

## RECORD OF OFFICER EXECUTIVE DECISION

**State if decision exempt from publication** (Appendices are EXEMPT)

Certain information may be exempt from publication if it falls under Schedule 12A of the Local Government Act 1972. However, these exemptions only apply so long as, in the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

No.	Date of Decision:	12/12/2024		
1.	Name of Decision Maker and Job Title:	Frances Martin, Executive Director of Environment		
2.	Status of the decision (e.g. by Executive Director in consultation with Portfolio Holder under the Constitution):	Executive Director in consultation with Portfolio Holder under the Constitution		
3.	Specific Delegation from Executive (Leader, Cabinet or Cabinet Member) / Committee:	Delegation from Cabinet member for Climate Action and Biodiversity		
4.	Other Consultees involved. (i.e. Director of Law & Finance):	Director of Town Planning, Director of Finance		
5.	Material considered as part of the decision making process. Include how best value achieved and equality objectives met (as appropriate):	The decision to award £2,324,807 of carbon offset funding to support projects that will work to reduce carbon emissions and improve environmental sustainability in Westminster.		
		<b>Applicant</b>	<b>Project</b>	<b>Funding amount to be awarded</b>
		Cross River Partnership	Micro Logistics Hub	£252,400
		Westminster City Council	Optimising our future homes	£150,000
		Westminster City Council	Home Energy Advice Service	£500,000
Westminster City Council	Heat Network project exploration	£122,407		

		Westminster City Council	Hallfield Estate Roof Replacement and Solar	£1,150,000
		Westminster City Council	Retrofit Taskforce	£150,000
<b>7.</b>	Reasons for the Decision:	All said applications meet the carbon offset fund criteria.		
<b>8.</b>	Risk Analysis:	<p>The main risk associated (as per any grant funding process) is that the money is not spent in the manner set out or does not deliver exactly what is in the applications. To mitigate against this, in most cases funding is only provided upon completion of the project, with supporting evidence provided including invoices and proof of work completion.</p> <p>There are also monitoring forms which applicants are required to submit which enable the council to check progress of the project and that the stated carbon savings are on track.</p>		
<b>9.</b>	Details of alternative options considered and rejected:	For all applications, options available are to approve, part approve, or reject applications. For this round of applications, 7 applications were received in total. 6 projects were fully approved, and 1 project was rejected.		
<b>10.</b>	Conflicts of interest declared by any Executive Member/ other Member or officer consulted by the decision maker which relates to the decision:	N/A		
<b>11.</b>	Dispensations Granted: (If any)	N/A		

**I certify that this is a true record of the executive decision in relation to [    ]**

Signed by the Decision Maker

Dated 23/01/25



Name: Frances Martin

Job Title: Executive Director of Environment and Communities Directorate