing & Accessories

- Baby's clothing
- Children's clothing
- Children's footwear
- Clothing accessories
- Hair accessories
- Handbags, purses & wallets
- Hats & headpieces
- Hosiery
- Jewellery
- Men's clothing
- Men's footwear
- Shoe repairs & accessories
- Sportswear
- Sunglasses
- Trainers/sports shoes
- Underwear/nightwear
- Watches, watch accessories & repairs
- Women's clothing
- Women's footwear

Entertainment

- Audio/visual equipment
- Board games & puzzles
- Books & periodicals
- Children's toys
- CDs/vinyl
- DVDs
- Fancy dress
- Games consoles & accessories
- Mobile phones & accessories

Home

- Bake ware
- Bathroom accessories
- Cleaning & laundry equipment/products
- Carpets & rugs
- Curtains & blinds
- Fabric & textiles
- Glassware & china
- Haberdashery
- Home décor
- Household linen & towels
- Kitchenware
- Large electrical goods
- Small electrical appliances/accessories
- Tableware

Gifts, Stationery, Arts & Crafts

- Artists' materials
- Crafts
- Festive decorations
- Greeting cards & gift wrapping
- Musical instruments & accessories
- Party accessories
- Photographic equipment & accessories
- Souvenirs
- Stationery

Providing Service

- Cobblers
- Key cutting
- Promotional stall
- Tailoring/alterations

b) Please list the individual products that you wish to sell

SPANISH TAPAS, OMECETTES, CROQUETTES,
JAMON, PAELCA, BRAVAS, OCTOPUS.

c) Please give the full address at which things to be sold will be stored before they are to be offered for sale (see Note B)



6. Receptacle

a) What type of receptacle do you intend to use? Please include details of the type & size of the stall and describe the stall layout. Please provide a photograph or illustration of the stall as an attachment.

3 x 3 m GAZEBO
WOODEN WALLS

b) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities:-

- LPG GAS GRILLER.
- LPG FRYER.
- LPG BAIN MARIE.
- PORTABLE HANDWASHING MACHINE
- FIRE BLANKET.
- DRY POWDER EXTINGUISHER.

c) Please give the full address at which the receptacle will be stored outside trading hours.
(see Note B)

[Redacted address box]



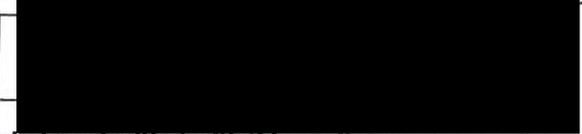
7. Other Information

Is there anything else you would like the Authority to take into account when considering your street trading licence application?

THE AMOUNT OF TIME, EFFORT,
COMITMENT I HAD PUT ONTO IT
FOR THE LAST 4 YEARS.
I BELIEVE ON THIS.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: 

Date: 11 / 06 / 18

Documents to be submitted with this application (please tick as applicable)

- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837

NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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LICENSING SERVICE ADDITIONAL INFORMATION REQUEST

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

TO: [REDACTED]

REFERENCE: [REDACTED]

MARKET: STRUTTON GROUND

PITCH:1516

APPLICATION DATE: 25/06/2018

As part of your application for a street trading licence under the City of Westminster Act 1999, we require some additional information to assist in the processing of your application in line with the new Market Strategy.

Once completed and returned the additional information will be added to your application and will be processed and determined in accordance with the timelines set out within the Application Process for a Street Trading Licence for a Pitch on a Market report.

For further information on the new Market Strategy, please go to www.westminster.gov.uk/market-strategy.

You can return the completed form to streettradinglicensing@westminster.gov.uk, alternatively you can post it to;

Licensing Services
Westminster City Hall
15th Floor (West Side)
64 Victoria Street
London
SW1E 6QP

Should you require any assistance, please contact licensing services on 020 7641 6500.

Licensing Services



1. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

2. Sustainability

How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.



a) What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

100% Compostable, wooden cutlery

b) Do you use single use bags? If so, what material are these?

Yes No Material:

c) Would you offer a discount to customers who brought their own bags/packaging?

Yes No i'm doing that already

d) Do you source your products from sustainable or local sources? Please Provide details:

Yes No Details: VEGETABLES LOCAL MARKET.

e) Do you recycle any of your waste products, tick all that apply.

- Used cooking oil
- Food waste
- Packaging
- Bags and or containers
- Other

3. Food Commodities

a) Do you have food safety training certificates?

Yes No

Level achieved: LEVEL 3

Date awarded: 5/3/19

b) Do you have any written food safety procedures or documents?

Yes No

Please provide copies as an attachment.



4. Non-Food Commodities

a) Please explain how the items are unique and special:

[Empty box for response]

5. BOTH Food & Non-Food Commodities

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

PROPER, REAL, HONEST
SPANISH CUISINE COOKED
By SPANISH QUALITY CHEFS
WITH 5 STARS HEALTH & SAFETY AWARD.
CAN GET BETTER THAN THAT?

6. Receptacle

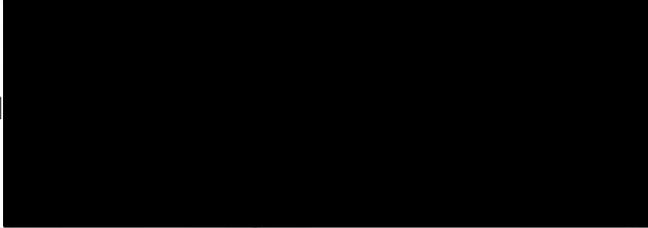
a) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

GAZEBO, TENT, BUT WITH
WOODEN SIDES BUILT BY US.
WHICH GIVES THE STALL
THE LOOK LIKE SPANISH BAR



I confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

Signed



Date:

12/7/19

Documents to be submitted with this application (please tick as applicable)

Food safety training certificates and documentation



NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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Licensing Team, Westminster City Hall, 15th Floor, 64 Victoria Street, London, SW1E 6QP
www.westminster.gov.uk/street-trading

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

1. Applicant Details

Title (Mr/Mrs etc.)	<input type="text"/>	National Insurance Number	<input type="text"/>
Surname	<input type="text"/>	Forenames	<input type="text"/>
Date of Birth	<input type="text"/>	Place of Birth	<input type="text"/>
Address:	<input type="text"/>	Telephone No.	<input type="text"/>
Post Code:	<input type="text"/>	Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>

2. Next of Kin

Title (Mr/Mrs etc.)	<input type="text"/>	Forenames	<input type="text"/>
Surname	<input type="text"/>	Telephone No.	<input type="text"/>
Relationship	<input type="text"/>	Mobile No.	<input type="text"/>
Address:	<input type="text"/>	E-Mail:	<input type="text"/>
Post Code:	<input type="text"/>		



City of Westminster

<p>3. Street trading</p> <p>Location</p> <p>a) Where do you wish to trade?</p> <p>STRUTTON GROUND MARKET</p> <p>Pitch NO. 1504</p>	<p>b) Please select the day(s) you wish to trade:</p> <p>Monday <input checked="" type="checkbox"/></p> <p>Tuesday <input checked="" type="checkbox"/></p> <p>Wednesday <input checked="" type="checkbox"/></p> <p>Thursday <input checked="" type="checkbox"/></p> <p>Friday <input checked="" type="checkbox"/></p> <p>Saturday <input type="checkbox"/></p>
<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="STRUTTON GROUND"/></p> <p>Days: - <input type="text" value="MONDAY TO FRIDAY"/></p> <p>From : - <input type="text" value="27 FEBRUARY 2012"/></p> <p>To: - <input type="text" value="30 JULY 2019"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>NO</p> <p><input type="text"/></p> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>NO</p> <p><input type="text"/></p>



4. About your business

Name of business:

Did you start this business less than 24 months ago?

NO Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

No

Please describe how you see your business developing over the next 3 - 5 years?

BEING AT STRUTTON GROUND NOW FOR OVER 8 YEARS WE HAVE A STEADY FLUX OF CUSTOMERS WHO WORK IN THE AREA WHICH COME WEEKLY SO STRUTTON GROUND IS PERFECT FOR US.

I ALSO HAVE PLANS TO LAUNCH MY OWN BRAND OF CHILLI SAUCES AND RUBS.

AS WELL AS THIS I WOULD LOVE TO BE ABLE TO OPEN UP A RESTAURANT WITHIN THE NEXT COUPLE OF YEARS AS WE HAVE HAD VERY POSITIVE CUSTOMER FEEDBACK ABOUT OUR DISHES AND PRODUCTS.

Does your business have a web presence (website or social media accounts)?

Yes

Please provide details:

SANTANA GRILL.COM

INSTAGRAM @SANTANAGRILL

TWITTER@ SANTANAGRILL

FACEBOOK@SANTANAGRILL



a) What are your aspirations for your business and how do you hope to realise them?

**OUR MAIN FOCUS AND BIGGEST ASPIRATION IS TO KEEP MAKING OUR CURRENT CUSTOMERS HAPPY AND THEN TO SPREAD THE BUSINESS TO OTHER MARKET LOCATIONS, WHICH WILL HOPEFULLY EXPAND OUR CUSTOMER AWARENESS AND BACKING.
I WOULD ALSO LIKE TO TRY AND FOCUS ON MASS PRODUCING AND SELLING MY SAUCES & RUBS.**

b) How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

**I HAVE ALWAYS MADE IT PART OF THE BRAND'S ETHOS TO BE AS ENVIRONMENTALLY FRIENDLY AS POSSIBLE. I LIVE LOCALLY SO I TRY AND DRIVE THE VAN AS LITTLE AS POSSIBLE TO HELP CUT DOWN ON POLLUTION.
I USE BAGGASE (BAMBOO) CONTAINERS THAT ARE 100% COMPOSTABLE, MY CUTLERY ARE MADE OF WOOD AND MY NAPKINS ARE MADE FROM RECYCLED PAPER.
I ALSO WEEKLY RECYCLE THE OIL THAT I USE.**

i. What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc

BAGASSE, PAPER, WOOD

ii. Do you use single use bags? If so, what material are these?

NO

iii. Would you offer a discount to customers who brought their own bags/packaging?

YES

iv. Do you source your products from sustainable or local sources? Please Provide details:

Yes Details:

MY FOOD IS SOURCED FROM NEW COVENT GARDEN MARKET AND SMITHFEILD MARKET. PACKAGING IS SOURCED FROM BIOPAC UK

v. Do you recycle any of your waste products, tick all that apply.

Used cooking oil X
Food waste X
Packaging X



5. Commodities

a) Please describe the things you wish to sell or the services you wish to provide

Food Products

Takeaway Food and Drink

Fresh Produce and Groceries

Country or Region:

MEXICO / LATIN AMERICA

Items/Descriptions:

WRAPS, LUNCH BOXES, TACOS, BURRITOS, SANWICHES, QUESADILLAS ETC
FILLED WITH DIFFERENT INGREDIENTS SUCH AS RICE, BEANS, OPTION OF MEATS, SALSAS,
SALADS, DIFFERENT SPREADS

b) Do you have food safety training certificates?

Yes

Level achieved: LEVEL 2

Date awarded: 12 JUNE 2011

c) Do you have any written food safety procedures or documents?

Yes

Please provide copies as an attachment.



Non-food Items Only

b) Please list the items that you wish to sell:

c) Please explain how the items are unique and special:

d) Please give the address where items to be sold will be stored:

BOTH Food & Non-food Items

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

THE FOOD I MAKE IS FRESHLY PREPARED EVERY DAY AND EVEN THOUGH WHAT I SELL IS "ON THE GO FOOD" IT STILL ADDS TO A PERSON'S BALANCED DIET. I SERVE A VARIETY OF DISHES SUITABLE FOR ALL, WITH VEGAN AND ALLERGY FRIENDLY OPTIONS.



6. Receptacle

- a) What type of stall/gazebo do you intend to use? Please include details of the type & size of the stall. Please provide a photograph, drawing or sketch of the stall as an attachment.

**A GAZEBO, WHICH IS FULLY FIRE RETARDANT
COLOUR: BLACK AND ORANGE
SIZE: 3MTS BY 3MTS**

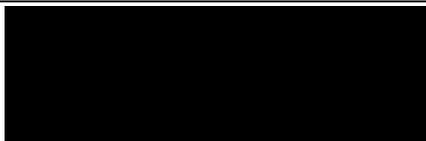
- b) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

I HAVE A BRAND NEW GAZEBO, WHICH FULLY COMPLIES TO THE SAFETY REGULATIONS THAT BEING IT IS WATER PROOF AND FIRE RETARDANT. THE GAZEBO IS 3M X 3M AND IS BRIGHT ORANGE AND BLACK WITH MY BRAND LOGO PRINTED ON THE FRONT.

- c) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

DEEP FRIER, RICE COOKER, VERTICAL GRILL, BAINE MARIE, TRANSLUCENT TUPPERWARES TO DISPLAY THE SALADS, FIRE EXTIGUISHERS & A FIRE BLANKET, FIRST AID AND A HAND WASH SINK

- d) Please give the full address where the stall/gazebo will be stored outside trading hours.
(see Note B)





7. Council Events

Would you be willing to take part in council events at the markets?

Yes X

8. Other Information

Is there anything else you would like to say about your business, that would be helpful for the council to know when determining your application?

I VERY MUCH ENJOY THE AREA THAT I WORK IN AND FEEL PROUD TO SAY THAT I HAVE BEEN TRADING AT STRUTTON GROUND NOW NEARLY 9 YEARS. I TAKE PRIDE IN THE FACT THAT I HAVE TRIED MY BEST TO IMMERSE MYSELF WITHIN THE COMMUNITY AND HAVE BUILT UP MANY FRIENDSHIPS WITH ALL TYPES OF PEOPLE FROM CUSTOMERS TO FELLOW TRADERS.

I HAVE COOKED AND EXPERIMENTED WITH MANY DIFFERENT DISHES DURING THIS TIME AND STILL TODAY ALWAYS LOOKING FOR WAYS TO UPDATE AND IMPROVE OUR FOOD AND SERVICE.

I AM VERY GRATEFUL FOR ALL THE SUPPORT THE BUSINESS HAS HAD SO FAR, I HAVE BEEN VOTED ONE OF THE BEST GASTRONOMICAL DESTINATIONS IN LONDON ON VARIOUS MEDIA PLATFORMS AND I LOOK FOREWARD TO SEEING WHAT THE FUTURE MAY BRING.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed: R [redacted]

Date: 31 JULY 2019

- Documents to be submitted with this application (please tick as applicable)
- Photograph/Illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837
- Food safety training certificates and documentation

- X
-
-
- X



NOTES

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- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

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www.westminster.gov.uk/street-trading

APPLICATION FOR A STREET TRADING LICENCE

IMPORTANT: (i) This form should be completed in **BLOCK CAPITALS**
(ii) Please refer our Trader Handbook while completing this form

1. Applicant Details

Title (Mr/Mrs etc.)	<input type="text"/>	National Insurance Number	<input type="text"/>
Surname	<input type="text"/>	Forenames	<input type="text"/>
Date of Birth	<input type="text"/>	Place of Birth	<input type="text"/>
Address:	<input type="text"/>		
Post Code:	<input type="text"/>	Telephone No.	<input type="text"/>
		Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>

2. Next of Kin

Title (Mr/Mrs etc.)	<input type="text"/>		
Surname	<input type="text"/>	Forenames	<input type="text"/>
Relationship	<input type="text"/>	Telephone No.	<input type="text"/>
Address:	<input type="text"/>		
Post Code:	<input type="text"/>	Mobile No.	<input type="text"/>
		E-Mail:	<input type="text"/>



<p>3. Street trading</p> <p>Location</p> <p>a) Where do you wish to trade?</p> <p>Market Strutton Ground Market</p> <p>Pitch Number: 1519</p>	<p>b) Please select the day(s) you wish to trade:</p> <p>Monday <input checked="" type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input checked="" type="checkbox"/> Friday <input checked="" type="checkbox"/> Saturday <input type="checkbox"/></p>
<p>c) Do you currently or have you ever held a street trading licence or a temporary licence in this or any other Borough?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please give full details: -</p> <p>Where: - <input type="text" value="Strutton Ground Market"/></p> <p>Days: - <input type="text" value="Monday-Friday"/></p> <p>From : - <input type="text" value="01/08/17"/></p> <p>To: - <input type="text" value="ongoing"/></p>	<p>d) Have you ever had a licence revoked by this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: - <input type="text"/></p> <p>e) Have you ever surrendered your licence in this or any other borough?</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, give full details: - <input type="text"/></p>



4. About your business

Name of business:

Did you start this business less than 24 months ago?

Yes No Commencement date:

Company Registration Number:

Is this part of an established Westminster based enterprise scheme?

Yes No

Please describe how you see your business developing over the next 3 - 5 years?

I am currently trading at Strutton Ground where I sell only two types of burgers. I will expand my menu in the short-term to increase my costumers, and going forward perhaps establish a permanent premises as a fish bar.

Does your business have a web presence (website or social media accounts)?

Yes No

Please provide details:

We are strong on social media platforms, Instagram, Facebook and Twitter, where we post our news and weekly info.
Nickname: thepequod2016



a) What are your aspirations for your business and how do you hope to realise them?

My aspiration is to gradually improve and complement my recipes. In the future, I aspire to open a fish bar – Italian style. I am currently working on an action plan and building a business plan to develop this idea and understand if it is viable.

b) How does your business demonstrate sustainability? Please consider how you may help to reduce all types single use waste, non plastic and recyclable packaging and cutlery used, environmentally friendly cooking methods, disposal or recycling of waste. Please provide details.

I am a conscientious trader and believe in a circular economy; I use compostable take-away boxes, and cutlery. I dispose of oil so that it can be used as biofuel, and I'm careful choosing breeds of fish that are not protected or under threat.
Compostable

i. What type of packaging do you use e.g. plastic, aluminium, paper, compostable etc
Compostable

ii. Do you use single use bags? If so, what material are these?

Yes No x Material: no bags

iii. Would you offer a discount to customers who brought their own bags/packaging?

Yes x No

iv. Do you source your products from sustainable or local sources? Please Provide details:

Yes x No Details: Billing's Gate

v. Do you recycle any of your waste products, tick all that apply.

Used cooking oil x

Food waste x

Packaging x

Bags and or containers

Other



5. Commodities

a) Please describe the things you wish to sell or the services you wish to provide

Food Products

Takeaway Food and Drink

Fresh Produce and Groceries

Country or Region:

Europe

Items/Descriptions:

Tuna fish burger, Swordfish burger, fish and chips (Cod), seafood fried, fish wraps, Salads.

b) Do you have food safety training certificates?

Yes x No

Level achieved:

Date awarded:

c) Do you have any written food safety procedures or documents?

Yes No x

Please provide copies as an attachment.



Non-food Items Only

b) Please list the items that you wish to sell:

c) Please explain how the items are unique and special:

d) Please give the address where items to be sold will be stored:

BOTH Food & Non-food Items

a) Please explain how the items you wish to sell will be suitable for the market you would like a licence for.

I am already a trader in the market.



6. Receptacle

- a) What type of stall/gazebo do you intend to use? Please include details of the type & size of the stall. Please provide a photograph, drawing or sketch of the stall as an attachment.

**3x2 or 3x3 SURF AND TURF GAZEBO
3 x STANELESS STEAL FOLDING TABLES
TWO TABLES AT THE FRONT, THE ONE ON THE RIGHT WITH THE GAS GRIDDLE, THE ONE ON THE LEFT WILL BE THE SERVICE AREA.
THE FRYER BEHIND THE RIGHT TABLE TO FAVOUR AIR CIRCULATION.**

- b) Please explain how the stall/gazebo you intend to use will be suitable for the market you would like a licence for.

I have been trading in Strutton Ground Market since August 2017, so all the information regarding how my stall is set up should already be on file.

- c) Please list all equipment to be used in the stall, including for the cooking / heating of food (if applicable), the storage/display of products and any ancillary equipment such as fire safety equipment, first aid facilities, hand-washing facilities: -

**PARRY PGF800G
PITCO FRYER CE-35
STAINLESS STEAL METAL PROTECTION
HANDWASHING FACILITIES
FIRE SAFETY EQUIPMENT
FIRST AID**

- d) Please give the full address where the stall/gazebo will be stored outside trading hours.
(see Note B)

[REDACTED]



7. Council Events

Would you be willing to take part in council events at the markets?

Yes No

8. Other Information

Is there anything else you would like to say about your business, that would be helpful for the council to know when determining your application?

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution.

I confirm that I have read the current standard conditions that apply to street trading licences and understand that I must comply with these standard conditions and any conditions that are specific conditions to my licence when engaging in street trading activities.

Signed:

Date: 25/07/2019

Documents to be submitted with this application (please tick as applicable)

- Photograph/illustration of trading receptacle
- Manufactures specification of trading receptacle
- Safety certificates for material covering the receptacle: Fire Retardant BS: 7837
- Food safety training certificates and documentation



NOTES

- A) The street trading licence shall be subject to the conditions made by Westminster City Council pursuant to Section 10 of City of Westminster Act 1999.
- B) An application can be refused if an applicant fails to provide or identify suitable and adequate premises for the storage of any receptacles and perishable goods outside trading hours. If a receptacle is not removed to a place of storage at the end of trading for the Council has the power to remove it or place it in storage. The cost of such removal and storage would be charged to the licence holder.
- C) The person nominated in answer to section 2 should normally be the applicant's wife, common law wife, husband, common law husband, father, mother, grandfather, grandmother, stepfather, stepmother, son, daughter, grandson, grand-daughter, stepson, stepdaughter, brother, sister, half-brother or half-sister. These relationships include those caused by adoption or illegitimacy. The nominated person must be at least 17 years of age at the date of transfer. If you wish to nominate someone outside of these relationships you are advised to discuss this with the Licensing Team.

Data Protection Act 1998: This information will only be used for the purposes stated above. Please address any data protection enquiries to the Data Protection Officer, Information Services, 5 Strand, London WC2N 5HR



From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: New street traders - licence conditions
Date: 23 August 2019 09:38:06

Hi [REDACTED]

Please see below the wording for the conditions we would like to be added for new traders. Please let me know if you think the wording is unclear or further clarification on the materials is needed:

1. The use of the following items will be prohibited for any license holder selling fresh produce and/or take away food and beverages of any kind:

- Plastic* take away food containers
- Foil and aluminium take away food containers
- Plastic* cutlery
- Plastic* bags
- Non-recyclable (e.g. plastic lined) hot drink cups
- Plastic* lids of any kind (e.g. hot drink cup, soup, container)

* This includes all types of oil-based plastics, including polystyrene but does not include bio-plastics such as Polylactic acid (PLA).

2. The licence holder must have a protective mat beneath their pitch to protect the highway from any damage.

3. All licence holders are required to clean their gazebo/s and associated pitch equipment at least once a year.

Thanks all for your help,

[REDACTED]

[REDACTED]
[REDACTED]

Economy Team, Growth, Planning & Housing
Westminster City Council
14th floor, City Hall
64 Victoria Street
London