

# Appendix B – Delegated Authority Approval for Feasibility and Design – June 2021

---

## DELEGATED AUTHORITY APPROVAL FOR: Piccadilly Underpass Replacement Ventilation Fans Scheme

---

### Project Number -

**1. PROJECT C.WD12026**

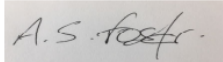
Piccadilly Underpass, Westminster, London W1J 7QY.

**2. PROJECT SUMMARY**

Westminster City Council is proposing to replace the tunnel ventilation fans in the Piccadilly Underpass under Hyde Park Corner which links Piccadilly and Knightsbridge. The existing fans have been in place since the 1960's when the road underpass was constructed and have reached the end of their service life.

**3. ORIGINATOR OF PROJECT**

I confirm that the report reflects the scheme as approved:



Andy Foster

Project and Programme Manager, City Management and Communities

**4. APPROVAL FOR FINANCIAL AUTHORITY TO BE SIGNED**



Signed Ryan Whitaker  
Finance Manager – City Management and Communities

**5. DATE AUTHORITY SIGNED BY THE DIRECTOR OF CITY HIGHWAYS, CITY MANAGEMENT AND COMMUNITIES:**



Signed Kevin Goad

Director, City Highways, Environment & City Management

### CHECKLIST OF DOCUMENTS ATTACHED

1	Delegated Authority Report (this document)	x
2	Appendix A – Project Cost summary	x
3	Appendix B - Briefing Note	x

***A copy of the signed document should be saved under Financial Approvals in the TP & BS folder***

## **Background**

The City Council's Service Provider F M Conway and their design partner WSP have completed a Stage 1 feasibility study which looked at different options for replacing the existing ventilation fans in the underpass, this resulted in an agreed replacement option to be taken forward to the Stage 2 (Initial Design) and Stage 3 (Detailed Design) phase of the project. For reasons explained in the attached Briefing Note, WSP were unable to fulfil the Stage 2 & 3 Designs in accordance with the existing contract so the decision was taken to go to the open market and tender for the design services to implement the agreed fan replacement option. The design tender process is now complete and an award is about to be made to the company TVS Ltd.

## **Financial**

The cost breakdown for the project is provided in Appendix A – The Project Cost Summary

This report seeks approval for £890,000 capital expenditure to cover the cost of delivering the Stage 1 (Feasibility), Stage 2 (Initial Design) and Stage 3 (Detailed Design). This total cost includes risk and contingency and will be funded in full by WCC capital expenditure.

## **Programme**

The current programme for the scheme is outlined below:

<b>Scheme Phasing</b>	<b>Start Date</b>	<b>Completion Date</b>
Stage 1 - Feasibility	Complete	Complete
Stage 2 – Initial Design	July 2021	November 2021
Stage 3 – Detailed Design	November 2021	February 2022
Stage 4 & 5 – Scheme Implementation	TBC – Provisional Start Date – Spring 2022	

Subject to approval, the scheme will commence on site in Spring of 2022.

## **Recommendation**

That the Director of City Highways, City Management and Communities approves:

- To approve capital expenditure of £890,000 to cover Stages 1, 2 and 3 for the scheme. Provision for this expenditure exists in the current capital programme.
- To progress to detailed design stage with the view of implementing the scheme in the Spring of 2022.

---

I agree / ~~do not agree~~ to the above recommendation and give the following authorisations:

Signed



Date 21/06/21

---

**Kevin Goad**  
**Director, City Highways**  
**Environment & City Management**

## APPENDIX A

### **Project Cost Summary** **Piccadilly Underpass (Hyde Park Corner) – Project Cost Summary**

<b>Description</b>	<b>Cost</b>	<b>Comments</b>
Stage 1 – Feasibility Study	£184,000	Complete, fan replacement option agreed
Stage 2 – Initial Design	£450,000	To be delivered by TVS Ltd
Stage 3 – Detailed Design	£255,000	To be delivered by TVS Ltd
Stage 4 – Tender Stage	TBC	Contract Fee percentage once works costs finalised, see below.
Stage 5 – Implementation	TBC	Works costs will be confirmed during Stage 2/3 and subject to a separate Cabinet Member Report