

**Appendix 3 - ACTION TRACKER**  
**Audit and Performance Committee**

<b>ROUND 1</b> <b>27 June 2022</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Status/Follow Up</b>
No actions.		

<b>ROUND 2</b> <b>21 July 2022</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Status/Follow Up</b>
Item 4 Update on Performance Management	That the Committee would receive the next Quarterly Performance Report ahead of publishing and ask any relevant questions of officers.	Complete
	That the Chair would meet with report authors ahead of the next meeting of the Committee.	Complete
Item 5 Revenue and Capital Outturn 2021/2022	That the case of improving the service of Sayers Croft would be investigated.	In progress
Item 6 Statement of Accounts 2021/2022	That the Committee would receive a summary of the last five years of changes to the balance sheet from the Director of Finance.	Complete
Item 8 Counter Fraud End of Year Report 2021/2022	That the Committee would be provided with background information setting out how the team figure out notional values.	Complete
	That the Committee would be provided with more information regarding the changing landscape of fraud when the six-monthly report is presented to the Committee.	Complete
	That the Committee would receive a breakdown of the work solely undertaken by Council officers and jointly with other organisations.	Complete
	That the Committee would be updated on the figures presented in 6.18 and 7.5 of the report.	Complete
	That the Committee would be provided with an update on the actions taken to recover funds noted in 6.19 of the report.	Complete

Item 9 Any other business	The Committee commented that they would find it useful to have an additional agenda item to set out the Committee's work programme. The Policy and Scrutiny Advisor and officers agreed to work together, and with the Chair, to pull a work programme together.	Complete
	The Committee advised that they prefer to receive the agenda and papers at least 7 full days in advance to the Committee meeting.	Complete

<b>ROUND 3 7 September 2022</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Status/Follow Up</b>
Item 4 Quarterly Performance Report 2022/23	That the Committee would receive a briefing on the status of the census negotiations.	Complete
	That the Committee would be informed of the status of feedback of Future of Westminster Commission meeting on 21 June 2022.	Complete
	That the Committee would receive KPI projections in the next Performance Report.	Complete
	That the Committee would be updated on candy stores, Council tax and infills in the next Performance Report.	Complete
	That the Committee would receive a synopsis of the work Children's Services is undertaking in relation to looked after children and placement costs.	In progress
Item 5 Quarter 1 Financial Monitor	That the Committee would receive a breakdown of staff turnover in the next report.	Complete
	That the Committee would receive a breakdown of costs on each refurbishment component of the Public Conveniences Renovation programme.	Complete

<b>ROUND 4 31 October 2022</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Status/Follow Up</b>
No actions.		