

RECORD OF OFFICER EXECUTIVE DECISION

State if decision exempt from publication

Certain information may be exempt from publication if it falls under Schedule 12A of the Local Government Act 1972. However, these exemptions only apply so long as, in the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

No.	Date of Decision:	28/11/24
1.	Name of Decision Maker and Job Title:	Bernie Flaherty - Executive Director of Bi-Borough Executive Director of Adults and Public Health
2.	Status of the decision (e.g. by Executive Director in consultation with Portfolio Holder under the Constitution):	Executive Director in line with the constitution
3.	Specific Delegation from Executive (Leader, Cabinet or Cabinet Member) / Committee:	N/A
4.	Other Consultees involved. (i.e. Director of Law & Finance):	N/A
5.	Material considered as part of the decision making process. Include how best value achieved and equality objectives met (as appropriate):	EDR for contract extension
6.	Decision taken:	<p>Executive Director of Bi-Borough Executive Director of Adults and Public Health - to</p> <ul style="list-style-type: none"> • agree to a short term extension to the complex OT contract for a period of 1 month at a total cost of £37,000 ex VAT (£44,400 inc VAT) • agree to novate the current contract from the non-trading subsidiary company NRS Healthcare Limited to Nottingham Rehab Limited, the parent company which has been delivering the services under the contract.
7.	Reasons for the Decision	<ul style="list-style-type: none"> • This request seeks approval for a short-term extension of a contract for a Complex Occupational Therapy service for Westminster residents. • The period requested is from 2 December 2024 - 1 January 2025. • The maximum cost of the requested extension is £37,000 ex VAT (£44,400 inc VAT) • The current service is being provided by Nottingham Rehab Limited under a contract with its subsidiary company, NRS Healthcare Limited. The current contract is due to expire on 1 December 2024. • A procurement exercise to appoint a suitably qualified provider for the delivery of a new Complex Occupational Therapy contract was successfully conducted in July 2024. • Nottingham Rehab Limited are the recommended supplier of the new contract. The new contract is planned to commence on 1

		<p>January 2025, for a period of five years, with an option to extend for a further two years.</p> <ul style="list-style-type: none"> • The award of the new contract is currently going through internal governance processes. • An extension of the current arrangements from 2 December 2024 to 1 January 2025 is requested to allow for this decision to be made and implemented. • This report also seeks to novate the current contract from the non-trading subsidiary company NRS Healthcare Limited to Nottingham Rehab Limited, the parent company which has been delivering the services under the contract.
8.	Risk Analysis:	A “do nothing” option would cause the contract to lapse and users would be unable to continue their occupational therapy. Please see below re alternative options considered.
9.	Details of alternative options considered and rejected:	<p>The following procurement options were also considered by the project group and discounted:</p> <ul style="list-style-type: none"> • Do nothing – this would cause the contract to lapse and users unable to continue their Complex Occupational Therapy. • Spot purchase provision – this would be from the incumbent supplier. This option would require process to set up and might incur increased costs per assessment.
10.	Conflicts of interest declared by any Executive Member/ other Member or officer consulted by the decision maker which relates to the decision:	N/A
11.	Dispensations Granted: (If any)	N/A

I certify that this is a true record of the executive decision in relation to the above.



Signed by the Decision Maker

Dated: 28th November 2024

Name: Bernie Flaherty

Job Title: Deputy Chief Executive and Executive Director of Adult Social Care and Health

Signed by (Consultee if required)

Dated

Name