

**APPENDIX 2 – Children, Adults, Public Health and Voluntary Sector Policy and Scrutiny Committee
Work Programme 2023 /24 Municipal Year**

ROUND 1 12 June 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Community Investment Strategy	To consider the funding cycles and process for community investment funds. This will include advice services, food strategies and hardship schemes, public health initiatives, and how the Council will support the voluntary sector in a long-term sustainable way.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Pedro Wrobel, Executive Director of Innovation and Change
The Health and Wellbeing Strategy	To review the joint health consultation and provide Member input.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
The Council's Covid-19 Pandemic Response	To review the independent assessment carried out by Professor Jill Manthorpe of the Council's response to the Covid-19 pandemic.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care

Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor
ROUND 2 27 July 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Adult Social Care Complaints Report	Members to review Adult Social Care complaints and, in particular, trends, complaint levels against Key Performance Indicators, lessons learned, and steps that have been taken to address poor results.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
1. Annual IRO (Independent Reviewing Officers) report in relation to LAC's (Looked After Children) 2. Annual Participation Report	To review the annual report in relation to the care provisions for Looked After Children. To review how Looked After Children are engaged with the Council in developing services that affect them.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 3 21 September 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director

Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Voluntary Sector Core Funding and Allocation Report	To update the Committee about what level of funds are available to the Voluntary Sector and how funding decisions are managed.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Pedro Wrobel, Executive Director of Innovation and Change
Mental Health and Children	To review the Mental Health Support Teams, Suicide Prevention Strategy (public health), Emotional Wellbeing Strategy, and the impact of Covid-19 on the mental health of young people and how this is being addressed in the mental health plans for young people.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Sarah Newman, Executive Director of Children's Services
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 4		
5 December 2023		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services

		Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
The Council's Integrated Care Strategy	To update the Committee on the integrated care programme, the use of Council funds, and for the Committee to make future recommendations.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Childcare Sufficiency Assessment Strategy	To review the assessment strategy for how childcare sufficiency is measured through services across Westminster and make recommendations.	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 5 5 March 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change

The Council Drug Strategy	To review the Council's current drug strategy and make future recommendations.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Public Health Investment Report	To Committee to review the effectiveness of the public health investment fund, how the Council invests the Public Health Grant, and promotes and protects the health and wellbeing of Westminster residents.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Work programme	To review the work programme in light of events and recent discussions.	Linda Hunting, Policy and Scrutiny Advisor

ROUND 6 18 April 2024		
Agenda item	Purpose	Responsible Cabinet Member and Executive Director
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure Sarah Newman, Executive Director of Children's Services Pedro Wrobel, Executive Director of Innovation and Change
Cabinet Member Q&A	To update the Committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care Pedro Wrobel, Executive Director of Innovation and Change
Learning Disability Report	The Committee to review the provisions available for residents with Learning Disabilities and make recommendations.	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector Bernie Flaherty, Deputy Chief Executive and Executive Director of Adult Social Care
Leisure Services Contracts	The Committee to review the current leisure services contracts and programmes,	Councillor Tim Roca, Cabinet Member for Cabinet Member for

	the future of these services in Westminster, and make recommendations.	Young People, Learning and Leisure Pedro Wrobel, Executive Director of Innovation and Change
Work programme	To consider and agree the outline work programme for the Committee for the year ahead, with input from Cabinet Members, Executive Directors and other officers on how to make best use of the Committee's time and where the Committee will have the biggest impact.	Linda Hunting, Policy and Scrutiny Advisor

Unallocated items: this may either be substituted in for a substantive item elsewhere in the year or may be rolled over for future municipal years.

Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector
Attainment Gap Report	Autism Strategy delivery update
Annual Fostering and Adoption Report	The Gordon Hospital Campaign
Update on the Annual Youth Justice Plan (after results from the service's inspection have been released).	The Unison Ethical Care Charter
Westminster Guardian's Report (Corporate Parenting Report)	Update on the Westminster Mental Health Plan for Adults

Proposed Briefing Sessions:

Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure	Purpose	Proposed Date
Review of primary schools for the 2023/24 academic year	Members to be briefed on falling rolls, potential amalgamations, and financial considerations of this.	Before summer 2023
Active Westminster	Members to consider the strategy being developed to include the service provided in the primary leisure service centres in Westminster.	TBC
Westminster Adult Education Service (WAES) Strategic Plan Review	To review the WAES Strategic Plan and for Members to provide feedback on the strategy which considers the future offer of this service in Westminster.	October/ November 2023
Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	Purpose	Proposed Date

TBC		
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Forthcoming Written Reports/ Updates:

Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure	Purpose	Proposed Date
Annual Corporate Parenting Report	To update the Committee on the Council's annual review of supporting parents and families with children across the borough.	September 2023
Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	Purpose	Proposed Date
Adult Social Care User Survey	To update the committee on the results for the Council's Adult Social Care User Survey and compare Westminster Council results nationally and make recommendations for future learning.	December 2023
Carer Strategy Report	To update the Committee on the how the Council's strategy in for supporting and working with carers across the borough is working.	March 2024

Cabinet Member Updates to the Committee:

Councillor Tim Roca, Cabinet Member for Cabinet Member for Young People, Learning and Leisure	Meeting Expected	Councillor Nafsika Butler-Thalassis, Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	Meeting Expected
School Uniform Support Scheme	April / June 2023	Community Health Workers Update	April / June 2023
Supported Internships Annual Review	After August 2023	JSNA (Joint Strategic Needs Assessment)	June / July 2023
Progression pathways for young people	April / June 2023		

Potential Visits:

- St. Charles Hospital
- Hallfield Primary School
- Family Hubs
- Voluntary sector organisations in Westminster
- Children in Care Council
- Organisations such as Substance Misuse facilities (CGL / Turning Point)

Possible Task Groups/ Single Member Studies:

- Primary school capacity and the development of federations across Westminster
- Autism Strategy delivery update

- How is Meals on Wheels replaced / a food strategy for Westminster residents
- Housing Allocation and Learning-Disabled residents
- Obesity in Westminster