

**Appendix 3 - ACTION TRACKER**  
**Climate Action, Housing and Regeneration Policy and Scrutiny Committee**

**ROUND 1**  
**18 July 2022**

Agenda Item	Action	Status/Follow Up	Comments
Item 4 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That the bidding process for housing is reviewed, and an update be provided to the Committee in due course.	Completed	On the Work Programme under 'unallocated items. (This is part of a larger piece of work of which the Policy & Scrutiny Advisor will liaise with Officers on the prospective timeline of when this may be brought to the Committee).
	That the Committee be informed of the PDHU strategic options paper when it has been published.	Completed Jan 23	Report will be provided for the April 23 meeting.
	That the Committee be updated about the new rough sleeping commissioning strategy in due course.	Completed Jan 23	Report will be provided for the April 23 meeting
	That the Fire and Building Safety Bill be kept on the agenda to be looked into in due course.	Completed 04.11.22	Added to the work programme for new municipal year.
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Climate Action, Regeneration & Renters	That Scope 3 emissions are investigated so a stricter definition can be implemented to ensure sustainable procurement of supply chains.	Ongoing	30.01.23 Advised by officers and PA this is developing in the Council's Climate Emergency Programme and there is no update to be provided presently. Updates will be provided, when possible, in the lead member report.

Item 6 Work Programme	That the Co-Chair of the Low Carbon Transport Programme Steering Group be invited along to the Committee at a relevant time to provide an update.	Ongoing	Advised by PA and officers this would be part of the City Management and Air Quality Committee - Cllr Dimoldenburg. Chair to steer.
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ROUND 2 18 October 2022			
Agenda Item	Action	Status/Follow Up	Comments
Item 7 Work Programme	The creation of a Biodiversity Task Group - Councillor Cara Sanquest is to lead this work.	In progress	Chair put task groups on hold in Dec 22 until the 2023/ 24 year.

ROUND 3 14 November 2022			
Agenda Item	Action	Status/Follow Up	Comments
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That information will be provided to the Committee regarding the number of additional properties that will be required as a result of the waiting lists and the Allocation Policy.	In progress	See below.
	That information will be provided to the Committee about how the Allocation Policy is currently working for the 10-year residency point scheme and how residents are informed, would apply, and are granted	In progress	Update provided from officers / PA 14.02.23  The review of the Allocations Scheme has started, and this programme of work will be led by the recommendations of the Housing Commission and decisions made by Cllr Begum. Themed meetings with the Commission have taken place and it is

	points at 10 years and how the waiting list for housing stock may be affected following the legal challenge of WCC Allocations Scheme.		understood they are producing a report, but no definite date has been shared yet, estimated summer 23. It is recommended major milestones be provided to the committee in due course, as available.
	That information will be provided to the Committee about which organization / s have been employed to cover the security patrols on the estates.	Completed	To be provided in the CM update for the February 23 meeting.
	Officers will consider and feedback to the Committee regarding the prioritisation of retrofitting voids that are larger, 3-bedroom properties for families and how many will be available.	Completed	[Response provided by Jim Patterson 17.02.23] Committee updated 21.03  Regardless of the size of the property, if it is suitable to have retrofit works undertaken, this would be completed as quickly as possible. The turnaround times for retrofitting voids are currently 4-5 weeks from date of receipt. Since June 2022, following receipt of £3.3m grant funding from BEIS, via the Social Housing Decarbonisation Fund Wave 1 grant funding, we have completed over 280 properties, 125 of these properties were void, of which 21 have been 3-bed properties. Works include, internal wall insulation, secondary glazing, improving heating arrangements etc.
	Briefings will be provided to the Committee in due course for intermediate housing, fire safety, and building regulations.	Completed	Committee updated 29/11/22 [Response: Neil Wightman]  These items will need to be in the forward plan for P&S. It is hoped that we can move to become more rotational between the three areas for scrutiny.
	Information to be provided to the Committee about which channels Ward Members will be informed about Community Thursdays.	Completed	To be provided in the March CM update.

Item 6 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Climate Action, Regeneration & Renters	That information will be provided about the effect on emissions following the replacement of the boiler at the Lillington estate.	Completed	[Response provided by Anthony Jones] Committee updated 21.02.23  I am not aware of any boiler replacement works that has happened at Lillington. The old oil back-up boilers on the estate have been removed. As they were only back-ups and have not been required to be used, they will not create any carbon savings.
	That information be provided to the Committee on how much Government Local Authority (GLA) funding is expected for the Queen's Park Court infills site and if there is any further funding available for other infill projects.	In progress	
	That information about possible further actions could be taken to ensure Green Doctors service is proactively promoted to residents.	Completed	To be provided in the March CM report.
	To provide the Committee with information about the criteria that is used for the food recycling scheme on estates and how the scheme works.	Completed	[Responses provided by Sarah Labriola 17.02.23, Jon Lock 21.02.23 and Eleanor Fox 22.02.23] Committee updated.
	Information to be provided about the height and size of the development at Carlton Dene Estate.	Completed	Advised that officers responded directly to relevant Members.

Agenda Item	ROUND 4 7 December 2022		
	Action	Status/Follow Up	Comments
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	Information to be provided to the Committee about the request from the Secretary of State regarding category 1 and 2 hazards in privately rented sector homes, what the Council is doing with its own housing stock, and the response the Council provided.	Completed 12.01.23	Responses provided by Neil Whiteman 15.12.22 and 12.01.23 and committee updated, with attachments.
	Information about where the Council is the most exposed in being able to deliver the repairs service and how the ability to deliver the service is affected with the rising costs of labour and materials.	Completed	[Response provided by John Hayden / Neil Whiteman] Committee updated 17.02.23
	Information to be provided to the Committee about what company will be used to cover and improve security measures on the estates.	Completed	Confirmed by PA 31.01.23 that a response will be provided in the CM update March 23.
	Data to be provided to the Committee (if available) on the increase (if any) in bigger / more complex repairs because of weather conditions, the types of repairs, and whether there have been any spikes in weather condition related repairs.	Completed	[Response provided by John Hayden / Neil Whiteman] Committee updated 17.02.23
	Information to be provided about the Mozart Housing Surgery.	Completed	[Response: Chris Shoubridge] Committee updated 23.01.23  A Housing surgery is running at the Beethoven Centre. It is the first and third Monday of every month. 2pm to 4.30pm. It is part of the CAB Advice + sessions.

			<p>We are also looking to set up a Housing presence at the Bruckner Street Housing Solutions Office TBA.</p>
<p>Item 6 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Climate Action, Regeneration &amp; Renters</p>	<p>That information will be provided to the Committee about how the information received from the Environmental Justice Indicators across the borough is used to rectify and implement plans to deal with the issues highlighted.</p>	<p>Completed</p>	<p>[Response Damian Hemmings, Ceridwen John and Ruth Beddow] Committee updated 10/ 01/ 23</p> <p>The EJM will certainly be used to support Open Spaces, Greener Places (name TBC) funding allocations, as well as guiding how we fund, resource and implement environmental projects across the board – e.g. around air quality, retrofit, flood resilience. Officers in Place Shaping are well informed about the EJM via our Greening &amp; Biodiversity Working Group. They are developing a new model for OSPG which places greater emphasis on community co-production, increasing the number of projects chosen and led by the community. This will be presented to Cabinet Members in January.</p> <p>Similarly, we have already used the EJM to select Westbourne Green as the target location for £85k Levelling Up Parks funding from DLUHC. This is in an area of combined environmental risks such as poor air quality, limited open space access, lower tree canopy cover and high levels of deprivation. We are working with partners including Tomorrow's Forests on additional tree planting and planning to engage under-represented groups, such as teenage girls and those with disabilities, in the co-design of the space and outdoor gym.</p> <p>Another example in practice is the EJM being used to help inform air quality policy and funding decisions. The council has applied for around £80k of Defra Air Quality Grant funding to create and promote clean air walking routes across the city. Should we be successful, the EJM will help maximise the impact of the funding by helping select areas where clean air walking routes (with their co-benefits related to access to green space and sustainable transport indicators) will be most beneficial. It will also be used in conjunction with the forthcoming air quality data platform and existing pollution mapping to guide decisions related to new AQ monitoring locations. Similarly, residents and other stakeholders can now propose sites where they feel monitoring would be beneficial, and the EJM is signposted as a tool for residents to understand where new monitoring would be beneficial before they make their application.</p>

	That the Committee will receive a briefing about Green Doctors so this information can be disseminated to residents by Councillors'.	Completed	Confirmed by PA 31.01.23 this will be provided in the CM report at the March 23 meeting.
	That information be provided to the Committee about the Warm Public Spaces initiative in the borough and where they are located.	Completed	<p>Committee updated 01/02/23 [Response from Cllr Roca]</p> <p>To combat the Cost of Living crisis, the Council developed an alliance of organisations across the city that are committed to offering engaging activities and options, which will also help keep people warm this winter.</p> <p>The Winter in the City Programme is a directory of free council, community, and cultural activities over the winter months that has been promoted to residents. The activities are being held in warm and safe locations around the city, including museums and local libraries.</p> <p>Information and locations across the borough can be found at: <a href="#">Winter in the city, free warm public spaces and places   Westminster City Council</a></p>