

RECORD OF OFFICER EXECUTIVE DECISION

State if decision exempt from publication (NOT EXEMPT)

Certain information may be exempt from publication if it falls under Schedule 12A of the Local Government Act 1972. However, these exemptions only apply so long as, in the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

No.	Date of Decision:	18 th December 2024
1.	Name of Decision Maker and Job Title:	Debbie Jackson, Executive Director of Regeneration, Economy & Planning (REP).
2.	Status of the decision (e.g. by Executive Director in consultation with Portfolio Holder under the Constitution):	Executive Director of Regeneration, Economy & Planning
3.	Specific Delegation from Executive (Leader, Cabinet or Cabinet Member) / Committee:	No specific delegation applicable.
4.	Other Consultees involved. (i.e. Director of Law & Finance):	<p>WCC Legal – Offri Meroz, Contracts Solicitor Bi-Borough Legal Services</p> <p>WCC Finance – Mickey O’Connell, SFM Commercial, Finance</p>
5.	Material considered as part of the decision-making process. Include how best value achieved and equality objectives met (as appropriate):	<p>The budget for the Direct Award appointment of Calford Seaden was approved as part of the Cabinet Member Report (CMR) titled ‘Package B – Adpar, Torridon and Queen’s Park Court Replacement of Main Contractor’ on the 26th of November 2024.</p> <p>This CMR approved an additional budget of £22m across the Package B schemes (Adpar, Torridon and Queen’s Park Court), which picked up both the Main Works Contractor and Other Development Fees.</p> <p>This appointment is a compliant direct award via the Procure Public Framework and has been endorsed by the Head of Tendering and Head of Commercial (Ref: 2024.12.04 - QPC - Gate 2 3 DA - EA-QS-CDM Appointment v1.2 final) appended.</p>
6.	Decision taken:	Executive Director of Regeneration, Economy & Planning to approve the to endorse a direct award to appoint Calford Seaden (Reg No.

		<p>OC315838) as the Council’s consultant to deliver Multi-Disciplinary Consultant Services (incl. Quantity Surveyor, Employer’s Agent and Construction Design Management (CDM) Advisor) to support the delivery of the Main Build Construction works for Queen’s Park Court (QPC), for a value of up to £99,541.50 excl. VAT (£119,449.26 incl. VAT).</p> <p>This appointment can be covered under a RoOED in line with the Council’s Financial Regulations.</p>
<p>7.</p>	<p>Reasons for the Decision:</p>	<p>The provision of Multi-Disciplinary Services is critical to the successful delivery of the QPC development, with Practical Completion anticipated December 2025.</p> <p>Calford Seaden were the original Multi-Disciplinary Consultant Team appointed to support the delivery of QPC, which they carried out up to the point of Geoffrey Osborne entering administration in late April.</p> <p>By appointing Calford Seaden, the Council will benefit from:</p> <ul style="list-style-type: none"> • Experience – Through working with members, councillors and the community, Calford Seaden have built considerable experience of the political and local sensitivities in Westminster and the project, experience that cannot be transferred. • Time Constraints– If not retained, the alternative option would be to run a full tender exercise for new multi-disciplinary services. However, any new consultant would need to be brought up to speed on the project challenges, community, and political sensitivities, which could prolong the timeline to complete the works and create additional cost burden for the Council. • Project Continuity – Through their work to date, Calford Seaden would be able to pick up the work seamlessly and assist new members of the professional team in understanding the challenges and sensitivities with the scheme.

8.	Risk Analysis:	Maintaining the same professional Multi-Disciplinary Consultant Team provides consistency and minimises commercial risks for the Council under the contract.
9.	Details of alternative options considered and rejected:	If not retained, the alternative option would be to run a full tender exercise for new Multi-Disciplinary Services. However, any new consultant would also need to be brought up to speed on the project challenges, community, and political sensitivities, which could prolong the timeline to complete the works and create additional cost burden for the Council.
10.	Conflicts of interest declared by any Executive Member/ other Member or officer consulted by the decision maker which relates to the decision:	None
11.	Dispensations Granted: (If any)	None

I certify that this is a true record of the executive decision in relation to the approval for the contract Variation Increased Sum.



Signed by the Decision Maker

Dated 07/01/2025

Name: Debbie Jackson

Job Title: Executive Director Regeneration, Economy and Planning