



City of Westminster



THE ROYAL BOROUGH OF  
KENSINGTON  
AND CHELSEA

## Westminster Health & Wellbeing Board

## RBKC Health & Wellbeing Board

<b>Date:</b>	15th September 2022
<b>Classification:</b>	<b>General Release</b>
<b>Title:</b>	Health and Wellbeing Governance & Terms of Reference
<b>Report of:</b>	ASC and Health
<b>Policy Context:</b>	Health and Wellbeing
<b>Wards Involved:</b>	All
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### 1. Executive Summary

1.1. This report is to provide an update to the Health and Wellbeing Board (HWB) on the development of the board agreed actions and approach following two development sessions facilitated by the Local Government Association (LGA). This included:

- agreeing to refresh the existing borough Health and Well Being strategies
- to consider the way the HWB meets and the role of the HWB in response to the structural and governance changes, including a revised term of reference, across health and care through the NWL Integrated Care System and local Bi-Borough Place Based Partnership.

1.2 In addition, the report seeks HWB agreement on the following:

1. Revised Terms of Reference, in particular the membership and attendees and the role of the HWB within the context of the Place Based Partnership.
2. Agreement on the forward plan (appendix A) for future meetings.

## **2. Key Matters for the Board**

- 2.1 Health and Wellbeing boards were established under the Health and Social Care Act 2012 to act as a forum for the local health and care system to work together to improve the health and wellbeing of their local population. They are also a partnership with a remit to promote greater integration and partnership between the public sector and voluntary and community sector to benefit local people.
- 2.2 With greater complexity around how the public sector works, alongside increasing demand and widening of health inequalities within our communities, the role of HWBs becomes more important to ensure there is increased collaborative working to address wider local issues. As such HWBs also have a statutory duty to produce a Joint Strategic Needs Assessment (JSNA) and a health and wellbeing strategy for their local population to address health inequalities within communities.

## **3. HWB Governance**

- 3.1 To reflect the changing role and nature of the HWB a revised term of reference has been developed (appendix A) to ensure wider engagement across partners. The present nature of HWB meetings have become developed into committee style meetings which have not supported wider discussion and understanding on key issues affecting health and wellbeing within our communities. Furthermore, when decisions are required, consistent membership is required to ensure accountability for decisions and actions to be taken forward.
- 3.2 The revised terms of reference seeks to address these weaknesses and to strengthen the strategic role of the HWB, and allowing greater transparency through involvement of residents. The following is been addressed through the terms of reference:
  - Restating the role of the joint HWB as the body with responsibility to bring together partners to address health in equalities within our communities
  - Strengthening the role of the HWB within the context of changes in the Place Based Partnership within the Integrated Care System
  - Revised membership and the development of a core group supported and informed by a wider group of organisations and people to provide both advice and challenge to any decision making.
- 3.3 To support the new terms of reference, the proposal is for future HWB meetings to be held in different venues and with meetings being around themes (appendix B). This will allow for greater resident and other stakeholder involvement to inform the thinking and decision making of HWB members. The board is therefore enabled to move into a more strategic role with a mandate to address inequalities and influence decisions and practice across organisations and leader with a series workshops and meetings exploring and understanding:
  - the needs of our communities
  - how local people experience services
  - how person outcomes are achieved
  - what learning can be taken forward to inform policies that address the wider determinants of health and help to reduce inequalities.
- 3.4 It is also the intention the HWB only receives reports that either informs HWB members on progress against the strategy or if the responsibility for agreeing a paper rests with the HWB.

This means there is a need to ensure other bodies and forums recognise the role of the HWB and that issues that need wider partner resolution are only raised at the HWB for resolution. This is to avoid duplication of work and effort over the duration of the strategy and help the board shape its strategic role to address inequalities / disparities.

- 3.5 The HWB board is asked to comment on the draft Terms of Reference and if in agreement to recommend they are adapted and/or adopted for members moving forward.

#### **4. Legal Implications**

- 4.1. Health and Wellbeing Boards are required to prepare a Joint Strategic Needs Assessment (JSNA) under s116A of the Local Government and Public Involvement in Health Act 2007. Work is presently underway, and the evidence collated will inform the drafting of the HWB strategy.

#### **5. Financial Implications**

- 5.1 There are no financial implications arising as a result of this report.

#### **6. Carbon Impact**

- 6.1 The Health and Wellbeing strategy would aim to proactively support the climate action plan.

**If you have any queries about this Report or wish to inspect any of the background papers please contact:**

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#### **APPENDICES**

Appendix A: Health and Wellbeing Board Terms of Reference

Appendix B: Draft HWB Meeting Schedule