



Date:	19 October 2020
Classification:	For General Release
Title:	Work Programme 2020-2021
Report of:	Tasnim Shawkat, Monitoring Officer
Financial Summary:	There are no financial implications arising from this report
Report Author and Contact Details:	Reuben Segal, Head of Committee and Governance Services Email: rsegal@westminster.gov.uk

1. Executive Summary

- 1.1 Members are asked to review the proposed work programme for 2020-2021 set out as appendix 2 to the report and identify any other items it wishes to include to it.
- 1.2 An Action Tracker to monitor any decisions/action requests is attached at appendix 3.

2. Recommendations

- 2.1 That, having regard to the Committee's Terms of Reference attached as appendix 1 of this report the Committee indicate any further items it wishes to be added to its future Work Programme.

3. Background Information

- 3.1 The production of a work programme is to enable the Committee to review and update its forthcoming work plan at each of its meetings.
- 3.2 In order to ensure the Committee undertakes its work programme, at the request of the Chairman, 3 meetings per annum have been programmed.
- 3.3 An Action Tracker to monitor any action requests from previous meetings is attached to this report.

4. Financial Implications

- 4.1 There are no financial implications.

5. Legal Implications

5.1 There are no legal implications arising from this report.

**If you have any questions about this report, or wish to inspect one of the background papers, please contact:
Reuben Segal, Head of Committee and Governance Services
rsegal@westminster.gov.uk**

Background Papers: None.