

## Appendix 2

### Long List of Fees and Charges

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
<b>Libraries</b>							
Libraries	Overdue charges Books/Audio Fines (adult) - maximum £10	Per day	£ 0.25	£ 0.25	0%	Discretionary	1st April 2024
Libraries	Overdue charges Books/Audio Fines (16-17 yrs) - maximum £2	Per day	£ 0.10	£ 0.10	0%	Discretionary	1st April 2024
Libraries	Overdue charges Charge for posting overdue notices (adult)	Per notice	£ 1.00	£ 1.00	0%	Discretionary	1st April 2024
Libraries	Overdue charges Charge for posting overdue notices (under 18)	Per notice	£ 0.40	£ 0.40	0%	Discretionary	1st April 2024
Libraries	Overdue charges Text notices	Per notice	£ 0.20	£ 0.20	0%	Discretionary	1st April 2024
Libraries	Overdue charges Income recovery charge - for long overdue fines and payments	Per notice	£ 7.75	£ 7.75	0%	Discretionary	1st April 2024
Libraries	Other / General Charges Replacement library card (15+)	Per card	£ 3.30	£ 3.50	6%	Discretionary	1st April 2024
Libraries	Other / General Charges Replacement library card (under 15s)	Per card	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Other / General Charges Visitors subscription	Per month (max 2 items each time)	£ 11.00	£ 11.80	7%	Discretionary	1st April 2024
Libraries	Other / General Charges Reservations (adult)	Per reservation	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Other / General Charges Reservations (adult) with Res card	Per reservation	£ 0.80	£ 0.90	13%	Discretionary	1st April 2024
Libraries	Other / General Charges Reservations (adult) - concessions	Per reservation	£ 0.60	£ 0.65	8%	Discretionary	1st April 2024
Libraries	Other / General Charges Self service reservations (adult)	Per reservation	£ 1.00	£ 1.10	10%	Discretionary	1st April 2024
Libraries	Other / General Charges Self service reservations (adult) with City Save Card	Per reservation	£ 0.80	£ 0.90	13%	Discretionary	1st April 2024
Libraries	Other / General Charges Self service reservations (adult) - concessions	Per reservation	£ 0.50	£ 0.55	10%	Discretionary	1st April 2024
Libraries	Other / General Charges Self service reservations (adult) - concessions with City Save Card	Per reservation	£ 0.40	£ 0.45	13%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items CD single (adult)	Per loan	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Language course on cassette/CD	Per loan	£ 2.75	£ 2.40	-13%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Language course on cassette/CD (concessions)	Per loan	£ 1.40	£ 1.50	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Language course on cassette/CD (City Save Card)	Per loan	£ 2.00	£ 1.60	-20%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Lending charges of non-book items Language course on cassette/CD (City Save Card &	Per loan	£ 0.90	£ 1.00	11%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Language course on CD-Rom/video/DVD	Per loan	£ 2.50	£ 2.70	8%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Language course on video/DVD (City Save Card)	Per loan	£ 2.00	£ 1.60	-20%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items On line language courses	Per course	£ 6.75	£ 7.20	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items On line language courses (City Save Card)	Per course	£ 5.30	£ 5.70	8%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items On line language courses (concessions)	Per course	£ 3.30	£ 3.50	6%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items On line language courses (concessions & City Save	Per course	£ 2.70	£ 2.90	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Talking Books	Per 3 week loan	£ 1.10	£ 1.10	0%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items DVD hire new release	Per loan	£ 2.75	£ 2.90	5%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items New release DVD with City Save Card	Per loan	£ 2.20	£ 2.40	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Feature DVDs	Per loan	£ 2.20	£ 2.40	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Feature DVDs with City Save Card	Per loan	£ 1.80	£ 1.90	6%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Children's DVDs non feature	Per loan	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Children's DVD features + Feature films U	Per loan	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Children's DVD with City Save Card	Per loan	£ 0.90	£ 1.00	11%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Instructional DVD per week	Per loan	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items Instructional DVD per week with City Save Card	Per loan	£ 0.90	£ 1.00	11%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items TV Series 1 to 4 CDS per week	Per loan	£ 2.75	£ 2.90	5%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items TV Series 1 to 4 CDS per week City Save Card	Per loan	£ 2.20	£ 2.40	9%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items TV Series 4+ per week	Per loan	£ 4.40	£ 4.70	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items TV Series 4+ per week with City Save Card	Per loan	£ 3.50	£ 3.70	6%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items DVD Subscription (Westminster = 1/4ly)	Per quarter	£ 33.00	£ 35.30	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items DVD Subscription (Westminster = 1/4ly) City Save	Per quarter	£ 24.00	£ 25.70	7%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Lending charges of non-book items DVD Subscription (Westminster = 1/4ly) Concessions	Per quarter	£ 16.50	£ 17.70	7%	Discretionary	1st April 2024
Libraries	Lending charges of non-book items DVD Subscription (Westminster = 1/4ly) City Save	Per quarter	£ 13.75	£ 14.70	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - short piece hire	Per month	£ 25.00	£ 26.80	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - medium piece hire	Per month	£ 30.00	£ 32.10	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - long piece hire	Per month	£ 35.00	£ 37.50	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - extra long piece hire	Per month	£ 40.00	£ 42.80	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - lost part replacement	Per piece	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - 20% discount is given to orchestras who rehearse in		maintain	maintain	maintain	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - short piece hire - postage & packaging	Per package	£ 16.00	£ 17.10	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - medium piece hire - postage & packaging	Per package	£ 22.00	£ 23.50	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - long piece hire - postage & packaging	Per package	£ 33.00	£ 35.30	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - extra long piece hire - postage & packaging	Per package	£ 33.00	£ 35.30	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Orchestral set - lost conductor score	Per score	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Discretionary	1st April 2024
Libraries	Music Library Charges Choral set - Part-song folders	Per month	£ 12.00	£ 12.80	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Choral set - 20 copies of larger choral works	Per month	£ 22.00	£ 23.50	7%	Discretionary	1st April 2024
Libraries	Music Library Charges Choral set - overdue set	Per month	Additional month's charge	Additional month's charge	Additional month's charge	Discretionary	1st April 2024
Libraries	Music Library Charges Choral set - Missing copies	Per month	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Full replacement cost + £10 admin fee	Discretionary	1st April 2024
Libraries	Music Library Charges Choral set - 20% discount is given to choral groups who rehearse in		maintain	maintain		Discretionary	1st April 2024
Libraries	Printing - A4 Colour	Per page		£ 1.20	New Charge	Discretionary	1st April 2024
Libraries	Printing - A4 Black and white	Per page		£ 0.25	New Charge	Discretionary	1st April 2024
Libraries	Printing - A3 Black and white	Per page		£ 0.50	New Charge	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Printing - A3 colour	Per page		£ 1.65	New Charge	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges B/W A4 photocopy	Per page	£ 0.25	£ 0.30	20%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges B/W A3 photocopy	Per page	£ 0.50	£ 0.55	10%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Colour A4 photocopy	Per page	£ 0.90	£ 1.00	11%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Colour A3 photocopy	Per page	£ 1.65	£ 1.80	9%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges B/W A4 - staff assisted photocopy	Per page	£ 0.50	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges B/W A3 - staff assisted photocopy	Per page	£ 0.60	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Colour A4 - staff assisted photocopy	Per page	£ 2.20	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Colour A3 - staff assisted photocopy	Per page	£ 2.20	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Duplex printing B&W	Per page	£ 0.40	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Duplex printing Colour	Per page	£ 1.50	REMOVE	REMOVE	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Printing from staff terminals	Per page	£ 0.25	£ 0.30	20%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Sending Fax All destinations - First page	Per page	£ 1.65	£ 1.80	9%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Sending Fax All destinations - Subsequent pages	Per page	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Sending Fax All destinations - First page with City Save Card	Per page	£ 1.50	£ 1.60	7%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Sending Fax All destinations - Subsequent pages with City Save	Per page	£ 1.00	£ 1.10	10%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Receiving fax	Per page	£ 1.50	£ 1.60	7%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Scanning - up to A4 - First page and emailed	Per page	£ 1.65	£ 1.80	9%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Scanning - up to A4 - subsequent pages and emailed	Per page	£ 1.10	£ 1.20	9%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Internet use (first hour is free for library members)	Per hour	£ 1.10	£ 1.10	0%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Advert in community notice space max rate	Per week	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Photocopying/Printing Charges Advert in community notice space (City Save Card) max	Per week	£ 40.00	£ 43.00	8%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Research (after first 15 minutes) Commercial requests	Per hour	£ 60.00	£ 60.00	0%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Archives & Local Studies charges Research (after first 15 minutes) non-commercial / personal	Per hour	£ 40.00	£ 40.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives:'Rushed Research' + building history	Per hour	£ 70.00	£ 70.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given at Archive Centre	Per talk (prices exclude VAT)	£ 105.00	£ 105.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given at Archive Centre with City Save Card	Per talk (prices exclude VAT)	£ 85.00	£ 85.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given outside Archive Centre up to 60 mins, travel	Per talk (prices exclude VAT)	£ 200.00	£ 200.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given outside Archive Centre with City Save Card up to	Per talk (prices exclude VAT)	£ 150.00	£ 150.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given outside Archive Centre - concessions for up to 60	Per talk (prices exclude VAT)	£ 120.00	£ 120.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Guided tours of the Archive Centre up to 90 mins and for up to 15	Per talk (prices exclude VAT)	£ 110.00	£ 110.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Guided tours of the Archive Centre with City Save Card up to 90	Per talk (prices exclude VAT)	£ 85.00	£ 85.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Guided tours of the Archive Centre - concessions	Per talk (prices exclude VAT)	£ 75.00	£ 75.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Guided tours of the Archive Centre with City Save Card -	Per talk (prices exclude VAT)	£ 60.00	£ 60.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given at Archive Centre - concessions up to 90 mins and	Per talk (prices exclude VAT)	£ 80.00	£ 80.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Talks given at Archive Centre with City Save Card - concessions	Per talk (prices exclude VAT)	£ 60.00	£ 60.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Filming	Per hour	£ 175.00	£ 187.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Security charge outside core hours	Per hour (2 hours charge)	£ 20.00	£ 21.00	5%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Digital Imaging and Printing - up to A4 size	Per page	£ 9.00	£ 9.50	6%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Digital Imaging and Printing - up to A3 size	Per page	£ 18.00	£ 19.00	6%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Digital files - low resolutions (web/online use, typical size)	Per file	£ 10.00	£ 10.50	5%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Digital files - medium resolution (standard reproduction,	Per file	£ 15.00	£ 16.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Digital files - high resolution (highest quality)	Per file	£ 20.00	£ 21.00	5%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives digital files on CD	per CD	£ 4.00	£ 4.30	8%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives digital files on USB	per USB	£3 plus cost of USB stick	£3 plus cost of USB stick	£3 plus cost of USB stick	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives self-service photography (personal use)	Per day	£ 6.00	£ 6.00	0%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Archives & Local Studies charges Archives self-service photography (commercial & A307 use)	Per day	£ 15.00	£ 15.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives research service - local history, business history	Per hour	£ 50.00	£ 50.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Friends of Archives membership	Per annum	Individual: £14 or Joint: £22	Individual: £14 or Joint: £22	Individual: £14 or Joint: £22	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Conservation services	per hour excl. VAT	£ 45.00	£ 48.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reference image provided remotely (via email or file)	Per file	£ 5.00	£ 5.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Postage & Packaging of prints A3 (UK)	Per request	£ 8.00	£ 8.50	6%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: books, periodicals, newspapers & magazines	Per image excl. VAT	£ 40.00	£ 43.00	8%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: books, periodicals, newspapers & magazines	Per image excl. VAT	£ 55.00	£ 59.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: books, periodicals, newspapers & magazines	Per image excl. VAT	£ 80.00	£ 85.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: non-profit publications (one country, one	Per image excl. VAT	£ 22.00	£ 23.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: non-profit publications (world, one language)	Per image excl. VAT	£ 40.00	£ 43.00	8%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: non-profit publications (world, multiple languages)	Per image excl. VAT	£ 55.00	£ 59.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: digital publications (one country, one language)	Per image excl. VAT	£ 70.00	£ 75.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: digital publications (world, one language)	Per image excl. VAT	£ 90.00	£ 96.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: digital publications (world, multiple languages)	Per image excl. VAT	£ 110.00	£ 117.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: reports and surveys	Per image excl. VAT	£ 30.00	£ 32.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: advertising (one country, one language)	Per image excl. VAT	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: advertising (world, one language)	Per image excl. VAT	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: advertising (world, multiple languages)	Per image excl. VAT	£ 190.00	£ 203.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: exhibitions - temporary (non-commercial or small)	Per image excl. VAT	£ 35.00	£ 37.00	6%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: exhibitions - temporary (commercial or large)	Per image excl. VAT	£ 70.00	£ 75.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: exhibitions - permanent (non-commercial or	Per image excl. VAT	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: exhibitions - permanent (commercial or large)	Per image excl. VAT	£ 100.00	£ 107.00	7%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Archives & Local Studies charges Reproduction: covers - book, audio book, magazine (one	Per image excl. VAT	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: covers - book, audio book, magazine (world, one	Per image excl. VAT	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: covers - book, audio book, magazine (world,	Per image excl. VAT	£ 190.00	£ 203.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: covers - CD, DVD, (one country, one language)	Per image excl. VAT	£ 170.00	£ 182.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: covers - CD, DVD, (world, one language)	Per image excl. VAT	£ 220.00	£ 235.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: covers - CD, DVD, (world, multiple languages)	Per image excl. VAT	£ 275.00	£ 294.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: websites (educational or small audience)	Per image excl. VAT	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: websites (commercial)	Per image excl. VAT	£ 100.00	£ 107.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: TV/flash fee (UK local)	Per image excl. VAT	£ 100.00	£ 107.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: TV/flash fee (UK national)	Per image excl. VAT	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: TV/flash fee (world)	Per image excl. VAT	£ 215.00	£ 230.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: TV/flash fee (UK educational)	Per image excl. VAT	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: video (UK local)	Per image excl. VAT	£ 100.00	£ 107.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: video (UK national)	Per image excl. VAT	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: video (world)	Per image excl. VAT	£ 215.00	£ 230.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: video (UK educational)	Per image excl. VAT	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Filming	Per hour excl. VAT	£ 165.00	£ 176.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise - card, stationary, prints, posters etc.	Per image excl. VAT	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise - card, stationary, prints, posters etc.	Per image excl. VAT	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise - card, stationary, prints, posters etc.	Per image excl. VAT	£ 200.00	£ 214.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise - games, t-shirts, mugs, etc. (one	Per image excl. VAT	£ 220.00	£ 235.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise - games, t-shirts, mugs, etc (world,	Per image excl. VAT	£ 250.00	£ 267.50	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Merchandise -games, t-shirts, mugs, etc (world,	Per image excl. VAT	£ 300.00	£ 321.00	7%	Discretionary	1st April 2024



Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Archives & Local Studies charges Reproduction: Interior Design & Décor (offices, restaurants,	1-5 images excl VAT	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Interior Design & Décor (offices, restaurants,	additional images excl. VAT	£ 20.00	£ 21.00	5%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Social Media (standard account) non-exclusive	Per image excl. VAT	£ -	£ -		Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Reproduction: Social Media (commercial or verified account)	per image excl. VAT	£ 25.00	£ 27.00	8%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives storage	Per linear sq metre	£ 50.00	£ 50.00	0%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Lost items belonging to the library	Per item	Full replacement cost (with minimum charges)	Full replacement cost (with minimum charges)	Full replacement cost (with minimum charges)	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives shop items		NEW	50% + Mark-up	NEW	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives education services		NEW	£75-£100	NEW	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives object loan charges	Per item for duration of loan	NEW	£ 200.00	NEW	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Archives Corporate Volunteering	Per day	£ 400.00	£ 428.00	7%	Discretionary	1st April 2024
Libraries	Archives & Local Studies charges Lost items belonging to other institutions	Per item	Full replacement cost (including any penalty or administration charge from the other institution)	Full replacement cost (including any penalty or administration charge from the other institution)	Full replacement cost (including any penalty or administration charge from the other institution)	Discretionary	1st April 2024
Libraries	Meeting Room costs Mayfair Library - wedding ceremony hire	Per Ceremony	£ 110.00	£ 117.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Westminster Reference Library - Exhibition space	Per week	£ 300.00	£ 321.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Exhibition Space / wall - max charge	Per week	£ 150.00	£ 160.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Central Westminster	Per hour	£ 35.00	£ 37.00	6%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Central Westminster	Per half day	£ 10.00	£ 107.00	970%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Central Westminster	Per day	£ 230.00	£ 246.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Central Westminster	Per hour	£ 40.00	£ 43.00	8%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Central Westminster	Per half day	£ 135.00	£ 144.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Central Westminster	Per day	£ 260.00	£ 278.00	7%	Discretionary	1st April 2024



Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Meeting Room costs Room hire banding - Medium room, Central Westminster	Per hour	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Medium room, Central Westminster	Per half day	£ 170.00	£ 182.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Medium room, Central Westminster	Per day	£ 310.00	£ 331.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Central Westminster	Per hour	£ 90.00	£ 96.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Central Westminster	Per half day	£ 295.00	£ 315.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Central Westminster	Per day	£ 430.00	£ 460.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-Large room, Central Westminster	Per half day	£ 330.00	£ 353.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-Large room, Central Westminster	Per day	£ 480.00	£ 513.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Outer Westminster	Per hour	£ 22.00	£ 23.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Outer Westminster	Per half day	£ 70.00	£ 75.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Ex-small room, Outer Westminster	Per day	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Outer Westminster	Per hour	£ 30.00	£ 32.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Outer Westminster	Per half day	£ 90.00	£ 96.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Small room, Outer Westminster	Per day	£ 175.00	£ 187.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Medium room, Outer Westminster	Per hour	£ 40.00	£ 43.00	8%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Medium room, Outer Westminster	Per half day	£ 130.00	£ 139.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Medium room, Outer Westminster	Per day	£ 250.00	£ 267.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Outer Westminster	Per hour	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Outer Westminster	Per half day	£ 160.00	£ 171.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - Large room, Outer Westminster	Per day	£ 290.00	£ 310.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Room hire banding - out of hours additional charge: Additional hour charge plus additional 25% out of hours surcharge and cost of security/staffing requirement	Per hour	Additional hourly rate charge plus 25% out of hours surcharge and cost of security/staffing	Additional hourly rate charge plus 25% out of hours surcharge and cost of security/staffing	Additional hourly rate charge plus 25% out of hours surcharge and cost of security/staffing	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Libraries	Meeting Room costs Enhanced Membership scheme - max rate	Annual	£ 75.00	£ 80.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Event ticket - Maximum charge author and miscellaneous events	Per event	£ 60.00	£ 64.00	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Event ticket - Maximum charge author and miscellaneous events	Per event	£ 50.00	£ 53.50	7%	Discretionary	1st April 2024
Libraries	Meeting Room costs Refreshments per person	Per booking (prices exclude	£ 2.75	£ 3.00	9%	Discretionary	1st April 2024
Libraries	Meeting Room costs Pod use for hire - max. 2 people	per hour	£ 10.00	£ 10.50	5%	Discretionary	1st April 2024
Libraries	Meeting Room costs Pod use for hire - max 4 people	per hour	£ 15.00	£ 16.00	7%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Fixed desk	Per month	£ 210.00	£ 210.00	0%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Hot desk	Per day	£ 22.00	£ 23.50	7%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Hot desk	Per week / Mon-Fri	£ 70.00	£ 75.00	7%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Hot desk	Per month	£ 115.00	£ 123.00	7%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Group desk (sits up to 6 people)	Per month	£ 840.00	£ 840.00	0%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Group desk (sits up to 4 people)	Per month	£ 630.00	£ 630.00	0%	Discretionary	1st April 2024
Libraries	Co-working (in house) - Group desk (sits up to 8 people)	Per month		£ 1,100.00	NEW		1st April 2024
Libraries	Library Shop offer USB Sticks - max price linked to unit cost and capacity	Per item (indicative price)	£ 20.00	£ 21.00	5%	Discretionary	1st April 2024
Libraries	Library Shop offer Headphones - max price linked to unit cost	Per item (indicative price)	£ 20.00	£ 21.00	5%	Discretionary	1st April 2024
Libraries	Library Shop offer Tote Bags - max price linked to unit cost	Per item (indicative price)	£ 15.00	£ 16.00	7%	Discretionary	1st April 2024
Libraries	Library Shop offer Stationery Items - price linked to unit cost	Per item (indicative price)	£ 25.00	£ 27.00	8%	Discretionary	1st April 2024
Libraries	Library Shop offer Telescope standard	Per week Hire		£ 5.00	NEW		1st April 2024
<b>City Promotions, Events and Filming</b>							
City Promotions, Events and filming	Application and Administration Fees - Application fee (Charity Organiser)	Per application	£ 30.00	£ 35.00	17%	Discretionary	1st April 2024
City Promotions, Events and filming	Application and Administration Fees - Application fee (Organiser turnover is under £1m)	Per application	£ 160.00	£ 175.00	9%	Discretionary	1st April 2024
City Promotions, Events and filming	Application and Administration Fees - Application fee (Organiser is turnover over £1m)	Per application	£ 360.00	£ 360.00	0%	Discretionary	1st April 2024
City Promotions, Events and filming	Application and Administration Fees - Late notice application fee	Per application	£ 750.00	£ 850.00	13%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
City Promotions, Events and filming	Application and Administration Fees - Officer planning time fee (Charity Organiser)	Per Hour	£ 30.00	£ 35.00	17%	Discretionary	1st April 2024
City Promotions, Events and filming	Application and Administration Fees - Officer planning time fee (both turnovers)	Per Hour	£ 170.00	£ 180.00	6%	Discretionary	1st April 2024
City Promotions, Events and filming	Application and Administration Fees - Officer planning time fee Late Notice	Per Hour	£ 200.00	£ 220.00	10%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 1 - Standard Hire Fee Per Day	Per Day	£ 7,000.00	£ 7,500.00	7%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 1 - Filming Per Day	Per Day	£ 7,000.00	£ 7,500.00	7%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 1 - Charity Event Organiser	Per Day	£ 7,000.00	£ 7,500.00	7%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 1 - Community Event Organiser	Per Day	£ 7,000.00	£ 7,500.00	7%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 2 - Standard Hire Fee Per Day	Per Day	£ 4,000.00	£ 4,250.00	6%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 2 - Filming Per Day	Per Day	£ 2,000.00	£ 2,500.00	25%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 2 - Charity Event Organiser	Per Day	£ 900.00	£ 1,000.00	11%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 2 - Community Event Organiser	Per Day	£ 500.00	£ 500.00	0%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 3 - Standard Hire Fee Per Day	Per Day	£ 1,500.00	£ 1,600.00	7%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 3 - Filming Per Day	Per Day	£ 1,000.00	£ 1,250.00	25%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 3 - Charity Event Organiser	Per Day	£ 500.00	£ 550.00	10%	Discretionary	1st April 2024
City Promotions, Events and filming	Park Hire Fees - Tier 3 - Community Event Organiser	Per Day	£ 350.00	£ 350.00	0%	Discretionary	1st April 2024
<b>Local Land Charges</b>							
Local Land charges	Basic Search Fee	Per application	£ 220.00	£ 220.00	0%	Discretionary	1st January 2024
Local Land charges	Register Parts Only (LLC1)	Per application	£ 45.00	£ 45.00	0%	Discretionary	1st January 2024
Local Land charges	CON29	Per application	£ 175.00	£ 175.00	0%	Discretionary	1st January 2024
Local Land charges	Extra Parcel of Land - LLC1 + CON29	Per application	£ 60.00	£ 60.00	0%	Discretionary	1st January 2024
Local Land charges	Extra Parcel of Land - LLC ONLY	Per application	£ 8.00	£ 8.00	0%	Discretionary	1st January 2024
Local Land charges	Part II Optional Enquires	Per application	£ 35.00	£ 35.00	0%	Discretionary	1st January 2024
Local Land charges	Additional Enquiries	Per application	£ 40.00	£ 40.00	0%	Discretionary	1st January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Local Land charges	Basic Search Fee (via NLIS)	Per application	£ 220.00	£ 220.00	0%	Discretionary	1st January 2024
Local Land charges	Register Parts Only (LLC1) Via NLIS	Per application	£ 45.00	£ 45.00	0%	Discretionary	1st January 2024
Local Land charges	CON29 - NLIS	Per application	£ 175.00	£ 175.00	0%	Discretionary	1st January 2024
Local Land charges	Extra parcel of Land - CON29	Per application	£ 53.00	£ 53.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 1.1 (a to l)	Per application	£ 28.00	£ 28.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 2.1 (a to d)	Per application	£ 28.00	£ 28.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.4 (a to f)	Per application	£ 28.00	£ 28.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.6 (a to l)	Per application	£ 28.00	£ 28.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.7 (a to g)	Per application	£ 10.00	£ 10.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.9 (a to l)	Per application	£ 8.00	£ 8.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.10 (a to h)	Per application	£ 8.00	£ 8.00	0%	Discretionary	1st January 2024
Local Land charges	CON 29 Question 3.11 (a)	Per application	£ 4.00	£ 4.00	0%	Discretionary	1st January 2024
<b>Road Management</b>							
Road Management	Utility Inspection Fees for utility works- under New Roads and Streetworks Act 1991		£56.07 - £87.01	£56.07 - £87.01	0%	Statutory	15th January 2024
Road Management	Charges for "Unreasonable Occupation of the Highway"- s74 of NRSWA1991		£100 - £10,000	£100 - £10,000	0%	Statutory	15th January 2024
Road Management	Charges for a Permit under the London Permit Scheme for Roadworks and Streetworks		£35 - £240	£35 - £240	0%	Statutory	15th January 2024
Road Management	Fixed Penalty Notices under Traffic Management Act 2004 and London Permit Scheme		£80 - £500	£80 - £500	0%	Statutory	15th January 2024
Road Management	Temporary Traffic Order - Special Events (Traffic Management Act 2004)		£ 1,039.25	£ 1,108.88	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Notice - Minor Road (Traffic Management Act 2004)		£ 3,293.81	£ 3,514.49	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Notice - Major Road (Traffic Management Act 2004)		£ 4,118.10	£ 4,394.01	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) Penalty Notice		£ 6,658.66	£ 7,104.79	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) Penalty Notice		£ 8,325.03	£ 8,882.80	7%	Discretionary	15th January 2024
Road Management	Section 50 licence fee (Roads and Street Works Act 1991)		£140 - £960	£140 - £960	0%	Statutory	15th January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Road Management	Crane Licence Minor Roads (s169 of Highways Act 1980)		£ 440.82	£ 470.36	7%	Discretionary	15th January 2024
Road Management	Crane Licence Major Roads (s169 of Highways Act 1980)		£ 694.97	£ 741.54	7%	Discretionary	15th January 2024
Road Management	Crane licence where a TTO is required (fee payable in addition to TTO fee)		£ 357.10	£ 381.02	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Minor Road, Less than 50m, Less than 2 months		£ 573.33	£ 611.75	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Minor Road, Less than 50m, 3-4 months		£ 958.66	£ 1,022.89	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Minor Road, Less than 50m, 5-6 months		£ 1,385.32	£ 1,478.14	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Major Road, Less than 50m, Less than 2 months		£ 1,146.66	£ 1,223.48	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Major Road, Less than 50m, 3-4 months		£ 1,917.32	£ 2,045.78	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Major Road, Less than 50m, 5-6 months		£ 2,771.98	£ 2,957.70	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Minor Road, More than 50m, Less than 2 months		£ 2,819.97	£ 3,008.91	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Minor Road, More than 50m, 3-4 months		£ 3,075.97	£ 3,282.06	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Major Road, More than 50m, Less than 2 months		£ 5,638.62	£ 6,016.41	7%	Discretionary	15th January 2024
Road Management	Temporary Structure Licence - Major Road, More than 50m, 3-4 months		£ 6,153.28	£ 6,565.55	7%	Discretionary	15th January 2024
Road Management	Management fee for Rechargeable works undertaken by Conway's		30%	30%	0%	Discretionary	15th January 2024
Road Management	Management fee for Technical Approvals undertaken by Conway's		6%	6%	0%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 1 month		£ 2,527.52	£ 2,696.86	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 2 month		£ 2,620.27	£ 2,795.83	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 3 month		£ 2,713.02	£ 2,894.79	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 4 month		£ 2,806.93	£ 2,995.00	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 5 month		£ 2,899.69	£ 3,093.97	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 6 month		£ 2,993.60	£ 3,194.17	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 7 month		£ 3,086.35	£ 3,293.14	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 8 month		£ 3,179.11	£ 3,392.11	7%	Discretionary	15th January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 9 month		£ 3,273.02	£ 3,492.31	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 10 month		£ 3,365.77	£ 3,591.28	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 11 month		£ 3,458.52	£ 3,690.24	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 12 month		£ 3,552.44	£ 3,790.45	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 13 month		£ 3,645.19	£ 3,889.42	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 14 month		£ 3,737.94	£ 3,988.38	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 15 month		£ 3,831.85	£ 4,088.59	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 16 month		£ 3,924.61	£ 4,187.56	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 17 month		£ 4,018.52	£ 4,287.76	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) 18 month		£ 4,111.27	£ 4,386.73	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) up to 2 years		£ 5,303.62	£ 5,658.96	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) up to 3 Years		£ 6,454.72	£ 6,887.18	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Minor Road (Traffic Management Act 2004) up to 4 years		£ 7,605.80	£ 8,115.39	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 1 month		£ 3,743.74	£ 3,994.57	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 2 month		£ 3,930.40	£ 4,193.74	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 3 month		£ 4,024.32	£ 4,293.94	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 4 month		£ 4,117.07	£ 4,392.91	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 5 month		£ 4,209.82	£ 4,491.88	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 6 month		£ 4,303.73	£ 4,592.08	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 7 month		£ 4,396.49	£ 4,691.05	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 8 month		£ 4,489.24	£ 4,790.02	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 9 month		£ 4,583.15	£ 4,890.22	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 10 month		£ 4,675.90	£ 4,989.19	7%	Discretionary	15th January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 11 month		£ 4,768.66	£ 5,088.16	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 12 month		£ 4,862.57	£ 5,188.36	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 13 month		£ 4,955.32	£ 5,287.33	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 14 month		£ 5,049.24	£ 5,387.53	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 15 month		£ 5,191.99	£ 5,539.85	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 16 month		£ 5,234.74	£ 5,585.47	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 17 month		£ 5,328.65	£ 5,685.67	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) 18 month		£ 5,412.75	£ 5,775.40	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) up to 2 years		£ 6,613.76	£ 7,056.88	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) up to 3 years		£ 7,764.85	£ 8,285.10	7%	Discretionary	15th January 2024
Road Management	Temporary Traffic Order - Major Road (Traffic Management Act 2004) up to 4 years		£ 8,915.94	£ 9,513.31	7%	Discretionary	15th January 2024
Road Management	Charges for repeat printing of Licences		£ 55.21	£ 58.91	7%	Discretionary	15th January 2024
Road Management	Cancellation Fee (less than 4 working days)		100% refund	100% refund	0%		15th January 2024
Roads Management	Cancellation Fee ( Between 5 days and when Licence issued)		50% refund	50% refund	0%		15th January 2024
Roads Management	Licence issued		No refund	No refund	0%		15th January 2024
Roads Management	Cycle hangars		£ 77.94	£ 83.17	7%	Discretionary	15th January 2024
Roads Management	RJO (Rechargeable Job Order), initial enquiry and estimate		£ 263.58	£ 281.24	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Minor Road Less than 50m2 - 0-		£ 1,146.66	£ 1,224.63	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Minor Road Less than 50m2 - 3-		£ 1,917.30	£ 2,047.68	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Minor Road Less than 50m2 - 5-		£ 2,770.64	£ 2,959.04	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Minor Road More than 50m2 - 0-		£ 5,639.96	£ 6,023.47	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Minor Road More than 50m2 - 3-		£ 6,151.94	£ 6,570.27	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Major Road Less than 50m2 - 0-		£ 2,293.32	£ 2,449.26	7%	Discretionary	15th January 2024



Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Roads Management	Temporary structure License - Premium rate license charges - Major Road Less than 50m2 - 3-		£ 3,834.65	£ 4,095.41	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Major Road Less than 50m2 - 5-		£ 5,543.96	£ 5,920.94	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Major Road Less than 50m2 - 0-		£ 11,277.25	£ 12,044.10	7%	Discretionary	15th January 2024
Roads Management	Temporary structure License - Premium rate license charges - Major Road Less than 50m2 - 3-		£ 12,306.56	£ 13,143.40	7%	Discretionary	15th January 2024
Road Management	Event Fee - Tier 1 - multiple road closures, large footprint, high impact. co-ord meetings. co-ord of		£ 3,670.33	£ 3,916.24	7%	Discretionary	15th January 2024
Road Management	Event Fee - Tier 2 - Small footprint, low impact. co-ord meetings. co-ord of works. stakeholder		£ 2,477.96	£ 2,643.98	7%	Discretionary	15th January 2024
Road Management	Event Fee - Tier 3 - Not requiring a closure, just positive TM (Stop Works or traffic holds)		£ 1,143.17	£ 1,219.77	7%	Discretionary	15th January 2024
Road Management	Event Fee - Tier 4 - Community Event (ie streetparty, waiter run, memorial events, religious		£ 54.13	£ 57.75	7%	Discretionary	15th January 2024
Road Management	Event Fee - Tier 5 - National Event - VE Day, Queens Birthday, Jubilee events, Coronation		Fees waived	Fees waived	n/a	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 1 Scoping Meeting		£ 92.02	£ 98.18	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 2 Provision of Existing Data		£ 173.21	£ 184.81	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 3 Design review and approval ≤20 assets		£ 346.42	£ 369.63	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 3 Design review and approval >20 assets		£ 433.02	£ 462.03	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 4 CMS commissioning ≤20 assets		£ 194.86	£ 207.91	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 4 CMS commissioning >20 assets		£ 389.72	£ 415.83	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 5 installation inspections ≤20 assets		£ 259.81	£ 277.22	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 5 installation inspections >20 assets		£ 519.62	£ 554.44	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 6 installation clearance inspections ≤20 assets		£ 146.14	£ 155.94	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 6 installation clearance inspections >20 assets		£ 292.29	£ 311.87	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 7 additional fee level ≤20 assets		£ 97.43	£ 103.96	7%	Discretionary	15th January 2024
Roads Management	Light Column Third Party Attachment Level 7 additional fee level >20 assets		£ 194.86	£ 207.91	7%	Discretionary	15th January 2024
Road Management	Crane Oversailing Licence: A licence to place a crane on the public highway/oversail the highway		£ 472.50	£ 504.16	7%	Discretionary	15th January 2024
Road Management	Short notice fee for crane licences		£ 892.50	£ 952.30	7%	Discretionary	15th January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Road Management	Temporary Structure discount for site with CoCP		25%	25%	0%	Discretionary	15th January 2024
Road Management	Festive Lighting		20% of overall fee	30% of overall fee	#VALUE!	Discretionary	15th January 2024
Road Management	Unlicensed site fee uplift		25% of overall fee	25% of overall fee	0%	Discretionary	15th January 2024
<b>Code of Construction Practice</b>							
Code of Construction Practice	Basement Excavation - costs and services		£9,275 - £12,003	£9,896 - £12,805	7%	Discretionary	15th January 2024
Code of Construction Practice	Level 1 – Major developments – Costs and services		£38,009 - £43,465	£40,555 - £46,377	7%	Discretionary	15th January 2024
Code of Construction Practice	Level 2 – Medium size developments – Costs and services		£23,551 - £29,007	£25,129 - £30,950	7%	Discretionary	15th January 2024
<b>PCN</b>							
PCN	Lower Charge PCN	per PCN	£ 80.00	£ 80.00	0%	Statutory	N/A - unchanged
PCN	Higher Charge PCN	per PCN	£ 130.00	£ 130.00	0%	Statutory	N/A - unchanged
PCN	MTC PCN	per PCN	£ 130.00	£ 130.00	0%	Statutory	N/A - unchanged
PCN	Charge Certificate	per Charge Certificate	+50%	+50%	0%	Statutory	N/A - unchanged
PCN	Debt Registration	per Debt Registration	£ 9.00	£ 9.00	0%	Statutory	N/A - unchanged
<b>Pay to Park</b>							
Pay to Park	A zone pay-to-park tariff	hourly	£ 4.22		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	A zone pay-to-park tariff (diesel surcharge)	hourly	£ 6.33		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	B zone pay-to-park tariff	hourly	£ 3.42		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	B zone pay-to-park tariff (diesel surcharge)	hourly	£ 5.13		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	C zone pay-to-park tariff	hourly	£ 1.94		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	C zone pay-to-park tariff (diesel surcharge)	hourly	£ 2.91		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	D zone pay-to-park tariff	hourly	£ 2.83		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	D zone pay-to-park tariff (diesel surcharge)	hourly	£ 4.24		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	E zone pay-to-park tariff	hourly	£ 5.69		N/A - Fee Structure Review	Discretionary	January/February 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Pay to Park	E zone pay-to-park tariff (diesel surcharge)	hourly	£ 8.53		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	F zone pay-to-park tariff	hourly	£ 5.80		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	F zone pay-to-park tariff (diesel surcharge)	hourly	£ 8.70		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	G zone pay-to-park tariff	hourly	£ 5.80		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	G zone pay-to-park tariff (diesel surcharge)	hourly	£ 8.70		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Coach Bay pay-to-park tariff	hourly	£ 4.00	£ 4.00	0%	Discretionary	N/A - unchanged
Pay to Park	Taxi Bay pay-to-park tariff	hourly	£ 1.00	£ 1.00	0%	Discretionary	N/A - unchanged
Pay to Park	Market Trader Bay pay-to-park tariff	hourly	£ 1.00	£ 1.00	0%	Discretionary	N/A - unchanged
Motorcycle	Motorcycle bay - Daily	daily	£ 1.00	£ 1.00	0%	Discretionary	N/A - unchanged
Motorcycle	Motorcycle bay - Weekly	weekly	£ 3.50	£ 3.50	0%	Discretionary	N/A - unchanged
Motorcycle	Motorcycle bay - Monthly	monthly	£ 13.50	£ 13.50	0%	Discretionary	N/A - unchanged
Motorcycle	Motorcycle bay - Quarterly	quarterly	£ 33.50	£ 33.50	0%	Discretionary	N/A - unchanged
Motorcycle	Motorcycle Bay - Annual	annual	£ 100.00	£ 100.00	0%	Discretionary	N/A - unchanged
Pay to Park	Parking card - A Zone	Per card	£ 4.22		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - B Zone	Per card	£ 3.42		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - C Zone	Per card	£ 1.94		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - D Zone	Per card	£ 2.83		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - E Zone	Per card	£ 5.69		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - F Zone	Per card	£ 5.80		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - G Zone	Per card	£ 5.80		N/A - Fee Structure Review	Discretionary	January/February 2024
Pay to Park	Parking card - Coach parking bay	Per card	£ 4.00	£ 4.00	0%	Discretionary	N/A - unchanged
<b>Trade Permits</b>							
Trade Permits	A zone Trades Permit	daily	£ 42.20		N/A - Fee Structure Review	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Trade Permits	B zone Trades Permit	daily	£ 34.20		N/A - Fee Structure Review	Discretionary	1st April 2024
Trade Permits	C zone Trades Permit	daily	£ 19.40		N/A - Fee Structure Review	Discretionary	1st April 2024
Trade Permits	D zone Trades Permit	daily	£ 28.30		N/A - Fee Structure Review	Discretionary	1st April 2024
Trade Permits	E zone Trades Permit	daily	£ 56.90		N/A - Fee Structure Review	Discretionary	1st April 2024
Trade Permits	F zone Trades Permit	daily	£ 58.00		N/A - Fee Structure Review	Discretionary	1st April 2024
Trade Permits	G zone Trades Permit	daily	£ 58.00		N/A - Fee Structure Review	Discretionary	1st April 2024
<b>Resident Permits</b>							
Resident Permits	Resident permit (>1200cc)	annual	£ 166.00		N/A - Fee Structure Review	Discretionary	1st April 2024
Resident Permits	Resident permit (<1200cc)	annual	£ 117.50		N/A - Fee Structure Review	Discretionary	1st April 2024
Resident Permits	Motorcycle resident permit	annual	£ 57.00		N/A - Fee Structure Review	Discretionary	1st April 2024
Resident Permits	Eco resident permit	annual	£ -		N/A - Fee Structure Review	Discretionary	1st April 2024
Resident Permits	Doctor permit	annual	£ 148.00	£ 148.00	0%	Discretionary	N/A - unchanged
Resident Permits	Hospital Permit	annual	£ 148.00	£ 148.00	0%	Discretionary	N/A - unchanged
Resident Permits	Permit change of detail	per application	£ 10.00	£ 10.00	0%	Discretionary	N/A - unchanged
Resident Permits	Add/change vehicle	per application	£ 10.00	£ 10.00	0%	Discretionary	N/A - unchanged
Resident Permits	Refund admin fee	per application	£ 10.00	£ 10.00	0%	Discretionary	N/A - unchanged
Resident Permits	Replacement	per application	£ 30.00	£ 30.00	0%	Discretionary	N/A - unchanged
Resident Permits	Disabled badge change of detail	per application	£ 10.00	£ 10.00	0%	Discretionary	N/A - unchanged
Resident Permits	Disabled badge replacement	per application	£ 30.00	£ 30.00	0%	Discretionary	N/A - unchanged
<b>Suspensions</b>							
Suspensions	Suspension standard rate - Day 1	daily	£ 51.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension standard rate - Days 2-5	daily	£ 55.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension standard rate - Days 6-42	daily	£ 84.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Suspensions	Suspension standard rate - Day 43 onwards	daily	£ 112.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension premium rate - Day 1	daily	£ 55.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension premium rate - Days 2-5	daily	£ 59.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension premium rate - Days 6-42	daily	£ 90.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension premium rate - Day 43 onwards	daily	£ 121.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	LJUG suspension days 1-3	per 3 day period Inclusive	£ 70.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	LJUG suspension day 4 onwards	daily	£ 55.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Major Works Suspension Concession	daily after initial 22 days	£ 9.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Broadband Provision Suspension Concession	daily *	£ 9.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Suspension refund admin fee	per application	£ 20.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Suspensions	Short Notice suspension admin fee	per application	£ 20.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
<b>Dispensations</b>							
Dispensations	Yellow line dispensation - Day 1	daily	£ 51.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Dispensations	Yellow line dispensation - Days 2-5	daily	£ 55.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Dispensations	Yellow line dispensation - Days 6-7 & onwards	daily	£ 84.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Dispensations	Special permission - Day 1	daily	£ 76.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Dispensations	Special permission - Day 2 onwards	daily	£ 84.00		N/A - Traffic Sensitive Streets Review	Discretionary	January/February 2024
Dispensations	Skip licence	monthly	£ 87.00	£ 87.00	0%	Discretionary	N/A - unchanged
Licencing	HMO Licence	per Licence	£ 1,450.00	£ 1,510.00	4.18	Discretionary	1st April 2024
<b>Legal Services</b>							
Legal Services	Property work - Up Front Fee	Fixed (standard) fee	£ 250.00	£ 250.00	0.0%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Collective Enfranchisement	Fixed (standard) fee	£ 1,840.00	£ 1,970.00	7.1%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Deeds Of Release Of Rights	Fixed (standard) fee	£ 1,600.00	£ 1,710.00	6.9%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Legal Services	Residential Property Work: Deeds of Variation	Fixed (standard) fee	£ 960.00	£ 1,030.00	7.3%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Flat Enlargements / Divisions.	Fixed (standard) fee	£ 2,080.00	£ 2,230.00	7.2%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Lease Extensions	Fixed (standard) fee	£ 1,280.00	£ 1,365.00	6.6%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Mortgages & Charges	Fixed (standard) fee	£ 240.00	£ 260.00	8.3%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Notices	Fixed (standard) fee	£ 50.00	£ 60.00	20.0%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Property Sales and Leases (Non RTB)	Fixed (standard) fee	£ 1,760.00	£ 1,880.00	6.8%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Residential Licences	Fixed (standard) fee	£ 800.00	£ 860.00	7.5%	Discretionary	1st April 2024
Legal Services	Residential Property Work: Residential Licences and DoV	Fixed (standard) fee	£ 800.00	£ 860.00	7.5%	Discretionary	1st April 2024
Legal Services	Residential Property Work: All other residential work and add hourly rate for protracted matters	Hourly rate	£ 160.00	£ 180.00	12.5%	Discretionary	1st April 2024
Legal Services	Commercial Property work: Commercial Leases	Fixed (standard) fee	£ 1,200.00	£ 1,290.00	7.5%	Discretionary	1st April 2024
Legal Services	Commercial Property work: Commercial Licences	Fixed (standard) fee	£ 1,200.00	£ 1,290.00	7.5%	Discretionary	1st April 2024
Legal Services	Commercial Property work: All other Commercial work and add hourly rate for protracted matters	Hourly rate	£ 160.00	£ 180.00	12.5%	Discretionary	1st April 2024
Legal Services	Planning work: Section 106 Agreements	Hourly rate	£ 275.00	£ 295.00	7.3%	Discretionary	1st April 2024
Legal Services	Planning work: Section 106 Agreements – PPAs	Hourly rate	£ 320.00	£ 340.00	6.3%	Discretionary	1st April 2024
Legal Services	Planning work: Section 38 / 278 Agreements	Hourly rate	£ 220.00	£ 235.00	6.8%	Discretionary	1st April 2024
Legal Services	Planning work: Other Highway Agreements	Hourly rate	£ 220.00	£ 235.00	6.8%	Discretionary	1st April 2024
<b>Cemeteries</b>							
Cemeteries	<b>SALES OF NEW GRAVES (WCC Residents): East Finchley</b>						
Cemeteries	Class I (Pathside)	Per event	£ 2,385.30	£ 2,600.00	9.00%	Discretionary	1st April 2024
Cemeteries	Class II (Non-Pathside)	Per event	£ 1,574.20	£ 1,715.00	8.94%	Discretionary	1st April 2024
Cemeteries	Oversized (210 x 90 cms)	Per event	£ 3,985.40	£ 4,340.00	8.90%	Discretionary	1st April 2024
Cemeteries	Double (195 x 195 cms)	Per event	£ 5,340.40	£ 5,815.00	8.89%	Discretionary	1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms)	Per event	£ 506.90	£ 555.00	9.49%	Discretionary	1st April 2024
Cemeteries	Burial Chamber	Per event	£ 7,561.50	£ 8,230.00	8.84%	Discretionary	1st April 2024
Cemeteries	Reserved - Recycled Grave	Per event	£ -	£ 3,650.00	New	Discretionary	1st April 2024
Cemeteries	<b>SALES OF NEW GRAVES (Non Residents): East Finchley</b>						
Cemeteries	Class I (Pathside)	Per event	£ 6,352.30	£ 6,915.00	8.86%	Discretionary	1st April 2024
Cemeteries	Class II (Non-Pathside)	Per event	£ 3,849.70	£ 4,190.00	8.84%	Discretionary	1st April 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Cemeteries	Oversized (210 x 90 cms)	Per event	£ 9,939.90	£ 10,815.00	8.80%	Discretionary	1st April 2024
Cemeteries	Double (195 x 195 cms)	Per event	£ 13,318.60	£ 14,495.00	8.83%	Discretionary	1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms)	Per event	£ 1,385.50	£ 1,535.00	10.79%	Discretionary	1st April 2024
Cemeteries	Burial Chamber	Per event	£ 9,190.40	£ 10,000.00	8.81%	Discretionary	1st April 2024
Cemeteries	<b>SALES OF NEW GRAVES (WCC Residents): Hanwell and Mill Hill</b>						
Cemeteries	Class I (Pathside)	Per event	£ 2,234.70	£ 2,480.00	10.98%	Discretionary	1st April 2024
Cemeteries	Class II (Non-Pathside)	Per event	£ 1,424.90	£ 1,580.00	10.88%	Discretionary	1st April 2024
Cemeteries	Oversized (210 x 90 cms)	Per event	£ 2,665.90	£ 2,905.00	8.97%	Discretionary	1st April 2024
Cemeteries	Double (195 x 195 cms)	Per event	£ 3,591.30	£ 3,910.00	8.87%	Discretionary	1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms)	Per event	£ 510.00	£ 555.00	8.82%	Discretionary	1st April 2024
Cemeteries	Public Burial	Per event	£ 264.30	£ 288.00	8.97%	Discretionary	1st April 2024
Cemeteries	Burial Chamber	Per event	£ 7,561.50	£ 8,230.00	8.84%	Discretionary	1st April 2024
Cemeteries	Ashes Niches	Per event	£ 349.40	£ 381.00	9.04%	Discretionary	1st April 2024
Cemeteries	Woodland - Meadow Plot	Per event	£ 1,572.20	£ 1,715.00	9.08%	Discretionary	1st April 2024
Cemeteries	Baby/Infant Grave Plot	Per event	£ -	£ -	0.00%		1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms) @21/22 Rate	Per event	£ -	£ 539.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Cremated Remains	Per event	£ -	£ 555.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Class I Pathside	Per event	£ -	£ 3,650.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Class I Recycled	Per event	£ -	£ 381.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Burial Chamber	Per event	£ -	£ 8,235.00	New	Discretionary	1st April 2024
Cemeteries	<b>SALES OF NEW GRAVES (Non Residents): Hanwell and Mill Hill</b>						
Cemeteries	Class I (Pathside)	Per event	£ 6,215.10	£ 6,900.00	11.02%	Discretionary	1st April 2024
Cemeteries	Class II (Non-Pathside)	Per event	£ 3,323.10	£ 3,675.00	10.59%	Discretionary	1st April 2024
Cemeteries	Oversized (210 x 90 cms)	Per event	£ 6,646.20	£ 7,235.00	8.86%	Discretionary	1st April 2024
Cemeteries	Double (195 x 195 cms)	Per event	£ 8,954.50	£ 9,745.00	8.83%	Discretionary	1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms)	Per event	£ 1,435.50	£ 1,565.00	9.02%	Discretionary	1st April 2024
Cemeteries	Public Burial	Per event	£ 542.30	£ 595.00	9.72%	Discretionary	1st April 2024
Cemeteries	Burial Chamber	Per event	£ 9,017.60	£ 9,815.00	8.84%	Discretionary	1st April 2024
Cemeteries	Ashes Niches	Per event	£ 870.60	£ 950.00	9.12%	Discretionary	1st April 2024
Cemeteries	Woodland - Meadow Plot	Per event	£ 3,917.30	£ 4,265.00	8.88%	Discretionary	1st April 2024
Cemeteries	Baby/Infant Grave Plot	Per event	£ 2,676.40	£ 2,915.00	8.91%	Discretionary	1st April 2024
Cemeteries	Ashes Plot (60 x 60 cms) @21/22 Rate	Per event					
Cemeteries	Reserved - Cremated Remains	Per event	£ -	£ 2,355.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Class I Recycled	Per event	£ -	£ 10,155.00	New	Discretionary	1st April 2024
Cemeteries	Reserved - Burial Chamber	Per event	£ -	£ 9,815.00	New	Discretionary	1st April 2024
Cemeteries	<b>Interment Fees (WCC Residents)</b>						
Cemeteries	Second Interment in Burial Chamber	Per event	£ 257.60	£ 281.00	9.08%	Discretionary	1st April 2024
Cemeteries	Public Burial	Per event		£ 289.00	New	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for one)	Per event	£ 815.00	£ 890.00	9.20%	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for one)	Per event		£ 865.00	New	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for two)	Per event	£ 972.70	£ 1,060.00	8.98%	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for three)	Per event	£ 1,120.00	£ 1,220.00	8.93%	Discretionary	1st April 2024
Cemeteries	Cremated Remains	Per event	£ 126.20	£ 138.00	9.35%	Discretionary	1st April 2024
Cemeteries	Ashes Niche (second interment)	Per event	£ 126.20	£ 138.00	9.35%	Discretionary	1st April 2024
Cemeteries	Casket/Coffin oversize surcharge	Per event	£ 105.20	£ 115.00	9.32%	Discretionary	1st April 2024



Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Cemeteries	Stillborn (single depth)	Per event	£ -	£ -	0.00%	Discretionary	1st April 2024
Cemeteries	Infant, 0-5 years (single depth)	Per event	£ -	£ -	0.00%	Discretionary	1st April 2024
Cemeteries	Child, 6-12 years	Per event	£ -	£ -	0.00%	Discretionary	1st April 2024
Cemeteries	<b>Interment Fees (Non Residents)</b>						
Cemeteries	Second Interment in Burial Chamber	Per event	£ 599.40	£ 655.00	9.28%	Discretionary	1st April 2024
	Public Burial	Per event	£ -	£ 595.00	New	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for one)	Per event	£ 2,076.90	£ 2,260.00	8.82%	Discretionary	1st April 2024
	Earth Grave (Depth for one)	Per event	£ -	£ 2,525.00	New	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for two)	Per event	£ 2,318.80	£ 2,525.00	8.89%	Discretionary	1st April 2024
Cemeteries	Earth Grave (Depth for three)	Per event	£ 2,672.60	£ 2,910.00	8.88%	Discretionary	1st April 2024
Cemeteries	Cremated Remains	Per event	£ 336.50	£ 367.00	9.06%	Discretionary	1st April 2024
Cemeteries	Ashes Niche (second interment)	Per event	£ 314.50	£ 343.00	9.06%	Discretionary	1st April 2024
Cemeteries	Casket/Coffin oversize surcharge	Per event	£ 241.90	£ 264.00	9.14%	Discretionary	1st April 2024
Cemeteries	Stillborn (single depth)	Per event	£ 352.30	£ 384.00	9.00%	Discretionary	1st April 2024
Cemeteries	Infant, 0-5 years (single depth)	Per event	£ 893.90	£ 975.00	9.07%	Discretionary	1st April 2024
Cemeteries	Child, 6-12 years	Per event	£ 1,193.60	£ 1,300.00	8.91%	Discretionary	1st April 2024
Cemeteries	<b>Memorials (Permit Application Fees)</b>						
Cemeteries	Headstone - Plaque - Inscription	Per event	£ 110.40	£ 121.00	9.60%	Discretionary	1st April 2024
Cemeteries	kerbed memorial	Per event	£ 168.30	£ 184.00	9.33%	Discretionary	1st April 2024
	kerbed memorial @21/22 Rate	Per event	£ -	£ 180.00	New	Discretionary	1st April 2024
	Install standard headstone		£ -	£ 126.00	New	Discretionary	1st April 2024
	Additional Work		£ -	£ 126.00	New	Discretionary	1st April 2024
Cemeteries	<b>Memorials (Removal, Holding or replacement Fees)</b>						
Cemeteries	Headstone - Plaque	Per event	£ 163.00	£ 178.00	9.20%	Discretionary	1st April 2024
Cemeteries	kerbed memorial	Per event	£ 247.10	£ 269.00	8.86%	Discretionary	1st April 2024
Cemeteries	<b>Memorials (Safety Fees)</b>			£ -			
Cemeteries	Lay Down unsafe Memorial (Less than 1 m high)	Per event	£ 63.80	£ 70.00	9.72%	Discretionary	1st April 2024
Cemeteries	Lay Down unsafe Memorial (1 m - 2 m high)	Per event	£ 145.90	£ 159.00	8.98%	Discretionary	1st April 2024
Cemeteries	<b>Miscellaneous</b>						1st April 2024
Cemeteries/Parks	Provide Memorial Bench	Per event	£ 1,475.50	£ 1,625.00	10.13%	Discretionary	1st April 2024
	Application for Permission to Exhume (Res & Non Res)	Per event	£ 215.60	£ 235.00	9.00%	Discretionary	1st April 2024
Cemeteries	Use of Chapel for burial elsewhere (Per hour)	Per event	£ 199.80	£ 218.00	9.11%	Discretionary	1st April 2024
Cemeteries	R Orth Monthly Chapel	Per event	£ -	£ 109.00	New	Discretionary	1st April 2024
Cemeteries	Search Burial records and registers	Per event	£ 68.40	£ 75.00	9.65%	Discretionary	1st April 2024
Cemeteries	Genealogy Searches	Per event	£ -	£ 150.00	New	Discretionary	1st April 2024
Cemeteries	Transfer of grave rights	Per event	£ 26.30	£ 29.00	10.27%	Discretionary	1st April 2024
Cemeteries	New Signed Deed for Grave	Per event	£ -	£ 88.00	New	Discretionary	1st April 2024
Cemeteries	Duplicate signed Deed for Grave	Per event	£ 47.30	£ 52.00	9.94%	Discretionary	1st April 2024
Cemeteries	Search Registrars (excl VAT)	Per event	£ -	£ 77.00	New	Discretionary	1st April 2024
Cemeteries	Exhumation Application (ex vat)	Per event	£ -	£ 240.00	New	Discretionary	1st April 2024
Cemeteries	Extra Time chapel	Per event	£ -	£ 207.00	New	Discretionary	1st April 2024
<b>Planning</b>							
Planning - Pre application advice	Householder Development - Improving Environmental Performance	per application	£ 336.00	£ 360.00	7.1%	Discretionary	1st January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Planning - Pre application advice	Householder Development	per application	£ 408.00	£ 432.00	5.9%	Discretionary	1st January 2024
Planning - Pre application advice	Householder Basement Development	per application	£ 816.00	£ 876.00	7.4%	Discretionary	1st January 2024
Planning - Pre application advice	Other Development	per application	£ 816.00	£ 876.00	7.4%	Discretionary	1st January 2024
Planning - Pre application advice	Small-Scale Development	per application	£ 1,812.00	£ 1,932.00	6.6%	Discretionary	1st January 2024
Planning - Pre application advice	Small-Scale Development - Amendments	per application	£ 1,344.00	£ 1,440.00	7.1%	Discretionary	1st January 2024
Planning - Pre application advice	Minor Development	per application	£ 2,244.00	£ 2,400.00	7.0%	Discretionary	1st January 2024
Planning - Pre application advice	Minor Development - Amendments	per application	£ 1,692.00	£ 1,800.00	6.4%	Discretionary	1st January 2024
Planning - Pre application advice	Medium Scale Development	per application	£ 5,028.00	£ 5,532.00	10.0%	Discretionary	1st January 2024
Planning - Pre application advice	Medium Scale Development - Amendments/ Follow Up	per application	£ 3,768.00	£ 4,140.00	9.9%	Discretionary	1st January 2024
Planning - Pre application advice	Major Scale Development	per application	£ 8,040.00	£ 8,844.00	10.0%	Discretionary	1st January 2024
Planning - Pre application advice	Major Scale Development - Follow Up Meeting	per application	£ 6,036.00	£ 6,636.00	9.9%	Discretionary	1st January 2024
Planning - Pre application advice	Major Scale Development - Amendments	per application	£ 6,036.00	£ 6,636.00	9.9%	Discretionary	1st January 2024
Planning - Pre application advice	Large-Scale Development	per application	£ 8,040.00	£ 8,844.00	10.0%	Discretionary	1st January 2024
Planning - Pre application advice	Large-Scale Development - Amendments	per application	£ 6,036.00	£ 6,636.00	9.9%	Discretionary	1st January 2024
Planning - Pre application advice	Specialist Officer Advice - Place Shaping Officer	per application	£ 480.00	£ 528.00	10.0%	Discretionary	1st January 2024
Planning - Pre application advice	Specialist Officer Advice - Building Control Officer (only offered where development is a relevant	per application	£ 1,212.00	£ 1,332.00	9.9%	Discretionary	1st January 2024
Planning - Pre application advice	Specialist Officer Advice - Environmental Health Officer - Other, Small-Scale and Minor	per application	£ 648.00	£ 708.00	9.3%	Discretionary	1st January 2024
Planning - Pre application advice	Specialist Officer Advice - Environmental Health Officer - Medium Scale	per application	£ 1,296.00	£ 1,428.00	10.2%	Discretionary	1st January 2024
Planning - Pre application advice	Specialist Officer Advice - Environmental Health Officer - Major and Large- Scale	per application	£ 3,228.00	£ 3,552.00	10.0%	Discretionary	1st January 2024
Planning - Pre application advice	Planning advice and correspondence - Request to confirm compliance with an enforcement related	per application	£ 432.00	£ 456.00	5.6%	Discretionary	1st January 2024
Planning - Pre application advice	Planning advice and correspondence - Request to confirm compliance with an enforcement related	per application	£ 660.00	£ 708.00	7.3%	Discretionary	1st January 2024
Planning - Pre application advice	Planning advice and correspondence - Request to withdraw an enforcement notice (written	per application	£ 756.00	£ 804.00	6.3%	Discretionary	1st January 2024
Planning - Pre application advice	Planning advice and correspondence - Request to withdraw an enforcement notice (written response	per application	£ 972.00	£ 1,032.00	6.2%	Discretionary	1st January 2024

Service	Description	Unit of measure	23/24	Proposed 24/25 Charge	Uplift	Statutory / Discretionary	Effective From
Planning - Pre application advice	Advice on Early Engagement Strategies for Developer Community Engagement	per application	N/A	£ -	N/A	Discretionary	1st January 2024
Planning - Planning performance agreements	Householder Development	per development	£ 17,592.00	£ 18,768.00	6.7%	Discretionary	1st January 2024
Planning - Planning performance agreements	Minor or Less Complex Development	per development	£ 26,400.00	£ 29,040.00	10.0%	Discretionary	1st January 2024
Planning - Planning performance agreements	Major Development	per development	£ 54,564.00	£ 60,024.00	10.0%	Discretionary	1st January 2024
Planning - Planning performance agreements	Major Development (where development is a relevant building under Planning Gateway One)	per development	£ 59,700.00	£ 65,676.00	10.0%	Discretionary	1st January 2024
Planning - Planning performance agreements	Large Scale Major Development	per development	£Proposal Specific Fee	£Proposal Specific Fee	£Proposal Specific Fee	Discretionary	1st January 2024
Planning - Vary S106 Agreements	Requests to vary S106 agreements on Householder Developments	per development	£ 816.00	£ 900.00	10.3%	Discretionary	1st January 2024
Planning - Vary S106 Agreements	Requests to vary S106 agreements on Small Scale Developments	per development	£ 2,244.00	£ 2,472.00	10.2%	Discretionary	1st January 2024
Planning - Vary S106 Agreements	Requests to vary S106 agreements on Medium Scale Developments	per development	£ 4,428.00	£ 4,872.00	10.0%	Discretionary	1st January 2024
Planning - Vary S106 Agreements	Requests to vary S106 agreements on Major and Large Scale Developments	per development	£ 7,740.00	£ 8,520.00	10.1%	Discretionary	1st January 2024
PRAs - Estate Wide	Resource agreement to manage development proposals, attend early engagement and	per agreement	£ 79,272.00	£ 87,204.00	10.0%	Discretionary	1st January 2024
PRAs - Large Development Sites	Resource agreement to manage multiple phases of large developments up to 100 residential units	per agreement	£ 79,272.00	£ 87,204.00	10.0%	Discretionary	1st January 2024
PRAs - Bespoke Agreements	Resource agreement to manage multiple phases of large developments above 100 residential units	per agreement	£Site Specific Fee	£Site Specific Fee	£Site Specific Fee	Discretionary	1st January 2024
Archived Planning Records Fees	Scanned full planning archive for a property (view only remote access)	per property record	£ 444.00	£ 468.00	5.4%	Discretionary	1st January 2024
Archived Planning Records Fees	Decision notices (incl. appeal decisions and enforcement notices)	per document	£ 18.17	£ 19.20	5.7%	Discretionary	1st January 2024
Archived Planning Records Fees	Delegated or committee officer reports	per document	£ 18.17	£ 19.20	5.7%	Discretionary	1st January 2024
Archived Planning Records Fees	Legal agreements (agreements including drawings will incur an additional fee)	per document	£ 18.17	£ 19.20	5.7%	Discretionary	1st January 2024
Archived Planning Records Fees	Other A4 correspondence / documents (incl. letters, application forms, representations etc.)	per document	£ 18.17	£ 19.20	5.7%	Discretionary	1st January 2024
Archived Planning Records Fees	A3 or A4 plans and drawings	per document	£ 18.17	£ 19.20	5.7%	Discretionary	1st January 2024
Design Review Panel	Full review with site visit	per review	£ 5,822.40	£ 6,218.40	6.8%	Discretionary	1st January 2024
Design Review Panel	Follow-up review (with full panel)	per review	£ 5,822.40	£ 6,218.40	6.8%	Discretionary	1st January 2024
Design Review Panel	Chair review	per review	£ 3,276.00	£ 3,492.00	6.6%	Discretionary	1st January 2024
Bulky Waste collection & Disposal	Household Special Collection - First 6 items	Per lift (up to 5 items)	£ 32.00	£ 34.00	6.3%	Statutory	1st April 2024
Bulky Waste collection & Disposal	Household Special Collection - Additional items	Per item	£ 6.00	£ 6.00	0.0%	Statutory	1st April 2024